

**BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REGULAR MEETING
MONDAY, SEPTEMBER 12, 2022
8:00 AM – 10:00 AM (PDT)**

PLEDGE OF ALLEGIANCE

ROLL CALL: Knoles, Paulson, Placido, Prince, Wong

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

UPDATES FROM CITY REPRESENTATIVES

CONSENT CALENDAR: The following matters are expected to be routine and will be acted upon by a single motion with little discussion unless any Director or citizen requests a separate action:

Minutes of the Regular Board Meeting of August 15, 2022
Financial Statements of August 2022
Disbursements of the Revolving Fund dated August 25, 2022, Check Nos. 12137 – 12141, EFT's, and Wires
Disbursements of the Revolving Fund dated September 8, 2022, Check Nos. 12142 – 12148, EFT's, and Wires
Disbursements of the Revolving Fund dated September 15, 2022, Check Nos. 12149 – 12152, EFT's and Wires
Disbursements of the General Fund dated August 16 & 29, 2022, Check Nos. 43093 – 43107 and EFT
Disbursements of the General Fund dated September 2, 7 & 12, 2022, Check Nos. 43108 – 43143, and EFT's
Future Meeting Attendance Approval –
Retroactive Metropolitan Virtual Presentation and Tour – August 17

ACTION ITEMS

1. Ratify Proposal From C.P. Construction For Emergency Repairs
2. Declare Xerox 5632 Copy Machine Surplus Property
3. Future Board Meetings

INFORMATION ITEMS

External Affairs Update

UNFINISHED BUSINESS

1. Report on Basin Management
2. Report of WQA
3. Report of the Attorney
4. Report of the General Manager/Assistant Manager
5. Report of the State Water Contractors

COMMITTEE MEETING REPORTS

DIRECTOR REPORTS ON EVENTS ATTENDED

DIRECTORS COMMENTS

ADJOURNMENT

THIS AGENDA WAS POSTED ON SEPTEMBER 8, 2022 AT SGVMWD.
THE NEXT REGULAR BOARD MEETING WILL BE OCTOBER 10, 2022.

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, AUGUST 15, 2022
8:00 A.M.**

<https://meet.goto.com/869447829> or Phone in 1(571) 317-3112

At 8:10 a.m. on August 15, 2022, the Board of Directors held its Regular Meeting via "GoToMeeting"

CALL TO ORDER:

President Wong called the meeting to order.

ROLL CALL:

Directors present at Roll Call: Knoles, Paulson, Placido, Prince, Wong

ALSO PRESENT:

Darin Kasamoto, General Manager; Steve Kiggins, Assistant General Manager; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Jim Ciampa, Lagerlof LLP; Dave DePinto, DMCI; Richard Gonzales, City of Monterey Park; Jenna Norwood, City of Sierra Madre; Steven McGee,

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

UPDATES FROM CITY REPRESENTATIVE

Jenna Norwood introduced herself as the new management intern for the City of Sierra Madre and reported on the various water conservation programs the city is working on. The City of Sierra Madre is scheduling a water system tour for their residents and an invitