

**BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REGULAR MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
78755 VILLETA DR. LA QUINTA, CA 92253
MONDAY, DECEMBER 09, 2024
8:00 AM – 10:00 AM (PDT)**

This meeting will be held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom is open for public attendance, you are strongly encouraged to participate in the meeting virtually through the remote Zoom link provided below. If you attend the Board meeting in person, please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings are encouraged but not required for attendees. Lastly, if you are experiencing any COVID-19 symptoms, including fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting or diarrhea, please do not attend the meeting in person.

Join Zoom Meeting

<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1l6QT09>

Meeting ID: 890 1330 6120

Passcode: 512838

Dial by your location

+1 669 444 9171 US

PLEDGE OF ALLEGIANCE

ROLL CALL: Eng, Knoles, Paulson, Placido, Prince

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

UPDATES FROM CITY REPRESENTATIVES

CONSENT CALENDAR: The following matters are expected to be routine and will be acted upon by a single motion with little discussion unless any Director or citizen requests a separate action:

Minutes of the Regular Board Meeting of November 04, 2024

Financial Statements of November 2024

Disbursements of the Revolving Fund Dated November 14, 2024, Check Nos. 12604 - 12607, EFT and Wires

Disbursements of the Revolving Fund Dated November 26, 2024, Check Nos. 12608 - 12611, EFTs, and Wires

Disbursements of the Revolving Fund Dated December 09, 2024, Check Nos. 12612 - 12615, and Wires

Disbursements of the General Fund Dated November 05- 26, 2024, Check Nos. 44846 - 44867, and EFTs

Disbursements of the General Fund Dated December 02 - 09, 2024, Check Nos. 44868 – 44914 and EFT's

Future Meeting Attendance Approval: None

ACTION ITEMS

1. Resolution No. 12-2024-842 Appreciation for David Dolphin
2. Legislative Update
3. Annual Consulting Agreement for California Advocates
4. Grant Requests from the City of Azusa and Alhambra
5. Resolution No. 12-2024-843 Appreciation for Linda Esquivel
6. Civiltec Proposal for Pressure Reducing Stations Refurbishment Project

INFORMATION ITEMS

External Affairs Update

UNFINISHED BUSINESS

1. Report on Basin Management
2. Report of WQA
3. Report of the Attorney
4. Report of General Manager/Assistant Manager
5. Report of the State Water Contractors

COMMITTEE MEETING REPORTS

DIRECTOR REPORTS ON EVENTS ATTENDED

DIRECTORS COMMENTS

CLOSED SESSION

Personnel Issue – Government Code Section 54957

ADJOURNMENT

THIS AGENDA WAS POSTED ON DECEMBER 05, 2024, AT SGVMWD.
THE NEXT REGULAR BOARD MEETING WILL BE ON JANUARY 13, 2025.

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL
WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, NOVEMBER 04, 2024
8:00 A.M.**

At 8:00 a.m. on November 04, 2024, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom was open for public attendance, the District strongly encouraged attendees wanting to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below. Attendees in person were asked to please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings were encouraged but not required for attendees.

<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVVTY0NhOXQ0c1I6QT09>

Meeting ID: 890 1330 6120

Passcode: 512838

Dial by your location

+1 669 444 9171 US

PLEDGE OF ALLEGIANCE

CALL TO ORDER:

President Paulson called the meeting to order at 8:00 a.m.

ROLL CALL:

Directors present at Roll Call: Eng, Knoles, Paulson, Placido, Prince (arrived at 8:06 a.m.)

ALSO PRESENT:

Darin Kasamoto, General Manager; Steve Kiggins, Assistant General Manager; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager and Albert Lu, SGVMWD; Jim Ciampa, Lagerlof LLP; Russ Bryden, Main San Gabriel Basin Watermaster.

Via telephone/Zoom: Shawn Igoe, City of Monterey Park; Melissa Barbosa, City of Azusa.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

UPDATES FROM THE CITY REPRESENTATIVES

None.

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of October 14, 2024

Financial Statements for October 2024

Treasurer's Investment Report Dated September 30, 2024

Disbursements of the Revolving Fund Dated:

October 17, 2024, Check Nos. 12592 - 12595, EFT, and Wires in the amount of \$67,738.90

October 31, 2024, Check Nos. 12596 - 12599, EFT's, and Wires in the amount of \$72,964.95

October 31, 2024, Check Nos. 12600 - 12603, and Wires in the amount of \$3,017.40

Disbursements of the General Fund Dated:

October 15 - 28, 2024, Check Nos. 44801 – 44819 and EFTs in the amount of \$749,395.65

November 02 - 04, 2024, Check Nos. 44820 – 44845, in the amount of \$105,003.09

Future Meeting Attendance Approval: None

On the motion of Director Placido, seconded by Director Knoles, and unanimously carried 4 - 0, the Consent Calendar was approved.

Director Prince arrived.

ACTION AGENDA ITEM

REVIEW OF DISTRICT REVENUE SOURCES

The Assistant General Manager presented a PowerPoint report on the District's revenue sources and how they are used within the District's annual budget.

GRANT REQUESTS FROM THE CITIES OF MONTEREY PARK AND SIERRA MADRE

The General Manager reported that the Board adopted a new policy for grants to the four cities earlier this year. The new policy calls for the cities to make formal requests for the grants, which are then brought to the Board for approval. The District recently received grant requests from the City of Monterey Park and City of Sierra Madre for \$50,000.00 each.

On motion of Director Prince, seconded by Director Placido, and unanimously carried 5-0, the grant requests from the City of Monterey Park and City of Sierra Madre were approved.

INFORMATION ITEMS

EXTERNAL AFFAIRS

External Affairs Report in Agenda Packet.

Ms. Reyes reported that the District recently partnered with Reach Media, based in Alhambra, to assist with creating social media reels. The goal is to educate people on the sources of water the District procures for the San Gabriel Valley.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

Mr. Bryden credited the General Manager and Assistant Manager for working with the Main San Gabriel Basin Watermaster on coordinating the delivery of imported water.

REPORT OF WQA

No Report

REPORT OF THE ATTORNEY

General Counsel Ciampa mentioned that Director Paulson inquired about doing Ethics Training required by AB 1234 for the District. General Counsel Ciampa is willing to schedule a meeting via Zoom and possibly a joint meeting with WQA who also inquired about the need for renewed AB 1234 training.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.
The General Manager gave the Board a list of the State Water Contractor agencies who had committed to the additional Planning funding for the Delta Conveyance Project.

The Assistant General Manager's written report is in the Agenda Packet.
The Assistant General Manager reported that 1,900 acre-feet of water was delivered as of the end of October and 3,911 acre-feet remains to be delivered. The balance of 2024's allocation will be delivered by the end of the year if there are no additional delivery restrictions.
The Assistant General Manager also thanked Mr. Bryden of Watermaster for being present, which is beneficial for collaboration.

REPORT OF THE STATE WATER CONTRACTORS

The General Manager's written report is in the Agenda Packet.

COMMITTEE MEETING REPORTS

None.

DIRECTOR REPORTS ON EVENTS ATTENDED

Director Eng reported he attended the Alhambra Pumpkin Run and the Trunk & Treat.

Director Placido stated that he attended the Pumpkin Run and was able to attend the sponsored program ceremony of the Alhambra High School debate, for which he commended Albert Lu for a fantastic job in putting it together. The debate topic was water conservation, and Director Placido stated the debate was a great way to get the message out about conservation and climate change.

Director Paulson reported he attended a luncheon for Senator Durazo.

DIRECTORS COMMENTS

None.

CLOSED SESSION at 8:53 a.m.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Potential Initiation of Litigation (Government Code Section 54956.9(d)(4))

CLOSED SESSION ADJOURNED at 9:02 a.m.

CLOSED SESSION REPORT: General Counsel Ciampa reported that the closed session was held under Government Code Section 54956.9(d)(4) to discuss one item of potential initiation of litigation. General Counsel Ciampa stated the Board was briefed as to the status of that item of potential initiation of litigation and no reportable action was taken.

ADJOURNED at 9:03 a.m.

There being no further business, the meeting was duly adjourned at 9:03 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on December 09, 2024, at 8:00 a.m.

President

ATTEST:

Secretary

San Gabriel Valley Municipal Water District

Balance Sheet

As of November 30, 2024

	Nov 30, 24
ASSETS	
Current Assets	
Checking/Savings	
1001 · General Fund Bank of America	3,912,264.17
1002 · SWP Fund Account	5,725,184.46
1005 · Revolving Cash Fund	244,930.21
1008 · Petty Cash	442.00
1009 · LAIF	11,117,842.42
1009.01 · LAIF FMV Adjustment	-40,026.03
1011 · UBS Resource Management Account	
1012 · Cash with Broker	23,244.79
1013 · Certificates of Deposit	9,992,202.39
Total 1011 · UBS Resource Management Account	10,015,447.18
1014 · UBS Accrued Interest	-66,424.74
Total Checking/Savings	30,909,659.67
Accounts Receivable	
1603 · Accounts Receivable	382.01
Total Accounts Receivable	382.01
Other Current Assets	
1605 · Taxes Receivable	-0.34
1606 · Interest Receivable	66,424.74
1620 · Prepaid Expenses	225,467.70
1660 · Water Inventory	671,932.03
Total Other Current Assets	963,824.13
Total Current Assets	31,873,865.81
Fixed Assets	
1862.1 · A/D Safety Project Assets	-2,130.51
1701 · State Water Project Engineering	156,789.28
1702 · State Water Prj Wtr Cntrct Pmts	5,627,376.00
1701.1 · Accum Ammort - State Water Proj	-4,763,915.25
1750 · SCADA 2013	966,165.05
1750.1 · Accum Depreciaton - SCADA 13	-890,612.08
1801 · Pipeline	27,227,652.85
1801.1 · Accum Depreciation - Pipeline	-17,533,919.92
1840 · SCADA Telemetry	48,442.01
1840.1 · Accum Depreciation -SCADA	-16,350.78
1860 · Repaving	3,950.00
1860.1 · A/D Paving	-1,360.82
1861 · Computer	9,865.84
1861.1 · A/D Computers	-6,643.83
1862 · Safety - Protection	47,955.32
1863 · SanDimas Hydro Deflec Batteries	35,595.25
1863.1 · A/D San Dimas Hydro	-16,909.63
1901 · Land	735,931.46
1902 · Buildings	2,320,676.42
1902.1 · Accum Depr - Buildings	-2,312,420.45
1904 · Furniture and Fixtures	182,299.76
1904.1 · Accum Depr - Furn and Fixtures	-141,158.19
1907 · Vehicles	257,156.24
1907.1 · Accum Depr - Vehicles	-214,629.80
1910 · Pipeline Misc Equipment	223,817.49
1910.1 · Accum Depr - Pipeline Misc Equi	-155,150.77
1923 · Hydroelectric Facility San Dima	1,343,986.21
1923.1 · Accum Depr Hydro Elect San D	-113,772.04
1925 · Roof	58,390.47
1925.1 · A/D Roof	-24,571.64
1920 · Construction in Process	
1921.12 · Sch 1 Joint Bond Est Comp 8/24	2,125,400.29

San Gabriel Valley Municipal Water District
Balance Sheet
As of November 30, 2024

	Nov 30, 24
Total 1920 · Construction in Process	2,125,400.29
Total Fixed Assets	15,177,904.23
Other Assets	
1931 · City Of Monterey Park Loan 2021	4,000,000.00
1925.04 · Monterey Park ADV NR Discount	-322,824.00
1932 · City Of Sierra Madre 2020 Loan	2,160,000.00
1927.01 · Sierra Madre NR Discount	-144,057.00
1998.99 · Deferred Outflows -OPEB	156,710.00
1999.99 · 1999.Deferred Outflows of Res	1,727,477.00
Total Other Assets	7,577,306.00
TOTAL ASSETS	54,629,076.04
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2001 · Accounts Payable	215,038.57
Total Accounts Payable	215,038.57
Other Current Liabilities	
2010 · Accrued Payroll - V&SL	444,820.47
24000 · Payroll Liabilities	1,273.17
Total Other Current Liabilities	446,093.64
Total Current Liabilities	661,132.21
Long Term Liabilities	
1698.99 · Deferred Inflows- OPEB	1,097,070.00
2219.99 · Net Pension Liability	2,082,082.00
1699.99 · Deferred Inflow of Resources	347,692.00
2209 · Other Post-Employment Benefits	4,080,252.65
Total Long Term Liabilities	7,607,096.65
Total Liabilities	8,268,228.86
Equity	
2301 · Fund Balance	4,292,024.73
2302 · San Bernardino Contribution	1,781,730.83
2970 · Retained Earnings	44,805,261.49
2973 · Contribution Aid Capital	1,280,323.11
Net Income	-5,798,492.98
Total Equity	46,360,847.18
TOTAL LIABILITIES & EQUITY	54,629,076.04

San Gabriel Valley Municipal Water District

Income Statement - Actual vs. Budget

November 2024

	Nov 24	Budget	Jul - Nov 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
General Operations					
3002 · Property Tax Revenue	98,564.82	500,000.00	98,564.82	2,500,000.00	6,000,000.00
3003 · Water Sales	22,636.80	166,667.00	106,763.20	833,335.00	2,000,000.00
3004 · Interest Income	0.00	83,333.00	260,868.23	416,665.00	1,000,000.00
3005 · Ready to Serve Revenue	990.00	990.00	4,950.00	4,950.00	11,880.00
3006 · RDA Prop Tax Trust Fund Alloc	0.00	58,333.00	354,675.49	291,665.00	700,000.00
3008 · SBVMWD Pipeline Maintenance Rev	0.00	2,500.00	0.00	12,500.00	30,000.00
3016 · Unrealized Gain (Loss) on Inves	0.00	0.00	83,502.08	0.00	0.00
Total General Operations	122,191.62	811,823.00	909,323.82	4,059,115.00	9,741,880.00
Power Revenue Sales					
3210 · Hydro Power Sales	0.00	4,167.00	0.00	20,835.00	50,000.00
Total Power Revenue Sales	0.00	4,167.00	0.00	20,835.00	50,000.00
Restricted Revenue - SWP					
3306 · Tax Revenue - State Water Proje	74,321.33	833,333.00	74,321.33	4,166,665.00	10,000,000.00
Total Restricted Revenue - SWP	74,321.33	833,333.00	74,321.33	4,166,665.00	10,000,000.00
Total Income	196,512.95	1,649,323.00	983,645.15	8,246,615.00	19,791,880.00
Gross Profit	196,512.95	1,649,323.00	983,645.15	8,246,615.00	19,791,880.00
Expense					
Unrestricted G.O. Expenses					
4001 · Director Fees	0.00	5,000.00	15,400.00	25,000.00	60,000.00
4010 · Salaries- Administrative	25,204.80	27,305.00	132,325.20	136,525.00	327,659.00
4014 · Field Supervision	17,438.40	19,436.00	91,551.60	97,180.00	233,229.00
4020 · Salaries Office	27,008.80	21,255.00	117,781.32	106,275.00	255,054.00
4021 · External Affairs Wages	11,766.40	12,723.00	62,820.41	63,615.00	152,672.00
4022 · Part Time Employee	0.00	0.00	0.00	0.00	0.00
4023 · External Affairs Specialist	6,398.40	6,932.00	32,298.81	34,660.00	83,179.00
4027 · Office Supplies - Equipment Mai	1,564.50	3,667.00	21,631.59	18,335.00	44,000.00
4028 · Water Forum	0.00	0.00	0.00	0.00	0.00
4029 · Election Expenses	0.00	6,833.00	0.00	34,165.00	82,000.00
4031 · Legal Services	2,137.50	4,167.00	10,462.50	20,835.00	50,000.00
4032 · State Water Contract Services	3,028.79	3,917.00	15,143.97	19,585.00	47,000.00
4033 · Public Relations	0.00	11,250.00	16,530.89	56,250.00	135,000.00
4034 · Governmental Relations Consulti	16,000.00	8,167.00	48,231.00	40,835.00	98,000.00
4035 · Consulting & Engineering Expens	0.00	83,333.00	38,995.53	416,665.00	1,000,000.00
4036 · Medicare Tax Expense	1,639.29	1,708.00	8,421.63	8,540.00	20,491.00
4039 · PERS - Retirement Expenses	30,688.61	31,012.00	147,826.26	155,060.00	372,142.00
4040 · Social Security Tax Expense	4,365.44	6,327.00	24,255.96	31,635.00	75,920.00
4041 · State Compensation Fund	1,865.55	1,583.00	12,126.36	7,915.00	19,000.00
4042 · State Unemployment Insurance Ta	0.00	146.00	156.80	730.00	1,748.00

San Gabriel Valley Municipal Water District

Income Statement - Actual vs. Budget

November 2024

	Nov 24	Budget	Jul - Nov 24	YTD Budget	Annual Budget
4043 · Health Insurance Expense	31,153.31	32,000.00	156,774.51	160,000.00	384,000.00
4044 · Dental/ Vision Benefit Expense	4,919.90	7,667.00	19,803.65	38,335.00	92,000.00
4045 · Insurance - Liability, Casualty	0.00	4,583.00	34,181.38	22,915.00	55,000.00
4046 · Blue Cross Employee Reimburseme	3,335.14	7,500.00	15,231.11	37,500.00	90,000.00
4048 · Life Insurance	352.15	375.00	1,760.75	1,875.00	4,500.00
4050 · Dues and Associations	5,751.01	8,167.00	38,806.47	40,835.00	98,000.00
4051 · Travel and Conferences -Dir	60.00	2,083.00	8,507.35	10,415.00	25,000.00
4052 · Publications and Periodicals	0.00	25.00	0.00	125.00	300.00
4053 · State Water Contractors Audit	2,162.00	875.00	9,731.00	4,375.00	10,500.00
4054 · Financial Audit Expense	0.00	1,667.00	9,633.50	8,335.00	20,000.00
4055 · Travel & Conference -Staff	1,535.41	2,500.00	9,794.97	12,500.00	30,000.00
4057 · Taxes - Annual Fee	0.00	5,167.00	0.00	25,835.00	62,000.00
4058 · Tax Collection Fees	5,807.53	3,333.00	5,807.53	16,665.00	40,000.00
4059 · Property Tax Expense	788.44	71.00	809.61	355.00	850.00
4060 · Telephone Expense	1,969.75	3,083.00	13,673.57	15,415.00	37,000.00
4061 · Utilities - Gas, Electric, and	1,281.14	1,833.00	7,906.04	9,165.00	22,000.00
4063 · Safety Program	0.00	1,667.00	1,336.68	8,335.00	20,000.00
4065 · Water Conservation/Rebates Prog	11,490.50	24,583.00	37,187.00	122,915.00	295,000.00
4067 · OPEB -Other Post Employment Ben	23,333.33	65,000.00	616,666.65	325,000.00	780,000.00
4090 · SWP Transportation Cost	18,073.18	375,000.00	409,872.51	1,875,000.00	4,500,000.00
4093 · Uniform and Material Rentals	213.60	333.00	1,477.85	1,665.00	4,000.00
4095 · Vehicle Maintenance, Operating	5,242.33	2,833.00	20,586.09	14,165.00	34,000.00
4096 · Communication Expense	765.69	817.00	3,828.45	4,085.00	9,800.00
4099 · Facility Maintenance	1,060.65	2,500.00	16,021.53	12,500.00	30,000.00
4100 · Salaries - Field Workers	24,781.39	26,968.00	125,278.92	134,840.00	323,618.00
4108 · Grounds Maintenance and Materia	1,677.00	4,907.00	8,416.13	24,535.00	58,883.00
4112 · Depreciation Expense	49,457.00	0.00	243,901.00	0.00	0.00
4113 · Pipeline Maintenance & Material	0.00	4,167.00	1,218.91	20,835.00	50,000.00
4114 · SCADA Maintence	350.00	833.00	22,272.67	4,165.00	10,000.00
4120 · Grants	0.00	166,667.00	5,000.00	833,335.00	2,000,000.00
Total Unrestricted G.O. Expenses	344,666.93	1,011,965.00	2,641,445.66	5,059,825.00	12,143,545.00
Riverside Facility					
4300 · Salaries - Riverside	455.16	563.00	2,073.00	2,815.00	6,760.00
4301 · Riverside Maintenance and Mater	207.13	500.00	2,619.03	2,500.00	6,000.00
Total Riverside Facility	662.29	1,063.00	4,692.03	5,315.00	12,760.00
Hydro Expenses					
4402 · Salaries - Hydro	0.00	1,300.00	1,271.93	6,500.00	15,600.00
4403 · Hydro Maintenance Materials	0.00	2,083.00	2,676.00	10,415.00	25,000.00
4406 · Hydro So Cal Edison (8800)	354.97	833.00	1,967.51	4,165.00	10,000.00
Total Hydro Expenses	354.97	4,216.00	5,915.44	21,080.00	50,600.00

San Gabriel Valley Municipal Water District

Income Statement - Actual vs. Budget

November 2024

	Nov 24	Budget	Jul - Nov 24	YTD Budget	Annual Budget
Restricted Expense					
4510 · State Project Expense	590,823.00	733,333.00	4,052,299.00	3,666,665.00	8,800,000.00
4511 · State Project Amortization	8,034.00	8,083.00	40,170.00	40,415.00	97,000.00
4591 · State Project Cost of Water Adj	9,404.00	0.00	37,616.00	0.00	0.00
Total Restricted Expense	608,261.00	741,416.00	4,130,085.00	3,707,080.00	8,897,000.00
66000 · Payroll Expenses	0.00	0.00	0.00	0.00	0.00
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.00	0.00
Total Expense	953,945.19	1,758,660.00	6,782,138.13	8,793,300.00	21,103,905.00
Net Ordinary Income	-757,432.24	-109,337.00	-5,798,492.98	-546,685.00	-1,312,025.00
Other Income/Expense					
Other Expense					
6001 · COVID-19 Expense	0.00	0.00	0.00	0.00	0.00
6002 · Employee Appreciation	0.00	0.00	0.00	0.00	0.00
4700 · Interest Expense	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00	0.00	0.00
Net Income	-757,432.24	-109,337.00	-5,798,492.98	-546,685.00	-1,312,025.00

SAN GABRIEL MUNICIPAL WATER DISTRICT

REVOLVING FUND RECAP

November 14, 2024

Check No.	Date	Description	Amount
12604-12607	11/14/24	Payroll Expense	\$ 37,208.66
EFT	11/14/24	Payroll Expense - PERS	\$ 10,829.99
Wires	11/14/24	Federal & State Payroll Taxes	\$ 20,481.10
<i>November 14, 2024 GRAND TOTAL DISBURSEMENTS.....</i>			<u><u>\$ 68,519.75</u></u>

REVOLVING FUND RECAP

November 26, 2024

Check No.	Date	Description	Amount
12608-12611	11/26/24	Payroll Expense	\$ 37,851.79
EFT	11/26/24	Payroll Expense - PERS	\$ 10,947.05
Wires	11/26/24	Federal & State Payroll Taxes	\$ 20,688.91
EFT	11/26/24	State Compensation Ins	\$ 1,865.55
<i>November 26, 2024 GRAND TOTAL DISBURSEMENTS.....</i>			<u><u>\$ 71,353.30</u></u>

REVOLVING FUND RECAP

December 09, 2024

Check No.	Date	Description	Amount
12612	12/09/24	Bruce H Knoles	\$365.00
12613	12/09/24	Mark R Paulson	\$365.00
12614	12/09/24	Michael F Eng	\$730.00
12615	12/09/24	Miles L Prince	\$1,460.00
Wires	12/09/24	Federal & State Payroll Taxes	\$524.80
<i>December 09, 2024 GRAND TOTAL DISBURSEMENTS.....</i>			<u><u>\$3,444.80</u></u>

11:45 AM

12/04/24

Accrual Basis

San Gabriel Valley Municipal Water District
Transactions by Account
As of November 30, 2024

Type	Date	Num	Name	Amount
1001 - General Fund Bank of America				
Bill Pmt -Check	11/08/2024	EFT	BeniComp (Corp)	-216.16
Bill Pmt -Check	11/18/2024	EFT	ExxonMobil	-1,878.39
Bill Pmt -Check	11/18/2024	EFT	BeniComp (Corp)	-9,100.00
Bill Pmt -Check	11/14/2024	EFT	BeniComp (Corp)	-115.74
Bill Pmt -Check	11/14/2024	EFT	BeniComp (Corp)	-2,396.54
Bill Pmt -Check	11/21/2024	EFT	Shell - Wex Bank	-99.35
Bill Pmt -Check	11/26/2024	EFT	BeniComp (Corp)	-467.12
Bill Pmt -Check	11/27/2024	EFT	BeniComp (Corp)	-2,605.28
Bill Pmt -Check	11/18/2024	44846	ACWA JPIA Medical/Life	-34,661.40
Bill Pmt -Check	11/18/2024	44847	Alliance Communication Servic...	-130.00
Bill Pmt -Check	11/18/2024	44848	Applied Technology Group, Inc.	-320.00
Bill Pmt -Check	11/18/2024	44849	Athens (Corporation)	-522.74
Bill Pmt -Check	11/18/2024	44850	California Advocates, Inc. (Corp)	-8,000.00
Bill Pmt -Check	11/18/2024	44851	California Underground Facilities	-73.03
Bill Pmt -Check	11/18/2024	44852	Cash Revolving Fund	-70,000.00
Bill Pmt -Check	11/18/2024	44853	DigAlert (Corporation)	-376.30
Bill Pmt -Check	11/18/2024	44854	Ernst & Young LLP (Attorney)	-2,162.00
Bill Pmt -Check	11/18/2024	44855	Freeth/Moroz, Inc	-262.50
Bill Pmt -Check	11/18/2024	44856	Frontier	-736.85
Bill Pmt -Check	11/18/2024	44857	Lagerlof, LLP (Atty)	-2,137.50
Bill Pmt -Check	11/18/2024	44858	LOWES	-36.42
Bill Pmt -Check	11/18/2024	44859	Maria Vasquez	-553.94
Bill Pmt -Check	11/18/2024	44860	Mission ACE Hardware (Corp)	-137.77
Bill Pmt -Check	11/18/2024	44861	Public Water Agencies Group (...)	-1,268.23
Bill Pmt -Check	11/18/2024	44862	SBC Tax Collector	-788.44
Bill Pmt -Check	11/18/2024	44863	SCE	-365.37
Bill Pmt -Check	11/18/2024	44864	Sparkletts	-88.93
Bill Pmt -Check	11/18/2024	44865	Spectrum Enterprise	-239.98
Bill Pmt -Check	11/18/2024	44866	Water Wise Consulting, Inc	-15,490.50
Bill Pmt -Check	11/18/2024	44867	Western Pest Control Specialis...	-147.00
Total 1001 - General Fund Bank of America				-155,377.48
TOTAL				-155,377.48

2:49 PM

12/05/24

Accrual Basis

San Gabriel Valley Municipal Water District
Transactions by Account
As of December 9, 2024

Type	Date	Num	Name	Amount
1001 - General Fund Bank of America				
Bill Pmt -Check	12/03/2024	EFT	BeniComp (Corp)	-130.37
Bill Pmt -Check	12/03/2024	EFT	BeniComp (Corp)	-219.42
Bill Pmt -Check	12/02/2024	44868	ACWA	0.00
Bill Pmt -Check	12/02/2024	44869	America's Tire	-3,264.59
Bill Pmt -Check	12/02/2024	44870	Azusa Light & Water	-899.99
Bill Pmt -Check	12/02/2024	44871	California Advocates, Inc. (Corp)	-8,000.00
Bill Pmt -Check	12/02/2024	44872	Cash Revolving Fund	-70,000.00
Bill Pmt -Check	12/02/2024	44873	Cintas	-213.60
Bill Pmt -Check	12/02/2024	44874	DWR	-9,404.00
Bill Pmt -Check	12/02/2024	44875	Kerber Automotive Service	-178.11
Bill Pmt -Check	12/02/2024	44876	Maria Jarmin	-666.47
Bill Pmt -Check	12/02/2024	44877	Meier Enterprises Inc	-1,530.00
Bill Pmt -Check	12/02/2024	44878	Petty Cash	-226.72
Bill Pmt -Check	12/02/2024	44879	SCE	-354.97
Bill Pmt -Check	12/02/2024	44880	Stetson Engineers, Inc.	-468.00
Bill Pmt -Check	12/02/2024	44881	T.E. Roberts, Inc.	-105,446.12
Bill Pmt -Check	12/02/2024	44882	The Gas Company	-15.78
Bill Pmt -Check	12/02/2024	44883	Verizon Wireless (M2M)	-856.53
Bill Pmt -Check	12/02/2024	44884	WIN - 911 Software (Corp)	-350.00
Bill Pmt -Check	12/09/2024	44885	ACWA JPIA Medical/Life	-34,069.72
Bill Pmt -Check	12/09/2024	44886	Alhambra High School	-5,000.00
Bill Pmt -Check	12/09/2024	44887	Alhambra Veterinary Hospital	-85.00
Bill Pmt -Check	12/09/2024	44888	America's Tire	-178.97
Bill Pmt -Check	12/09/2024	44889	Applied Technology Group, Inc.	-320.00
Bill Pmt -Check	12/09/2024	44890	Athens (Corporation)	-522.74
Bill Pmt -Check	12/09/2024	44891	BOA-Visa	-1,627.77
Bill Pmt -Check	12/09/2024	44892	California Underground Facilities	-73.03
Bill Pmt -Check	12/09/2024	44893	Cash Revolving Fund	-70,000.00
Bill Pmt -Check	12/09/2024	44894	Cell Business Equipment	-355.11
Bill Pmt -Check	12/09/2024	44895	Christopher Lopez	-85.00
Bill Pmt -Check	12/09/2024	44896	Cintas	-1,753.46
Bill Pmt -Check	12/09/2024	44897	Dexter Tse	-140.00
Bill Pmt -Check	12/09/2024	44898	DigAlert (Corporation)	-230.15
Bill Pmt -Check	12/09/2024	44899	Donald Keeler	-85.00
Bill Pmt -Check	12/09/2024	44900	Frontier	-146.13
Bill Pmt -Check	12/09/2024	44901	Jeffrey Weitzel	-105.00
Bill Pmt -Check	12/09/2024	44902	John Teeple	-85.00
Bill Pmt -Check	12/09/2024	44903	Kevin Munguia	-85.00
Bill Pmt -Check	12/09/2024	44904	Kyle Matsushita	-80.00
Bill Pmt -Check	12/09/2024	44905	Maria Vasquez	-64.58
Bill Pmt -Check	12/09/2024	44906	Mark Paulson (Expense)	-22.78
Bill Pmt -Check	12/09/2024	44907	Michael F Eng (Expense)	-46.90
Bill Pmt -Check	12/09/2024	44908	Mission ACE Hardware (Corp)	-112.59
Bill Pmt -Check	12/09/2024	44909	Natalie Morgan	-85.00
Bill Pmt -Check	12/09/2024	44910	Sabrina Yan Yang	-85.00
Bill Pmt -Check	12/09/2024	44911	So Young Kang	-85.00
Bill Pmt -Check	12/09/2024	44912	US Postmaster	-146.00
Bill Pmt -Check	12/09/2024	44913	Walter and Tammy Trypucko	-100.00
Bill Pmt -Check	12/09/2024	44914	Water Wise Consulting, Inc	-11,490.50
Total 1001 - General Fund Bank of America				-329,490.10
TOTAL				-329,490.10

VISA RECAP
OCTOBER 21, 2024 - NOVEMBER 20, 2024

DATE	GL/ACCT	NAME OF GL/ACCT	DESCRIPTION	REFERENCE	CHARGED AMT	REFERENCE	CHARGED AMT	REFERENCE	CHARGED AMT	REFERENCE	CHARGED AMT	TOTAL
10/18/2024	4027	Office Supply	Apple.com	Monthly Fee	\$2.99							\$2.99
10/18/2024	4027	Office Supply	Staples	Office supplies	\$88.17							\$88.17
10/21/2024	4027	Office Supply	Microsoft	Monthly Fee	\$1.99							\$1.99
10/22/2024	4099	Public Relations	Grainger	Purchase	\$43.38							\$43.38
10/23/2024	4027	Office Supply	Staples	Office supplies	\$75.26							\$75.26
10/25/2024	4027	Office Supply	Apple.com	Office supplies-Ereyes	\$31.97							\$31.97
10/25/2024	4027	Office Supply	Apple.com	Office supplies-Ereyes	\$20.95							\$20.95
11/1/2024	4027	Office Supply	Google	Monthly Subscription	\$93.60							\$93.60
11/3/2024	4027	Office Supply	Intuit	Annual Membership	\$98.00							\$98.00
11/4/2024	4027	Office Supply	Board meeting	Donuts for Brkfst	\$21.85							\$21.85
11/10/2024	4027	Office Supply	Apple.com	Monthly Fee	\$2.99							\$2.99
11/13/2024	4027	Staff	El Torito	Retirement event	\$489.24							\$489.24
11/14/2024	4055	Staff	SCWUA	Christmas luncheon	\$315.00							\$315.00
11/14/2024	4027	Office Supply	Staples	Office supplies	\$247.41							\$247.41
11/17/2024	4027	Office Supply	Zoom	Monthly fee	\$31.98							\$31.98
11/18/2024	4027	Office Supply	Apple.com	Monthly Fee	\$2.99							\$2.99
11/18/2024	4051	Director Eng	SGVPAN	2024 Luncheon Leadership	\$60.00							\$60.00
												\$0.00
												\$0.00
												\$0.00
												\$0.00
												\$0.00
												\$0.00
Total					\$1,627.77		\$0.00		\$0.00		\$0.00	\$1,627.77

AGENDA ACTION ITEM NO. 1

RESOLUTION NO. 12-2024-842 IN APPRECIATION OF DAVID DOLPHIN

RECOMMENDED ACTION: Adopt Resolution No. 12-2024-842

BACKGROUND: David Dolphin is retiring after 20 years of service to the City of Alhambra. The District through this Resolution acknowledges his achievements and expresses appreciation for his efforts.

BUDGET IMPACT: N/A

PRIOR BOARD ACTION: N/A

RESOLUTION NO. 12-2024-842

RESOLUTION OF THE BOARD OF DIRECTORS OF SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT HONORING DAVID DOLPHIN FOR HIS OUTSTANDING SERVICE AS DEPUTY DIRECTOR OF UTILITIES FOR THE CITY OF ALHAMBRA

WHEREAS David Dolphin is retiring after over 20 years of dedicated service to the City of Alhambra, where he has made significant contributions as the Deputy Director of Utilities, overseeing the Environmental Compliance and Customer Service Divisions within the Department of Utilities;

WHEREAS throughout his distinguished career, David Dolphin has played a key role in advancing critical initiatives in water quality, water conservation, NPDES MS4 compliance, sewer and stormwater management, customer service, and OSHA compliance, all of which have helped to ensure the sustainability and reliability of Alhambra's public services;

WHEREAS prior to his tenure with the City of Alhambra, David Dolphin worked for 12 years as a Senior Waste Control Engineering Inspector with the Los Angeles County Department of Public Works, managing inspections for industrial waste, stormwater systems, and hazardous materials underground storage tanks, which significantly enhanced his expertise in environmental compliance and regulatory systems;

WHEREAS David Dolphin holds a Bachelor of Engineering (B.E.) degree in Mechanical Engineering from Stony Brook University and is an active member of several professional organizations, including the American Water Works Association (AWWA), California Nevada Section, and the California Water Environment Association (CWEA), Los Angeles Section;

WHEREAS David Dolphin has demonstrated exceptional leadership within his professional community, serving as the Vice Chair of the San Gabriel Valley Council of Governments Water Technical Advisory Committee, as a member of the Rio Hondo Watershed Area Steering Committee since 2020, and currently serving as Secretary for the City of Alhambra's Environmental Sustainability Commission;

WHEREAS David Dolphin's professional focus on sustainable water management, environmental stewardship, and his commitment to improving public services through innovation, collaboration, and compliance excellence have greatly benefited the City of Alhambra and the broader region;

NOW, THEREFORE, BE IT RESOLVED, that the San Gabriel Valley Municipal Water District expresses its deepest appreciation to David Dolphin for his tireless dedication, leadership, and invaluable contributions to the City of Alhambra, and extends its heartfelt congratulations to him on the occasion of his retirement;

BE IT FURTHER RESOLVED, that a certified copy of this resolution be presented to David Dolphin, as a token of the San Gabriel Valley Municipal Water District's gratitude for his outstanding service.

PASSED, APPROVED, AND ADOPTED on December 9, 2024.

_____ President	_____ Vice-President
_____ Secretary	_____ Treasurer
	_____ Board Member

AGENDA ACTION ITEM NO. 2

LEGISLATIVE UPDATE

RECOMMENDED ACTION: None, Information only.

BACKGROUND: Dennis Albani of California Advocates will provide a summary of the recent election results and potential impact to the water community.

BUDGET IMPACT: N/A

PRIOR BOARD ACTION: N/A



California's 2024 Election Results: Early Insights on Key Races and Propositions

Billed as the election of the century, the 2024 Presidential Election lived up to the hype. As of 16+ hours after the California voting booths closed, former President Donald Trump has been declared President-elect, even with the outcome still too close to call in a few battleground states. Similarly in California, a full two weeks after the election, several races are too close to call. However, the immediate analysis shows that many voters split their tickets, voters main concerns were on the economy and crime and California Republicans had a good night.

While Democrats will maintain their overwhelming majorities in both the State Senate and State Assembly, California's Republican leaders appear to have won several battles. Senate Republicans concentrated efforts on defending two seats: protecting State Senator Rosilicie Ochoa Bogh (R-Redlands) in her toss-up district and supporting former Assemblymember Suzette Martinez Valladares (R-Santa Clarita) in her campaign to succeed termed-out Senator Scott Wilk. At 10:21 pm on Election night, Senator Ochoa Bogh was down by 5 votes to Palm Springs Mayor Lisa Middleton (D). By the next update, the Senator regained her lead and continues to lead today. Valladares is also ahead with a gap of several thousand votes, two big wins for Senate Republicans on election night. With numerous ballots yet to be counted, these races remain highly watched.

Senate Republicans may also pick up a seat currently held by Senate Democrats. Senator Dave Min (D-Irvine) vacated his Orange County Senate seat to run for Congress, creating an open seat. Current Senator Josh Newman (D), whose district was redrawn into Min's district, is running against former Assemblymember Steven Choi (R) for the Irvine-based seat. Expected to be a close race, Choi is currently up by several thousand. While ballots still need to be counted, the prediction is that the partisan make-up to 30 Democrats and 10 Republicans.

Meanwhile, Assembly Republicans are also seeing success in several key races. While the caucus is seeking to protect three vulnerable Assembly Republicans – Assemblymember Josh Hoover (R-Folsom), Assemblymember Greg Wallis (R-Palm Springs), and Assemblywoman Laurie Davis (R-San Juan Capistrano) – he seems to be cruising to victory in two of the races and battling from behind in the Wallis seat. Two surprises and possible pick-ups for the Assembly Republicans come from the very narrow races for open seats held by two Democrats in the Inland Empire – Joey Acuña in the Coachella Valley and Clarissa Cervantes in Corona. Acuña is running to replace Assemblymember Eddie Garcia (D-Coachella) against veteran and businessman Republican Jeff Gonzalez. Currently Gonzalez leads by just over 1,500 votes. Cervantes, whose sister is a current Assemblymember running for the State Senate, faced off against licensed psychotherapist Leticia Castillo (R), who is winning by less than 400 votes. If Assembly Republicans are successful in holding onto his three vulnerable seats and picking up these two Inland Empire districts, the Assembly partisan breakdown would change to 60 Democrats and 20 Republicans.

Ballot measures of bonds and propositions continued to show that voters were willing to support bonds, but not change some thresholds. They were also concerned about crime. Attached to this memo is a summary of proposition 4, the climate and water bond which passed with 59.5% of the vote in support.

Proposed by the California District Attorneys Association and the California Retailers Association to address growing concerns over retail theft and fentanyl-related crimes, the Party advocated for a "Yes

vote” and Prop 36 currently has over 70% in support. A third proposal has also resulted in a win for the Republican and business community interests, as Proposition 33, which would have allowed local governments to impose rent control laws, is failing with only 38% of the vote.

While many ballots still need to be counted and many of these races are simply too close to call, there are a couple of takeaways. First, women will now make up the majority of the California State Senate for the first time in California’s history. Second, the partisan breakdown of the State Senate and Assembly will remain largely the same. Third, at least 28 new legislators will be elected and sworn into office on Monday, December 2nd.

District results representing SGVMWD:

John Harabedian, will replace Assemblymember Holden in the 41st District
Sasha Renée Pérez will replace Senator Portantino in the 25th Senate District
Assemblymember Mike Fong remain representing the 49th District
Assemblymember Blanca Rubio will continue to represent the 48th District
Senator Susan Rubio will continue to represent the 22nd District



Proposition 4 Safe Drinking Water Funding Opportunities

Overview

Proposition 4, also known as the Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024, passed the electorate on November 5th by a margin of 59.5 to 39.5. While the measure proposes less money for water infrastructure improvements than was initially proposed, the final version still provides significant funding for projects related to clean, safe, and reliable drinking water. Below is a summary of the available funding under Proposition 4, focusing on projects that seek to provide safe drinking water, improve water quality, and support emergency water supplies, including the provision of drinking water in emergency situations. Below is a breakdown of the available funds, along with references to the specific pages in the proposition text where the relevant details can be found.

1. General Allocation for Safe Drinking Water, Drought, Flood, and Water Resilience Programs (\$3.8 billion)

- Purpose: General funding for projects related to safe drinking water, drought preparedness, flood control, and overall water resilience (*Page 79 of the Proposition 4 text*)

2. Specific Funds for Clean Drinking Water Projects (\$610 million)

Administering Agency: *State Water Resources Control Board*

Improving Water Quality and Ensuring Reliable Access to Clean Drinking Water

- Purpose: Grants or loans for projects to improve water quality and provide clean, safe, and reliable drinking water.
- Eligible Projects: Projects to Provide Clean, Safe, and Reliable Drinking Water, details: General water infrastructure improvements, such as treatment systems and distribution upgrades. (*Page 80 of the Proposition 4 text*)

Innovative Projects to Increase Affordability of Drinking Water

- Purpose: Projects that make it more affordable to deliver safe drinking water to disadvantaged communities.

- Eligible Projects: These may involve new technologies or strategies to reduce the cost of water services, ensuring affordability for underserved areas. *(Page 80 of the Proposition 4 text)*

Countywide Drought and Water Shortage Contingency Plans

- Purpose: Funding for projects implementing drought contingency plans, which may include emergency bottled water distribution.
- Eligible Projects: May include emergency measures such as bottled water distribution during times of severe drought or water shortages to ensure communities have access to clean drinking water. *(Page 80 of the Proposition 4 text)*

Tribal Water Infrastructure Projects

- Purpose: At least \$25 million is allocated to ensure access to clean drinking water in tribal communities.
- Eligible Projects: Potential Projects to Provide Clean, Safe, and Reliable Drinking Water, details: General water infrastructure improvements, such as treatment systems and distribution upgrades, consolidations, emergency water provisions. *(Page 80 of the Proposition 4 text)*

3. Conclusion

If passed, Proposition 4, would offer numerous opportunities to fund projects that seek to provide clean, safe, and reliable drinking water, with a focus on improving infrastructure, addressing water contamination, and responding to drought and emergency situations. If Proposition 4 were to pass, the California Legislature would still need to allocate funding to the specific state agencies that would in turn develop grant solicitation guidelines. California Advocates will continue to explore these opportunities for grants or loans and advocate for inclusion of bottled water alternatives and new technologies to address drinking water needs.



CALIFORNIA
ADVOCATES

2025 Water Policy Look Ahead

As we wrap up the election season and prepare for the upcoming session, the 2025 legislative year is starting to take shape and the water issues that may dominate discussions in 2025 are becoming clear. With significant shifts in the political landscape and evolving challenges for water managers, we may see another year of impactful debates and decisions on California water policy. Below, we outline five critical issues that will likely take shape in 2025.

1. Infrastructure Financing with the Passage of Proposition 4

Proposition 4 (Prop 4) will provide approximately \$4 billion in additional funding for water infrastructure projects including, safe drinking water, groundwater, conveyance, recycled water, dam safety, and others. Now, policymakers will focus on implementing these funds through the state budget process. Discussions around equitable distribution and prioritization of funding are expected to take center stage. The Governor will unveil his initial proposal for Prop 4 funds in the January budget, and legislators will then have until June 15 to send their budget proposal to the Governor.

Once a budget is passed, administering agencies will then develop the details of the various grant solicitations.

2. Water Rights Reform

Following legislative turnover and increasing advocacy from environmental groups, 2025 may see renewed efforts to amend water rights statutes. Last legislative session saw several attempts to transform California water rights. Two of these bills, AB 460 and AB 1337 were substantially amended in the Senate Committee on Natural Resources and Water. With the departure of Committee Chair, Senator Dave Min (D-Irvine), to Congress, there will be a new Chair and new members of this critically important committee. This may create an opportunity to further amend California's water rights system.

California Advocates has learned that environmental groups continue to discuss changes that could have significant implications for water rights holders.

3. Sacramento/San Joaquin Bay-Delta

In November, the State Water Board released a draft of the Water Quality Control Plan for the San Francisco Bay/Sacramento-San Joaquin Delta Watershed (Bay-Delta Plan). The

draft updates include options for incorporating a regulatory pathway, based on an unimpaired flows approach or a pathway based on the Healthy Rivers and Landscapes Program (previously known as the Voluntary Agreements).

The water community has been strongly advocating for an alternative to the unimpaired flows approach, which would undoubtedly result in drastic cuts to water supplies. In contrast, the Healthy Rivers and Landscapes Program represents an unprecedented opportunity to improve the Bay-Delta ecosystem by creating a comprehensive program of habitat enhancement projects coupled with more water for fish and wildlife. Water agencies throughout California will be providing comments on the proposed plan over the coming months.

4. Water Quality and PFAS Regulation

The regulation of per- and polyfluoroalkyl substances (PFAS) will again be a topic of discussion on water quality issues. Over the last several legislative cycles, lawmakers have passed various bans of PFAS in consumer products. In addition, the U.S. Environmental Protection Agency established a maximum contaminant level of 4 parts per trillion for two of the most common PFAS constituents. While it is unclear what actions the Trump Administration may take on PFAS and how California may respond, what is certain is that water agencies will continue to grapple with the impacts of PFAS for years to come.

The California Legislature may pursue stricter water quality standards for PFAS and other contaminants, sparking debates on liability, compliance costs, affordability, technological feasibility, and public health impacts.

5. Low-Income Rate Assistance

Low-income rate assistance (LIRA) programs remain a pressing issue for the legislature as affordability challenges continue to impact rate-payers. With costs increasing, infrastructure needs growing, and increasing regulation, keeping rates affordable continues to be a challenge for public water agencies. Though water agencies historically support LIRA programs, the question remains as to how they will be funded. The Legislature will continue to look for ways to create a sustainable statewide LIRA program, particularly as programs like the State Water Board's SAFER Program are set to expire in the coming years.

These are just a few of the issues that we will likely deliberate in 2025. As the legislative session unfolds, we will continue to keep our clients up to date on emerging and returning proposals. Preparing for these conversations will be critical in navigating the complex and dynamic landscape of California water policy in 2025.

AGENDA ACTION ITEM NO. 3

APPROVE ANNUAL PROPOSAL FOR CALIFORNIA ADVOCATES

RECOMMENDED ACTION: Approve proposal.

BACKGROUND: The scope of services remains the same as prior year. The monthly fee of \$8,000 remains the same as the prior year.

BUDGET IMPACT: None, this is already built into the 2024-2025 Budget.

PRIOR BOARD ACTION None.



November 20, 2025

Mr. Darin Kasamoto
General Manager
San Gabriel Valley Municipal Water District
P.O. Box 1299
Azusa, CA 91702

Dear Darin,

Thank you for the opportunity to provide governmental/public affairs consulting services to the San Gabriel Valley Municipal Water District. Consistent with the communication with Evelyn, attached is a proposed consulting agreement between San Gabriel Valley Municipal Water District and California Advocates.

As you know, California Advocates is the longest continuously operated multi-client public affairs/lobbying firm in Sacramento. Rest assured, San Gabriel Valley will continue to have quality representation. Below we describe the team, and we have an exciting announcement that Adam Quinonez will join the advocacy staff for CalAd working on San Gabriel Valley Municipal Water District.

Dennis Albiani, President of California Advocates, and Adam Quinonez will share the representation. Mr. Quinonez has recently joined California Advocates from the Association of California Water Agencies (ACWA) where he lead the legislative and regulatory affairs division. Mr. Albiani will put his years of experience advocating on water policy, serving the previous two Governor's on water, energy and natural resource issues and having served as a staff consultant to the Senate Agriculture and Water Committee. Ms. Quinonez will put his knowledge, and years of experience working on water policy and infrastructure finance to work for SGVMWD.

California Advocates team, look forward to the opportunity to work closely with San Gabriel Valley Municipal Water District to continue to provide government affairs representation to the district and strengthen the service and relations with the cities the district serves.

Sincerely,

Dennis Albiani

Dennis Albiani, President

2025 CONSULTING AGREEMENT

This document shall serve as the 2025 consulting agreement between San Gabriel Valley Municipal Water District (District), and California Advocates, Inc. (Legislative Consultant). The District, located in Azusa, California, wishes to retain a Legislative Consultant to provide government/public affairs consulting services for calendar 2025.

SERVICES

Legislative Consultant shall, in good workmanlike and professional manner, provide the following services to the District:

- A. Represent the District's interests before the California State Legislature, the executive branch, and the resource agency by lobbying the District's positions on legislation and administrative actions relating to water development, quality, storage, reclamation and delivery.
- B. Monitor and report on legislative initiatives of interest that may promote or hinder the District's goals and objectives.
- C. Guide District sponsored legislation through the legislative process.
- D. Conduct outreach and advocacy efforts with the District's Assembly and Senate delegations, as well as with other key legislators and legislative leadership, to further the District's goals and objectives.
- E. Provide written and or oral notification of financial resources available at the state level for District projects, both current and future.
- F. Arrange and coordinate District's Director, Board Member and staff meetings with members of the legislature, legislative staff and the Administration.
- G. Provide an effective legislative strategy that is proactive and strategic as well as reactive when dealing with legislation or proposed legislation during the legislative session.
- H. Attend legislative hearings and provide information regarding those hearings as they may affect the District.
- I. Provide resources necessary to establish relationships with new members of the legislature while maintaining existing relationships with incumbents.
- J. Build and maintain a political presence for the District using the District's legislative delegation as a base.

- K. Build coalitions and alliances with representatives of other water districts/organizations and take a leadership role in Sacramento when appropriate.
- L. Develop and implement the long and short term public affairs and legislative strategies previously endorsed by the District.
- M. Provide written and or oral reports to members of the Board of Directors and the General Manager or their designee on legislative matters.
- N. Develop, with the General Manager, a reporting process to update the Board of Directors on legislative matters when requested.
- O. Participate in board meetings to provide legislative updates and other commentary of interest to Board Members. The frequency of participation in Board meetings shall be mutually agreed upon between Legislative Consultant and the General Manager after consultation with the Board of Directors.
- P. Actively seek state funding opportunities for District projects. This shall include working with District personnel and consultants to assist in securing bond funds and other funds that may be available on a statewide basis.

CONSIDERATION

The District agrees to pay Legislative Consultant a monthly consulting fee of \$8,000. In addition to the monthly consulting fee, the District shall reimburse Legislative Consultant for all reasonable out of pocket expenses previously approved by the District and incurred by Legislative Consultant while acting solely on behalf of the District. These expenses shall include travel expenses associated with Consultant's participation in District Board of Director meetings.

The District also agrees to reimburse Consultant for costs paid by Consultant to Consultant's outside accounting firm for the preparation of and the filing of quarterly lobbyist employer reports (form 635). Consultant will bill the District for the actual costs associated with the quarterly reports (currently \$140.50 per quarter).

TERM

This agreement shall become effective January 1, 2025, and terminate on December 31, 2025. Either party to this agreement may terminate the agreement before conclusion of the term by providing thirty days written notice.

INDEPENDENT CONTRACTOR

Legislative Consultant is and shall be considered an independent contractor and not an employee of the District. As such, this agreement is non-exclusive, and Legislative Consultant may represent other clients.

APPROVED:

California Advocates, Inc.

By_____

Dated_____

Dennis Albiani, President

APPROVED:

San Gabriel Valley Municipal
Water District

By_____

Dated_____

Title:

AGENDA ACTION ITEM NO. 4

GRANT REQUESTS FROM THE CITY OF AZUSA AND ALHAMBRA

RECOMMENDED ACTION: Approve grant requests from the City of Azusa and Alhambra for the amount of \$50,000.00.

BACKGROUND: Earlier this year the Board adopted a new policy for grants to the cities. The policy is attached. In the past, the District had made \$50,000 annual grants to its cities for water conservation and outreach materials. The new policy calls for the cities to make formal requests for the grants, which would then be brought to the Board for approval.

BUDGET IMPACT: None, this was built into the 2024-2025 Budget.

PRIOR BOARD ACTION: None

City of Alhambra

Department of Utilities
December 2, 2024



*Gateway
to the
San Gabriel Valley*

*111
South First Street
Alhambra
California
91801*

San Gabriel Valley Municipal Water District
1402 N. Vosburg Drive
Azusa, California 91702
Attn: Darin Kasamoto

Subject: Request for Funding -Water Conservation Project

Dear Mr. Kasamoto:

The City of Alhambra (City) is requesting \$50,000.00 offered by SGVMWD to its member agencies for funding water conservation projects. The City proposes to utilize the funds to purchase Advanced Metering Infrastructure (AMI) meters. The City received initial funding through the Bureau of Reclamation's FY2018 Water and Energy Efficiency Grant Program BOR-D0-18-F006 to begin implementation of the AMI Program.

The purpose of the AMI Program is to increase water conservation and water use efficiency by providing real-time water consumption data to the City and its customers. The AMI meters will improve the City's ability to detect leaks, audit water usage, and accurately meter usage at each connection. As a region reliant on groundwater as its primary source, and given recent drought conditions, there is a vital need for agencies to manage their resources as efficiently as possible.

The City is actively implementing the AMI program which includes the purchase and installation of new water meters for residential, commercial, and irrigation users. Currently, there are 6,800 meters installed in the system and with SGVMWD funding, we will be able to purchase an additional 200 meters. It is our intention to replace the entire system with AMI meters.

Sincerely,

Dennis Ahlen
Director of Public Works and Utilities





City of Azusa

November 06, 2024

San Gabriel Valley Municipal Water District
1402 E. Vosburg Dr.
Azusa, CA 91702
Attn: San Gabriel Valley Municipal Water District
Board & General Manager

Dear San Gabriel Valley Municipal Water District Board Members and General Manager Darin Kasamoto,

Subject: San Gabriel Valley Municipal Water District 2024 Grant Program

The City of Azusa is requesting \$50,000 in funding from the San Gabriel Valley Municipal Water District's Grant Program. These funds will be used for the backbone water infrastructure improvements for the new Canyon City Dog Park. The dog park is being constructed at 400 West Crescent Dr in the City of Azusa and will feature several water efficiency and conservation measures.

As one of the four members of the San Gabriel Valley Municipal Water District, Azusa is requesting funding to help with the water improvements. In previous years, the San Gabriel Valley Municipal Water District has provided funding to help aid its members in their water conservation efforts.

Azusa appreciates your consideration for this Grant Program. If you have any questions, please do not hesitate to reach out to Ken Godbey, Azusa Light and Water's Water Distribution Superintendent at (626) 812-5086.

Sincerely,

Ken Godbey
Water Distribution Superintendent

AGENDA ACTION ITEM NO. 5

RESOLUTION NO. 12-2024-843 APPRECIATION FOR LINDA ESQUIVEL

RECOMMENDED ACTION: Adopt Resolution No. 12-2024-843

BACKGROUND: Linda Esquivel is retiring after 12 years of dedicated service to the San Gabriel Valley Municipal Water District. This Resolution acknowledges her hard work and expresses appreciation for her efforts.

BUDGET IMPACT: N/A

PRIOR BARD ACTIONS: N/A

RESOLUTION NO. 12-2024-843

**RESOLUTION OF THE BOARD OF DIRECTORS OF SAN GABRIEL VALLEY
MUNICIPAL WATER DISTRICT HONORING THE RETIREMENT OF
EXECUTIVE ASSISTANT LINDA ESQUIVEL**

WHEREAS Linda Esquivel began her distinguished career with the San Gabriel Valley Municipal Water District on July 23, 2012, and has been an integral part of the organization ever since;

WHEREAS Linda Esquivel was promoted to Executive Assistant on June 23, 2014;

WHEREAS over her 12-year career, Linda Esquivel has been dedicated to overseeing the District's office operations, ensuring smooth administrative functions, and providing invaluable support to the District's board and staff;

NOW THEREFORE, BE IT RESOLVED, that the San Gabriel Valley Municipal Water District extends its heartfelt congratulations to Linda Esquivel on her well-deserved retirement, and expresses its sincere gratitude for her years of dedicated service;

BE IT FURTHER RESOLVED, that a certified copy of this resolution be transmitted to Linda Esquivel, along with an expression of the District's deepest appreciation for her many contributions.

PASSED, APPROVED AND ADOPTED on December 9, 2024.

ATTEST:

President

Vice-President

Secretary

Treasurer

Board Member

AGENDA ACTION ITEM NO. 6

PROPOSAL FROM CIVILTEC ENGINEERING, INC. FOR FLOW AND PRESSURE CONTROL FACILITIES REFURBISHMENT DESIGN, VALVE PREPURCHASE AND BID PHASE SERVICES

RECOMMENDED ACTION: Approve the proposal from Civiltec Engineering, Inc.

BACKGROUND: The Devil Canyon-Azusa Pipeline has been in service for 50 years, and some valves are no longer functioning correctly. Station refurbishment will ensure both reliable water delivery and pipeline isolation.

BUDGET IMPACT: None; there is sufficient funding in the adopted 2024-2025 budget for consulting and engineering.

PRIOR BOARD ACTION: N/A



Civil, Water, Wastewater, Drainage, Transportation and
Electrical/Controls Engineering • Construction Management • Surveying
California • Arizona

October 31, 2024

San Gabriel Valley Municipal Water District
1402 N. Vosburg Drive
Azusa, CA 91702

Sent Via Email: stevekiggins@sgymwd.com

ATTN: Steve Kiggins | Assistant General Manager

**RE: Proposal for Pressure Reducing Stations Refurbishment Project
San Bernardino and Los Angeles Counties
Civiltec Proposal No. PU24010**

Dear Mr. Kiggins:

Civiltec engineering, inc. (Civiltec) appreciates the opportunity to provide professional engineering services to San Gabriel Valley Municipal Water District (District) for the above referenced project. We understand this project is to develop bid ready design drawings and specifications for the refurbishment of the Devil Canyon Azua Pipeline's (DCAP) three pressure reducing stations and a pressure relief valve retrofit into the existing Azusa Flow Control Station (FCS).

The District desires to prepurchase some of the larger valves with long procurement times in order to reduce the overall schedule. Our staff will assist the District by developing specifications for the prepurchased valves and their actuators to be used as design documents to procure price quotes from valve suppliers. We will review the pricing quotes against the specifications and provide revision comments as needed.

AUTHORIZED RESPONSIBLE ENGINEERS

Civiltec proposes to assign Steven Walker, PE as company representative to manage this project directly from our Upland office. As the Senior Project Engineer he will be responsible for the firm's timely response and quality completion of this project. Steven will be assisted by **Civiltec's** Principal C. Shem Hawes, PE in the role of quality control/quality assurance. Shem has complete authority to handle all contractual matters, commit **Civiltec's** resources, and take all action necessary to meet your requests.



The project design support team will consist of the following engineers and design technicians.

- Heber Torres, PE | Principal Electrical Engineer
- Sanjay Verma, PE | Senior Engineer (Structural)
- Danny Quirarte, Staff Engineer
- Jenny Tsan, Designer
- Omner Meza, CAD Operator

SCOPE OF SERVICES

Based on our project understanding and professional experience, we have identified the following scope of services.

Phase 1 – Prepurchasing of Valves Assistance

Civiltec will assist the District in prepurchasing selecting valves with long procurement time for this refurbishment project with the goal of reducing overall construction time. The following is a list of the valves anticipated to be prepurchase by the District.

- Etiwanda Pressure Reducing Station
 - Two 20-inch ball valves with variable speed slow closing actuators
 - Manufacturer: Henry Pratt Company
 - Actuators: AUMA
 - Two 16-inch ball valves with variable speed slow closing actuators
 - Manufacturer: Henry Pratt Company
 - Actuators: AUMA
 - One 20-inch sleeve valve with variable speed slow closing actuators
 - Manufacturer: Bailey Valves
 - Actuators: AUMA
 - One 16-inch sleeve valve with variable speed slow closing actuators
 - Manufacturer: Bailey Valves
 - Actuators: AUMA
 - Two 20-inch butterfly valve with manual wheel actuators
 - Manufacturer: Henry Pratt Company
- Emerald Pressure Reducing Station
 - Two 20-inch ball valves with variable speed slow closing actuators
 - Manufacturer: Henry Pratt Company
 - Actuators: AUMA
 - Two 18-inch ball valves with variable speed slow closing actuators
 - Manufacturer: Henry Pratt Company
 - Actuators: AUMA



- One 20-inch sleeve valve with variable speed slow closing actuators
 - Manufacturer: Bailey Valves
 - Actuators: AUMA
- One 18-inch sleeve valve with variable speed slow closing actuators
 - Manufacturer: Bailey Valves
 - Actuators: AUMA
- Two 20-inch butterfly valve with manual wheel actuators
 - Manufacturer: Henry Pratt Company
- Big Dalton Pressure Reducing Station
 - Two 20-inch ball valves with variable speed slow closing actuators
 - Manufacturer: Henry Pratt Company
 - Actuators: AUMA
 - Two 18-inch ball valves with variable speed slow closing actuators
 - Manufacturer: Henry Pratt Company
 - Actuators: AUMA
 - One 20-inch sleeve valve with variable speed slow closing actuators
 - Manufacturer: Bailey Valves
 - Actuators: AUMA
 - One 18-inch sleeve valve with variable speed slow closing actuators
 - Manufacturer: Bailey Valves
 - Actuators: AUMA
 - Two 20-inch butterfly valve with manual wheel actuators
 - Manufacturer: Henry Pratt Company

Rialto/Riverside Valve Structure

- One 36-inch ball valve with manual chainwheel actuator
 - Manufacturer: Henry Pratt Company

Rialto/Riverside Metering Structure

- One 30-inch ball valve with variable speed slow closing actuator
 - Manufacturer: Henry Pratt Company
 - Actuators: AUMA
- One venturi type flow meter
 - Manufacturer: Primary Flow Signal Inc (or equal)



The table below summarizes the types and total quantities of valves anticipated to be prepurchased for the refurbishment project.

PREPURCHASED EQUIPEMENT		
Item	Description	Quantity
1	20-inch sleeve valve and multi-turn variable speed motor actuator	3
2	18-inch sleeve valve and multi-turn variable speed motor actuator	2
3	16-inch sleeve valve and multi-turn variable speed motor actuator	1
4	20-inch butterfly isolation valve (manual handwheel)	6
5	20-inch ball valve and multi-turn variable speed motor actuator	6
6	18-inch ball valve and multi-turn variable speed actuator	4
7	16-inch ball valve and multi-turn variable speed actuator	2
8	30-inch venturi flow meter	1
9	30-inch ball valve and multi-turn variable speed motor actuator	1
10	36-ball valve (manual chainwheel actuator)	1

We envision the following tasks will be required for providing assistance to the District in prepurchasing the select valves:

Task 1 – Research Existing Valves

Civiltec will make site visits in coordination with valve suppliers to determine existing valve controls, power, and dimensional layouts to determine the extents to which the proposed replacement valves can be installed without any significant upgrades to the electrical or SCADA control system. This work will include detailed discussions with the valve suppliers and District operations staff to confirm the new valves will include existing and/or additional features desired such as slow closing actuators with sufficient and adjustable time setting, ability to actuate the valve remotely or locally, and any special maintenance requirements.

Task 2 – Meetings with Valve Suppliers

We anticipate field work meetings at each of the three pressure reducing stations with valve suppliers to document the valves existing function and control parameters.

Task 3 – Develop Technical Specifications for Prepurchased Valves

Civiltec will develop technical specifications for each valve type and size to be prepurchased to document the requirements to suppliers. We will prepare draft technical specifications for review by the District and the valve suppliers. Final technical specifications will be provided to valve suppliers to receive shop submittals and pricing quotes.

The technical specifications for each valve to be prepurchased will include requirements of the supplier/manufacturer to provide services to coordinate with installation by a general contractor (to be selected by the District at a future date) to inspect the installation and witness/assist with startup and testing procedures.



Task 4 – Review Valve Supplier Prepurchased Valve Price Quotes

Civiltec will provide the technical specifications to the valve suppliers and request proposals from them to supply the equipment as a prepurchased purchase order by the District. The proposals will include taxes, freight and an anticipated schedule of procurement and delivery.

Civiltec will review each of the suppliers' prepurchased valves price quotes and shop submittals for conformance with the technical specifications. We will provide comments on the proposals for the suppliers to respond/revise proposals as needed. We will meet with the District to discuss the quotes and assist in resolving any questions to the suppliers.

Phase 1 Schedule:

We anticipate the work in this phase will take 3 to 6 weeks depending on valve suppliers and District staff's availability to meet.

Phase 1 Deliverables:

- Valve data from research work
- Draft technical specifications
- Final technical specifications
- Review of valve supplier cost quotations

Phase 1 Meetings:

- Site visits to the three pressure reducing station facilities
- Teleconferences with valve suppliers and District staff

Phase 2 – Flow and Pressure Control Facilities Refurbishment Design Documents

Civiltec will develop bid ready drawings and specifications for the refurbishment of the three pressure reducing stations, the two Rialto/Riverside facilities, and a retrofitting of a pressure relief valve into the Azusa Flow Control Facility.

- Etiwanda Pressure Reducing Station
- Emerald Pressure Reducing Station
- Big Dalton Pressure Reducing Station
- Rialto/Riverside Valve Structure
- Rialto/Riverside Metering Structure

Rialto/Riverside Valve Structure: Civiltec will develop 60%, 90%, and 100% design documents for the Rialto/Riverside Flow Control Structure as part of Tasks 2, 3, and 4 described on the next pages. The facility vault will be completely refurbished in a similar manner to the pressure reducing stations with a new manual isolation ball valve, combination air/vac release, flow bypass, blow-off, associated valving, pipe supports and couplings, sample ports/hose bibs, pressure gages, piping and manways, new access ladder, and ventilation piping.

Rialto/Riverside Flow Metering Structure: Civiltec will develop 60%, 90%, and 100% design documents for the Rialto/Riverside Flow Metering Structure as part of Tasks 2, 3, and 4 described on the next pages. The facility vault will be completely refurbished in a similar manner to the pressure



reducing stations with a new venturi flow meter, isolation ball valve with variable speed drive motorized actuator, combination air/vac release, flow bypass, blow-off, associated valving, pipe supports and couplings, sample ports/hose bibs, pressure gages/sensors, piping and manways, new access ladder, and, sump pump system, ventilation piping/system. New electrical and communication wiring and conduits to the control valve and sensors will be provided. The existing structural platform is anticipated to be reutilized.

The project will also evaluate/consider the replacement of the existing venturi flow meter with alternatives, such as transit time ultrasonic and magnetic flow meters.

Azusa FCS Pressure Relief Valve Retrofit: Civiltec will develop 60%, 90%, and 100% design documents for a new pressure relief valve retrofit into the existing Azusa FCS outlet control valve vault to provide added safety to the pipeline, as recommended in the recent transient surge analysis project report. Design documents for the Azusa FCS upgrades will be developed as part of Tasks 2, 3, and 4 described on the next pages. The new valve will activate should the pipeline experience a sudden increase in pressure to prevent potential over pressurization of the pipeline. This part of the project will modify the Azusa FCS outlet piping to insert tee with a 12-inch branch. A new 12-inch line will be routed to a new pressure relief valve and its discharge routed to the gravity bay of the valve structure via a new tee inserted into the downstream side of the existing sleeve valve for conveyance to the reservoir.

Because the majority of the work will take place inside the existing below grade vaults, we propose not performing professional surveying of the sites and instead develop the construction drawings based on existing District record information/drawings, conducting field measurements, and using illustrated site photographs to convey the extents of the work. **Civiltec** has professional surveyed electronic data for the Big Dalton Pressure Reducing Station site from a previous project, and site measurements were taken recently of major above grade features at the Etiwanda Pressure Reducing Station, Emerald Pressure Reducing Station, and Azusa FCS facilities as part of another project, which can also be utilized.

Drawings will include demolition, electrical, mechanical, and structural requirements for the complete replacement of all piping, control valves, actuators, sensors, sump pump system, and vault lighting. The existing electric power and SCADA control systems will remain and no significant upgrade to them is anticipated. New power and communications conduits from the new valve actuators and sensors will be integrated into the existing power and SCADA systems/cabinets.

Task 1 – PRS’s Side Stream Piping Conceptual Layouts:

Evaluations will be made to improve the existing piping layouts, however it is expected the general arrangement will follow the original configurations. The existing PRS’s piping design will be modified to include additional isolation valves for the whole station and on the smaller side stream piping. We anticipate the PRS’s midlevel vault structural walk platform may require modification to allow a new isolation valve to be installed on each station’s influent piping. The smaller side stream piping will be modified to include a new 10-inch low flow control valve and butterfly valve/plug valve combination for throttling of flow. Also, a new 12-inch plug valve will be inserted up stream of the side stream piping for isolation.



We will work with District staff on conceptual layouts of these modifications to determine the best configuration for function and operational controls. It is anticipated that 2-3 conceptual side stream valving layouts will be developed and evaluated for final selection. Alternatively, this task may submit sequentially revised layouts based on draft review comments in 2 -3 intermediate submittals prior to selecting the concept.

Task 2 – PRS’s Structural Modifications Evaluations to Accommodate Isolation Valves

Civiltec’s structural engineer will evaluate requirements to allow a new whole station isolation butterfly valve at the three pressure reducing stations. To integrate the new valve and allow for future removal for maintenance/replacement will require the existing mid-deck steel walkways within the vaults to be modified sectionally for disassembly or other means to lift the valve out of the vault.

Additionally, the steel mid-deck may require modifications to provide vertical clearance for the valve to be actuated. It is most desired to keep the new isolation valve within the PRS, however as needed, alternatives such as the installation of a new vault to house the valve located just outside the existing vault will also be evaluated.

Selection of the preferred isolation valve installation configuration will be developed into structural design drawings and specifications.

This proposal excludes geotechnical soils investigations of the project sites. Structural designs developed will be based on available record information and conservative assumptions of the site conditions.

Task 3 – 60% Design Documents Development

Civiltec will take the selected conceptual layout from Task 1 and Task 2 and develop them to a 60% design level showing plan and piping profiles for the District to review and comment. The 60% design will include the two main-line water delivery piping systems, their control valves, and the new whole station isolation butterfly valves. This level of development will illustrate the special aspects of items such as operational accessibility of valve actuators and spacing between equipment components.

Review comments from the 60% design documents will be carried forward and incorporated into the 90% development.

Task 4 – 90% Design Documents Development

The design documents will be expanded to include specifications, cost estimates, and an estimate of construction schedule. Structural modifications required to incorporate the new whole station isolation butterfly valves will be included. Details on minor systems such as ventilation, pressure sensors, small piping/sump pumps, and routing of conduit for electrical and communications will be developed. General notes will be detailed with site specific work requirements/restrictions, standard details, and anchoring systems.

Technical specifications for the project will be included at the 90% to cover equipment, appurtenances not covered in the prepurchased valves. This will include valves less than 16-inches, piping supports/hangers, and pressure sensing equipment.



Task 5 – 100% Design Documents Development

District review comments from the 90% design documents will be incorporated into the 100% bid ready set for soliciting bids from general contractors. **Civiltec** will perform a final in-house quality control review and package the technical specifications and drawings.

We will prepare a 100% level construction cost estimate and anticipated construction schedule to allow the District to evaluate the work integration into required water deliveries and available pipeline out of service availability.

Task 6 – Coordination of City Plan Check Reviews

Civiltec will coordinate with the city jurisdictions for each of the sites as needed to gain preapproval of the plan. The five work sites are in the jurisdictions of the cities of Fontana, La Verne, Glendora, Rialto, and Azusa. We will reach out to the cities to make applications and gain a plan check review at the 90% plans development level where possible.

Task 7 – Progress Meetings

Civiltec will conduct weekly progress video teleconferences as needed throughout the project. We will coordinate to have valve and other equipment suppliers participate in the meetings as needed to resolve design issues. Our engineers will present current design development challenges and options requiring input from the District to further ensure the final product meets requirements.

Phase 2 Schedule:

We anticipate the work in this phase will take 15 to 20 weeks.

Phase 2 Deliverables:

- 2 -3 conceptual piping layouts for new/modified valve configurations
- Documentation of bidder questions and responses, Addendums
- 60% design documents for District review
- 90% design documents for District review
- 100% design documents for jurisdictional cities review
- 100% design documents for District review
- Pre-approved city plans check reviews

Phase 2 Meetings:

- Conceptual piping configurations
- 60% receive District comments
- 90% receive District comments
- 100% final comments
- Weekly progress meetings



Phase 3 – Bid Phase Services

Task 1 – Bid Package Preparation

Civiltec will assist in preparing the District's front-end contractual documents to combine with the design documents from Phase 2. We will tailor the District's front-end documents to reflect the project specific data and requirements such as project title, number of contract days, liquidated damages, insurance and licensing requirements, and contractor qualifications such as the minimum project work experience.

We will prepare the documents for bid solicitations and distribute them to select general contractors known to have adequate work experience on similar projects and reputable work results. If desired by the District we will break the project work sites into separate bid packages.

Task 2 – Prebid Job Walk Meeting

Civiltec will conduct a prebid job walk with prospective bidders. We will tour each of the three pressure reducing stations and Azusa FCS with bidders to help them understand the project and prepare their bid proposals. A prebid mandatory job walk meeting provides an opportunity for the District to gauge current interest/availability of contractors to perform the project work and, if desired, time to post-pone/extend the bid date to allow consideration by additional contractors.

Task 3 – Bidder Questions, Addendums, Bids Review, and Contractor Award Letter of Recommendation

We will receive, document, and respond to bidder questions and issue responses and/or addendums for any revisions/clarifications to the design or contract documents as needed.

Upon receipt of the bids *Civiltec* will review the qualifications of the bidders and provide the District a letter of recommendation for contract award to the lowest bid meeting the minimum qualifications requirements.

Phase 3 Schedule:

We anticipate the work in this phase will take 6 to 8 weeks to include 4 weeks for contractors to prepare bids proposals.

Phase 3 Deliverables:

- Tailored District front-end documents and bid package
- Documentation of bidder questions and responses, Addendums
- Letter of recommendation for contract award

Phase 3 Bid Phase Meetings:

- Meetings with District to review bid package
- Prebid job walk meeting with bidders
- Meeting with District to review letter of recommendation for contract award



Exclusions:

- Geotechnical evaluations of project sites
- Professional land surveying of the project sites
- Construction phase services
- Construction observation

SCHEDULE

Civiltec is available to commence this project immediately. Based on the scope of work described previously, we can complete this project within 28 weeks from authorization.

FEE DISTRIBUTION SCHEDULE

Professional fees for the above-described services will be billed on a fixed fee basis as summarized below. A breakdown of hours and fees is included as Attachment A.

Phase 1. Prepurchased Valves Assistance	\$17,845.00
Phase 2. Pressure Reducing Stations Design Documents	\$261,045.00
Phase 3. Bid Phase Services.....	\$5,705.00
Total.....	<u>\$284,595.00</u>

Any work not authorized within 3 months of the date of this proposal will be subject to renegotiations based on current rates. Capacity and impact fees associated with application filings shall be the responsibility of the District. Additional services may be authorized by the District based on **Civiltec's** Hourly Rate Schedule. **Civiltec** will bill monthly for all work performed and expenses incurred on the project's behalf.

If this proposal is acceptable, please return a signed copy to our office. Again, thank you for the opportunity to submit this proposal. We look forward to working with you on this project. Please contact the undersigned directly with any comments or questions.

Sincerely,

Civiltec engineering, inc.

A handwritten signature in blue ink that reads 'Steve Walker'.

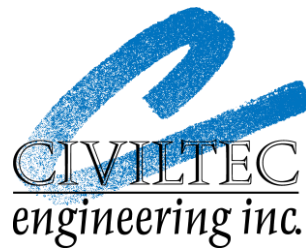
Steven M. Walker, PE (swalker@civiltec.com)
Senior Project Engineer/Manager

A handwritten signature in blue ink that reads 'C. Shem Hawes'.

C. Shem Hawes, PE (shawes@civiltec.com)
Principal, Principal Engineer

SMW:cms

Attachment(s): A – Breakdown of Hours and Fees



Proposal Acceptance:

The Terms and Conditions of this proposal are:

Accepted this _____ day of _____ 2024.

By Authorized District Representative:

Name and Title



Attachment A

Breakdown of Hours and Fees

Project Name: Pressure Reducing Stations Refurbishment Project
Client: San Gabriel Valley Municipal Water District
Proposal Number: PU24010
Fixed Fee
Date: March 25, 2024

Scope of Work	HOURS								TOTAL COST
	PIC \$ 275.00	PrEE \$ 235.00	SrPE \$ 235.00	PE \$ 220.00	Sr/PE \$ 235.00	D/CAD \$ 145.00	CAD \$ 130.00	JrE \$ 90.00	
Phase 1 - Prepurchased Valves Assistance	1	19	31	15	0	0	0	28	\$ 17,845.00
Task 1 - Research Existing Valves		7	9	5				12	\$ 5,940.00
Task 2 - Meetings with Valve Suppliers		2	4					2	\$ 1,590.00
Task 3 - Develop Technical Specifications for Prepurchased Valves	1	7	14	10				14	\$ 8,670.00
Task 4 - Review Valve Supplier Prepurchased Valve Price Quotes		3	4						\$ 1,645.00
Phase 2 - Pressure Reducing Station Refurbishment Design Documents	12	75	322	160	34	98	478	499	\$ 261,045.00
Task 1 - Side Stream Piping Conceptual Layouts	3	0	36	0	0	12	106	78	\$ 31,825.00
Task 2 - Structural Modifications Evaluations to Accommodate Isolation Valves	1		18		34		10	16	\$ 15,235.00
Task 3 - 60% Design Documents Development of 6 Pipeline Facilities	1	26	108	60		42	124	126	\$ 78,515.00
Task 4 - 90% Design Documents Development of 6 Pipeline Facilities	1	16	92	54		22	120	126	\$ 67,665.00
Task 5 - 100% Design Documents Development of 6 Pipeline Facilities	1	16	42	42		22	118	126	\$ 53,015.00
Task 6 - Coordination With City Plan Check Reviews		2	6	4				12	\$ 3,840.00
Task 7 - Progress Meetings	5	15	20					15	\$ 10,950.00
Phase 3 - Bid Phase Services	0	2	17	2	0	0	2	6	\$ 5,705.00
Task 1 - Bid Package Preparation			10				2	2	\$ 2,790.00
Task 2 - Prebid Job Walk Meeting		1	3	2				2	\$ 1,560.00
Task 3 - Bidder Questions, Addendums, Bid Reviews, Contract Award Letter of Recommendation		1	4					2	\$ 1,355.00
HOURS	13	96	370	177	34	98	480	533	1801
BUDGET	\$ 3,575	\$ 22,560	\$ 86,950	\$ 38,940	\$ 7,990	\$ 14,210	\$ 62,400	\$ 47,970	\$ 284,595.00

PIC = Principal Engineer (PE)
PrEE = Principal Electrical Engr. (PE)
PE = Project Engineer (PE)
SE = Staff Engineer (EIT)
CAD = CAD Operator
Admin = Admin. Asst./Clerical
2PS = Two Person Survey Crew

SrE = Senior Engineer (PE)
PM = Project Manager
SrD = Senior Designer
D = Designer
JrE = Jr. Engineer (Intern)
CO = Construction Observer
SLS = Staff Land Surveyor (PLS)

SrPM = Sr. Project Manager
SrPE = Sr. Project Engineer (PE)
SrSE = Sr. Staff Engineer (EIT)
D/CAD = Designer/CAD Operator
PT = Planning Technician
SM = Survey Manager (PLS)
ST = Survey Technician

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

Cc: Darin Kasamoto, General Manager

From: Evelyn Reyes, External Affairs Manager

Date: December 5, 2024

Subject: External Affairs Report

Rebates:

	Rain Barrel	Washing Machines	High-Efficiency Toilets	Waterless Urinals	Smart Controllers	Sprinkler Nozzles	Soil Sensor	Flow Meter Monitor
	\$35	\$85	\$40	\$150	Up to \$80	\$2 – Min. 30	Up to \$80	Up to \$100
Monthly Total	7	8	0	0	1	0	0	1
FY 24/25 Total	39	14	5	0	3	0	0	3

Legislative: The California Legislature reconvened on January 6, 2025. We will continue to monitor legislation that is important to the District and the State Water Contractors. We will also follow the progression of the Delta Conveyance project.

EPA WaterSense: We received a certificate of recognition from the EPA WaterSense program for our initiatives promoting water efficiency and education. The recognition specifically acknowledged our multilingual outreach and school education programs.

Meetings/events attended:

- PWAG CET Administrative Meeting and Member Agency Meeting
- City of Monterey Park State of the City
- San Gabriel Basin Watermaster meeting
- ACWA Conference
- AAPIFM/Fremont Elementary PTA Community Plant Exchange



**A REGULAR MEETING OF
THE MAIN SAN GABRIEL BASIN WATERMASTER
725 NORTH AZUSA AVENUE, AZUSA, CALIFORNIA
NOVEMBER 6, 2024 AT 2:30 O'CLOCK P.M.**

Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF WATERMASTER MEMBERS
4. ELECTION OF PRODUCER NOMINEES FOR WATERMASTER FOR CALENDAR YEAR 2025 [1]
5. APPOINTMENTS OF PUBLIC REPRESENTATIVES FOR CALENDAR YEAR 2025 [1]
 - a) Certification of appointment of Steven T. Placido by San Gabriel Valley Municipal Water District for calendar year 2025
 - b) Certification of appointment of Dr. Anthony R. Fellow and Jennifer Santana by Upper San Gabriel Valley Municipal Water District for calendar year 2025
6. ADOPTION OF AGENDA [1]
7. TIME RESERVED FOR PUBLIC COMMENT
8. ITEMS REMOVED FROM CONSENT CALENDAR [1]
9. CONSENT CALENDAR [1]

All items on Consent Calendar may be approved with single action.

 - a) Minutes of a Regular Meeting of Watermaster held October 2, 2024
 - b) Lists of Demands
 - c) Financial Statements, October 2024
10. 2025 BOARD MEETING DATES [1]
11. ADOPTION OF A RESOLUTION OF THE MAIN SAN GABRIEL BASIN WATERMASTER AUTHORIZING INVESTMENT OF MAIN SAN GABRIEL BASIN WATERMASTER MONIES IN LOCAL AGENCY INVESTMENT FUND (Resolution 11-24-330) [1]

12. ADOPTION OF A RESOLUTION OF THE MAIN SAN GABRIEL BASIN WATERMASTER RECOGNIZING LA PUENTE VALLEY COUNTY WATER DISTRICT'S 100TH ANNIVERSARY (Resolution No. 11-24-331) [1]
13. RECEIPT OF FISCAL YEAR 2023-24 ANNUAL REPORT [1]
14. RECEIPT OF DRAFT ANNUAL 5-YEAR WATER QUALITY AND SUPPLY PLAN [1]
 - a) Set public comment period and public hearing date.
15. AUTHORIZATION TO PURCHASE RELIABILITY STORAGE WATER USING RESOURCE DEVELOPMENT ASSESSMENT FOR FISCAL YEAR 2023-24 [1]
16. AUTHORIZATION TO PURCHASE REPLACEMENT WATER REQUIREMENTS FOR FISCAL YEAR 2023-24 [1]
17. REPORT FROM ADMINISTRATIVE COMMITTEE [1]
 - a) Consideration and Approval of Student Intern Position
 - b) Adoption of a Resolution of the Main San Gabriel Basin Watermaster Approving and Adopting the CalPERS 457 Plan (Resolution No. 11-24-332)
18. REPORT FROM BASIN WATER MANAGEMENT COMMITTEE [2]
19. ATTORNEY'S REPORT [2]
20. ENGINEER'S REPORT [2]
21. EXECUTIVE OFFICER'S REPORT [2]
22. REPORT FROM RESPONSIBLE AGENCIES [2]
23. REPORT FROM LOS ANGELES COUNTY [2]
24. OUTSIDE COMMITTEE LIAISONS [2]
25. INFORMATION ITEMS [2]
 - a) Temporary assignment or lease of 25.10 acre-feet of Production Right from The Nicholson Family Trust – Marital Trust to San Gabriel Valley Water Company for Fiscal Year 2024-25
 - b) Temporary assignment or lease of 600.00 acre-feet of Production Right from Vulcan Materials Company to San Gabriel Valley Water Company for Fiscal Year 2024-25
 - c) Temporary assignment or lease of 34.82 acre-feet of Production Right from Rados Bros. to San Gabriel Valley Water Company for Fiscal Year 2024-25

- d) Temporary assignment or lease of 35.13 acre-feet of Carryover Right from Moon Valley Nursery of California, Inc. to San Gabriel Valley Water Company for Fiscal Year 2024-25
 - e) Temporary assignment or lease of 250.00 acre-feet of Production Right from Valencia Heights Water Company to Covina Irrigating Company for Fiscal Year 2024-25
 - f) Permanent transfer of 441.90 acre-feet of Prescriptive Pumping Right from Mary Kay Dawes to Michael Robert Dawes
 - g) Temporary assignment or lease of 168.00 acre-feet of Production Right from Lucy A. & Harry E. Rosedale III, Trustees of the Harry E. Rosedale Trust, dated May 24, 1985 to Canyon Water Company for Fiscal Year 2024-25
 - h) Change of Designee for William L. McIntyre to Andrew McIntyre
 - i) Change of Designee for Canyon Water Company to Andrew McIntyre
 - j) Transmittal of San Gabriel Valley Municipal Water District's Monthly Report for September 2024
26. COMMENTS FROM WATERMASTER MEMBERS [2]
27. FUTURE AGENDA ITEMS [1]
28. CLOSED SESSION [1]
- a) Executive Officer Performance Evaluation
29. ADJOURNMENT

LEGEND

- [1] INDICATES ACTION ANTICIPATED BY WATERMASTER ON THIS ITEM
- [2] INDICATES INFORMATION ITEM - NO ACTION ANTICIPATED

Chair Lynda Noriega Presiding

WEDNESDAY, NOVEMBER 20, 2024, AT 12:00 P.M.

<https://us06web.zoom.us/meeting/register/tZMrc-6gpjwqGtZ1KD6Y7h-oJKa44xGVMA-l>

Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote)

VII. CONSENT CALENDAR**PAULSON**

(Consent items may all be approved by single motion) [enc]

- (a) Minutes for 10/16/24 Regular Board Meeting
- (b) Ratification of Demands on Project Funds for October 30, 2024
- (c) Ratification of Demands on Project Funds for November 12, 2024
- (d) Demands on Administrative Fund November 20, 2024
- (e) Demands on Project Fund for November 20, 2024

VIII. COMMITTEE REPORTS

(These items may require action)

- (a) None.

IX. OTHER ACTION/INFORMATION ITEMS**PAULSON**

(These items may require action)

- (a) Discussion/Action Regarding Site Access Agreement with Logos Evangelical Seminary[enc]
- (b) Discussion /Action Regarding Federal Funding Program Administration (FFPA) Guidelines [enc]

X. PROJECT REPORTS**COLBY**

- (a) Treatment Plants:

	<u>Status</u>
1. Baldwin Park Operable Unit	
• Arrow/Lante Well (Subarea 1)	Operational
• Monrovia Wells	Operational
• SGVWC B6 Plant	Operational
• SGVWC B5 Plant	Operational
• CDWC Well No. 14	Operational
• La Puente Valley County Water District	Operational
• VCWD Nixon	Operational
• VCWD Maine	Operational
2. El Monte Operable Unit	
• Eastern Shallow Zone	Operational
• Eastern Deep Zone	Operational
• GSWC Encinita Plant	Operational
• Western Shallow Zone	Operational
3. South El Monte Operable Unit	
• Whitmore Street. Ground Water Remediation Treatment Facility	Operational
• City of M.P. Well No. 5 VOC Treatment Facility	Operational
• City of M.P. Well No. 12 VOC Treatment Facility	Operational
• City of M.P. Well No. 15	Operational
• City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility	Operational
• GSWC Wells SG-1 & SG-2	Operational

- GSWC Garvey Operational
- SGVWC Plant No. 8 Operational
- SGVWC Plant G4 Operational
- 4. Puente Valley Operable Unit
 - Intermediate Zone Construction
 - SGVWC Plant B11 Operational
- 5. Area 3 Operable Unit
 - City of Alhambra Phase 1 Operational
 - City of Alhambra Phase 2 Operational
 - City of South Pasadena Wilson Operational
- 6. Non-Operable Unit
 - City of Arcadia Longden Operational
 - City of Arcadia Live Oak Operational
 - City of Monrovia Tower 1&2 Operational
 - City of Monrovia Tower 3&4 Operational
 - SGVWC Plant 11 Operational

XI. ATTORNEY'S REPORT **PADILLA**

XII. LEGISLATIVE REPORT **MONARES**

XIII. EXECUTIVE DIRECTOR'S REPORT **SCHOELLERMAN**

XIV. FUTURE AGENDA ITEMS **PAULSON**

XV. INFORMATION ITEMS [enc] **PAULSON**

- (a) San Gabriel Basin Water Calendar

XVI. FUTURE BOARD/COMMITTEE MEETINGS **PAULSON**

- (a) The next Legislative/Public Information Committee meeting was scheduled for Tuesday, December 10, 2024 at 9:00 a.m.
- (b) The next Administrative/Finance Committee Meeting was scheduled for Tuesday, December 10, 2024 at 10:00 a.m.
- (c) The next WQA Board meeting was scheduled for Wednesday, December 18, 2024 at 12:00pm

XVII. CLOSED SESSION **PAULSON**

- (a) Closed Session Pursuant to 54956.9(d)(4) – Conference with Legal Counsel re: Initiation of Litigation (Settlement Opportunities with potential defendants) – Two (2) Matters

XVIII. RECONVENE OPEN SESSION **PAULSON**

XIX. BOARD MEMBERS' COMMENTS/REPORTS **PAULSON**

XX. ADJOURNMENT **PAULSON**

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

From: Darin Kasamoto General Manager

Date: December 4, 2024

Subject: General Manager's Report

1. SWP UPDATE

The Delta Conveyance Project (DCP) Public Draft EIR Comment period has ended. The EIR was certified by DWR on December 18, 2023. There are now ten law suits that have been filed.

DWR will be looking for funding commitments from contractors to keep the DCP planning process going beyond 2025. The District approved funding commitment along with 8 other contractors as of Nov. 30, 2024. MWD is scheduled to discuss this at their December Board Meeting.

The State Water Project initial allocation for 2025 is 5%. High rainfall amounts occurred in the Northern Sierras, but the outlook for the first half of December is extremely dry.

2. MAIN SAN GABRIEL BASIN UPDATE

As of Nov. 22, the Key Well is at 244.9 feet which is 0.2 foot higher than the reading on Oct. 25, 2024 due to imported water deliveries. The historic low is 169.4 feet.

3. GRANT PROGRAM UPDATES

The District, through Steve Bucknam and Hazen and Sawyer is continuously monitoring grant programs which could help fund District and city projects.

The USBR has approved the Districts feasibility study for Monterey Park/Central Basin recycled water connection. This makes the project eligible for potential USBR grant funding, we are currently on hold with this project due to management issues at Central Basin.

4. MANAGEMENT ISSUES

The Letter of Intent for the Regional Recycled Water Project has been approved by all parties. I have had a follow-up with MWD on next steps, and they want to look into use of SGVMWD existing infrastructure to add flexibility to the project. We have sent all of information requested by MWD for them to begin this analysis. The preliminary analysis performed by MWD indicates that it is physically possible to use our pipeline to get water to the treatment plant in La Verne. Stetson Engineers has prepared a white paper on pros and cons of allowing use of district facilities. MWD provided an update on the project at the August Board Meeting and indicates they will not be ready to discuss use of District pipeline and potential District capital funding until late 2025.

Staff has approved a proposal from Corpro Corrosion Engineering so they will begin putting together their recommendations on prioritizing areas of concern along the pipeline.

December 4, 2024

The District has provided a non-binding letter of interest in the proposed Willow Springs Water Banking Project. This could potentially be used to bank SWP allocation which can not be delivered due to aqueduct restrictions. More information will be presented once it becomes available.

The 2023-2024 Audit and Travel Expenses Report has been completed, and pending staff review it will be presented at the January 2025 Board Meeting.

February 2024

Strategic
Planning
Workshop
Results -
Chronological



Strategic Planning Objectives

- Develop Action Plans
 - Short-term (2024); Long-term (2025+)
- Develop Solutions if Possible
- Identify “Process” or “Steps” toward Solutions
- Review and Update Action Plans Regularly

Action Plan (2024 - Q1/Q2)

OPERATIONS AND INFRASTRUCTURE

- Schedule tours of District and County facilities for Board Members as background for Pipeline Rehabilitation program and consideration of *Pure Water Southern California* program (Board/Staff). Completed tour with legislative members, 2 District directors attended tour, and a third joined for luncheon. Future tours will be added.
- Complete Schedule 1 “Pilot” and assess results. Xylem is finalizing report estimated completion 12/24
- Develop preliminary timeline for Schedules 2-6 of Pipeline Rehabilitation Project. Just hired corrosion engineer, had introductory meeting with Corpro staff on 9/26. Corpro is has developed a priority list and proposal which staff has reviewed and approved.
- Identify “Corrosion Engineer” to review/input into Schedules 1-6 Cost Estimates and to protect the Pipeline in the future. Completed
- Identify financial consultant to assist with Replacement Cost Analysis. Not started, will be done once condition assessment is completed. This will probably take 2-3 years to complete

Action Plan (2024 - Q1/Q2)

CURRENT AND FUTURE REVENUE

- Consensus was achieved to maintain the current property rate of \$.03 per \$100 assessed value for the short-term. **Completed**
- Consensus was achieved to adopt a \$240 per AF water rate for member cities in April 2024 as that level keeps the District “in the black” and was the forecasted rate provided to member cities a year ago. **Completed**
- The General Manager was requested to provide a forecasted water rate for 2025 in April 2024 (utilizing average rate increases over 10 years), and to also provide a longer-term, three-year forecast (qualifying those forecasts by noting sensitivity to energy costs, etc.). There is unanimous concern among Board members that cost increases are becoming so common/certain that water rate increases should reflect and anticipate those increases short/long-term. **Completed**
- The General Manager will provide the Board with information about sources of emergency funds, such as *Federal Emergency Management Agency* (FEMA) and the *Ibank*, that would supplement the use of reserves in the event of a catastrophic event. **Completed**
- The General Manager and Assistant General Manager will research and share with the Board what SGVMWD insurance covers if there is a catastrophic event or pipeline failure. **Completed**
- Consensus was achieved that consulting costs, and potentially employee costs, related to financial, engineering, operations, and legal matters will increase in conjunction with Pipeline Rehabilitation and review/analysis of the *Pure Water Southern California Project* (PWSC). The District must budget for such costs. **Completed**
- The General Manager was requested to get an update from MWD about the *Pure Water Southern California Project* as it has been nearly a year since MWD signaled its potential interest in utilizing SGVMWD facilities. **Completed**

Action Plan (2024 - Q1/Q2)

CURRENT AND FUTURE REVENUE

- Consensus exists that the long-term nature of several looming projects and potential cost increases may impact needed staffing levels and staffing expertise (due to both volume and nature of the work, and potential staff retirements). A suggestion to consider a “Chief Financial Officer” was discussed but not acted upon and may be revisited at an undisclosed future date.
- The District will offer a “Cost Workshop” (in-person or virtual) annually to member cities to further explain rate and cost factors. **completed**

Action Plan (2024 - Q1/Q2)

MEMBER CITY RELATIONS

- Efforts should increase to meet regularly with the Mayor, City Council members, City Manager and Public Works/Water Utility staff in each member city. External Affairs staff will assist Board members in preparing and offering a brief, annual “State of the District” presentation to each of the District’s member cities during May/Water Awareness Month, with that presentation also available to school boards, chambers of commerce, and other community/non-profit organizations. **Ongoing**
- The District will continue to attend and present updates at City Council meetings (e.g. “State of the City” meetings), support important community events, and provide information about water issues and conservation. **Ongoing**
- The District will offer tours of important District and San Gabriel Basin water facilities to both City Council members and key City staff to foster greater understanding of the District’s water supply role. **Ongoing, met with Monterey Park City Manager and staff in May, the District made presentation at City of Azusa Utilities Board Meeting in July**
- The District will increase its messaging related to water costs and infrastructure to complement its strong messaging about conservation. **Ongoing**
- Consensus was achieved to develop a written policy that articulates how the District may provide financial support in the form of grants and loans to Member Cities. The External Affairs Manager and District Counsel will draft a “policy” to share with Member Cities to help clarify and guide the process of District financial support. **completed**
- The Board will address Monterey Park’s request of a \$10 million loan for new meter reading equipment. **completed**

Action Plan (2024 - Q1/Q2)

WATER SUPPLY SOLUTIONS - IMPORTED

- Consensus was achieved that the District, along with other State Water Contractors, supports the *Delta Conveyance Project*. In line with that support, the District awaits decisions by key players such as Metropolitan Water District, which is conducting its own cost/benefit analysis of the Project, and the Department of Water Resources, which is expected to request “bridge/gap funding” for the Project between March and June of this year. At that time, the Board will convene and discuss the District’s future role and support of the Project. **Completed**
- While banking water is very expensive, the Board expressed interest in following and possibly participating in potential new “water banking” opportunities in both northern California and the Main San Gabriel Basin. The Dudley Ridge banking agreement is in place, but the District has yet to bank water in that manner. The Board also wants to track spreading grounds opportunities in the Main San Gabriel Basin being pursued by Watermaster such as the use of local pits and quarries to help get water in the ground. Spreading ground capacity may reach its limit if *Pure Water Southern California* proceeds and produces 65,000 AF/year. **Ongoing**
- Continually explore strategies to improve ability to get both imported and local water sources “into the ground” by reducing over-capacity and congestion/bottlenecks within the delivery system; participate with DWR on SWP bottleneck improvements. **Ongoing**

Action Plan (2024 - Q1/Q2)

WATER SUPPLY SOLUTIONS – LOCAL

- The General Manager should follow-up regularly with MWD about its interest in involving SGVMWD infrastructure in the *Pure Water Southern California (PWSC)* Project and update the Board. **MWD provided update at the August Board Meeting, MWD indicates they are still looking at all options and are not ready to begin discussions with the District**
- The District should request a presentation from MWD to the Board about PWSC at an upcoming Board meeting. **Completed**
- Arrange a presentation from Stetson to the Board about its analysis of the PWSC Project for SGVMWD. **Completed**
- Arrange tours of PWSC for SGVMWD Board and Staff. **Ongoing, some Directors and staff have attended recent tours**
- Decide which consulting resources would be needed and when to evaluate the MWD proposal for SGVMWD in the PWSC Project – financial consultant, engineering consultant, negotiating consultant, etc. **MWD update indicates that they are more than a year away from making any type of proposal**
- While banking water is very expensive, the Board expressed interest in following and possibly participating in potential new “water banking” opportunities in both northern California and the Main San Gabriel Basin. The Dudley Ridge banking agreement is in place, but the District has yet to bank water in that manner. The Board also wants to track spreading grounds opportunities in the Main San Gabriel Basin being pursued by Watermaster such as the use of local pits and quarries to help get water in the ground. Spreading ground capacity may reach its limit if *Pure Water Southern California* proceeds and produces 65,000 AF/year. **Met with Watermaster, Upper District, Three Valleys in May to discuss potential opportunities with abandoned gravel pits, also possible use of Santa Fe Dam to increase recharge efforts. Will continue to monitor and participate in these activities.**

Action Plan (2024 - Q1/Q2)

WATER SUPPLY SOLUTIONS – LOCAL

- The General Manager should follow-up with Sean Igoe and Frank Heldman in Monterey Park regarding the status of interest in and funding for the recycled water project that would potentially serve Monterey Park and Alhambra. **Not started due to current uncertainty of Central Basin staff**
- The General Manager should follow-up with Central Basin to see if the opportunity for a recycled water project is still feasible. **Not started due to staff issues at Central Basin**
- The District should pursue future grant funding opportunities through Federal and State grant programs. **Applied for Bureau of Reclamation grant for turf rebate program, grant was not awarded. Will look for future opportunities.**
- Continually explore strategies to improve ability to get both imported and local water sources “into the ground” by reducing over-capacity and congestion/bottlenecks within the delivery system; participate with DWR on SWP bottleneck improvements. **Ongoing, participate in East Branch enlargement work groups, also participate in subsidence remedies work groups**

Action Plan (2024 - Q1/Q2)

EXTERNAL AFFAIRS

- Increase and blend in messaging about costs, water scarcity and infrastructure to all audiences. **Ongoing**
- Research potential new rebate items for inclusion in the rebate program. **Completed research, nothing to recommend at this time. Will continue to monitor**
- Pursue grant from Bureau of Reclamation for 50% matching grant for turf replacement conservation programs. **Applied, not awarded.**
- Obtain update from California Advocates and Dennis Albani about potential November 2024 Water Bond and communicate to Board. If on the ballot, develop communications plan to provide information, not advocacy, about the Bond. **Completed**
- The District should determine its future role within the Water Forum Partner group and consider leading efforts to determine go/no go on smaller, targeted Water Forum events throughout the year. **Will discuss at next partners meeting**
- Funds contributed by 2020 Water Forum sponsors remain in District accounts. The use or return of the funds should be determined as soon as possible. **Will discuss at next partners meeting**
- Staff should finalize, distribute and regularly update a 12-month outreach calendar for the Board. **Distributed at June Board meeting, will be updated as needed**
- The District should participate in a February 2024 tour for legislators in conjunction with the Assembly Water, Parks and Wildlife Committee. **Completed**
- The District should plan and conduct tours periodically during the year for local elected officials and community leaders. **Ongoing, District participated in tour with Upper District and local legislators in March, future events will be planned**
- Staff should draft budget and external affairs/outreach plan for 2024-2025 fiscal year and present to Board. **Completed**

Action Plan (2024 – Q3/Q4)

MEMBER CITY RELATIONS

- The District will continue to attend and present updates at City Council meetings (e.g. “State of the City” meetings), support important community events, and provide information about water issues and conservation. **Ongoing**
- The District will offer tours of important District and San Gabriel Basin water facilities to both City Council members and key City staff to foster greater understanding of the District’s water supply role. **Ongoing, had several council members at Asian Media briefing in July**
- The District will increase its messaging related to water costs and infrastructure to complement its strong messaging about conservation. **Ongoing, messaging will be included in Annual Report**

Action Plan (2024 – Q3/Q4)

WATER SUPPLY SOLUTIONS - IMPORTED

- Consensus was achieved that the District, along with other State Water Contractors, supports the *Delta Conveyance Project*. In line with that support, the District awaits decisions by key players such as Metropolitan Water District, which is conducting its own cost/benefit analysis of the Project, and the Department of Water Resources, which is expected to request “bridge/gap funding” for the Project between March and June of this year. At that time, the Board will convene and discuss the District’s future role and support of the Project. **Completed**
- While banking water is very expensive, the Board expressed interest in following and possibly participating in potential new “water banking” opportunities in both northern California and the Main San Gabriel Basin. The Dudley Ridge banking agreement is in place, but the District has yet to bank water in that manner. The Board also wants to track spreading grounds opportunities in the Main San Gabriel Basin being pursued by Watermaster such as the use of local pits and quarries to help get water in the ground. Spreading ground capacity may reach its limit if *Pure Water Southern California* proceeds and produces 65,000 AF/year. **Met with Watermaster, Upper District, and Three valleys to explore potential expansion of recharge opportunities in the basin, will update on any progress**
- Continually explore strategies to improve ability to get both imported and local water sources “into the ground” by reducing over-capacity and congestion/bottlenecks within the delivery system; participate with DWR on SWP bottleneck improvements. **East Branch Enlargement and subsidence issues are biggest items. Will continue to participate in these workgroups**

Action Plan (2024 – Q3/Q4)

WATER SUPPLY SOLUTIONS – LOCAL

- The General Manager should follow-up regularly with MWD about its interest in involving SGVMWD infrastructure in the *Pure Water Southern California (PWSC)* Project and update the Board. **MWD provided update at August meeting**
- Develop a firmer timeline about which consulting resources would be needed and when to evaluate the MWD proposal for SGVMWD in the PWSC Project – financial consultant, engineering consultant, negotiating consultant, etc. **MWD indicates that this will not occur until late 2025**
- If the *Pure Water Southern California* project remains viable, and once relevant studies are completed, the Board needs to reach consensus on the District's role in the Project and develop a comprehensive communications plan to inform member cities and other key stakeholders about the District's potential involvement in the Project. **Not started**
- While banking water is very expensive, the Board expressed interest in following and possibly participating in potential new “water banking” opportunities in both northern California and the Main San Gabriel Basin. The Dudley Ridge banking agreement is in place, but the District has yet to bank water in that manner. The Board also wants to track spreading grounds opportunities in the Main San Gabriel Basin being pursued by Watermaster such as the use of local pits and quarries to help get water in the ground. Spreading ground capacity may reach its limit if *Pure Water Southern California* proceeds and produces 65,000 AF/year. **ongoing**
- Continually explore strategies to improve ability to get both imported and local water sources “into the ground” by reducing over-capacity and congestion/bottlenecks within the delivery system; participate with DWR on SWP bottleneck improvements. **ongoing**
- The District should pursue future grant funding opportunities through Federal and State grant programs. **Will continue to monitor for grant opportunities**

Action Plan (2024 – Q3/Q4)

EXTERNAL AFFAIRS

- Increase and blend in messaging about costs, water scarcity and infrastructure to all audiences. **ongoing**
- Research potential new rebate items for inclusion in the rebate program. **Completed research nothing to recommend at this time**
- If funded, implement grant from Bureau of Reclamation for 50% matching grant for turf replacement conservation programs. **Grant was not awarded, will look at future opportunities**
- If Water Bond is on November 2024 ballot, develop communications plan to provide information, not advocacy, about the Bond. **Completed**
- The District should determine its future role within the Water Forum Partner group and lead efforts to determine go/no go on smaller, targeted events throughout the year. **Will discuss at future partners meeting**
- Staff should regularly update a 12-month outreach calendar for the Board. **Ongoing**
- The District should plan and conduct tours periodically during the year for local elected officials and community leaders. **ngoing**

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

From: Steve Kiggins, Assistant General Manager

Cc: Darin Kasamoto, General Manager

Date: December 4, 2024

Subject: Assistant General Manager's Report

1. November 2024 deliveries: 2,316 AF to SGVMWD cyclic storage and 600 AF to Covina Irrigating Company on behalf of Three Valleys Municipal Water District. Table A Allocation CY 2024: 40% 11,520 AF. Table A balance as of December 1, 2024: 1,595 AF.
2. Total deliveries to cyclic storage CY 2024: 24,325 AF. Cyclic storage balance as of October 31, 2024: 11,564.34 AF. CIC Exchange balance (Water owed to SGVMWD by TVMWD) as of October 31, 2024: 2,783 AF. The amount of water banked on behalf of Dudley Ridge Water District is 14,209 AF.
3. Water delivery forecast: The balance of 2024's allocation is expected to be delivered by the end of the year.
4. Assistant General Manager meetings and activities:
 - A. Attended The Main San Gabriel Basin Watermaster meeting
 - B. Attended Basin Water Management Committee meeting
 - C. Attended Groundwater Replenishment Coordinating Group meeting (Teams)
 - D. Attended WQA Board meeting (Zoom)
 - E. Met with Civiltec regarding station refurbishment proposal and standby generator purchasing options/sizing compatibility
 - F. JPIA Informational Session: When to Report a Workplace Accident to Cal/OSHA (Zoom)
 - G. Corpro field meeting in Schedules V & VI and submitted requested corrosion-related documents
 - H. Weekly DWR / SWC Operations Update & DWR Outage meetings (Teams)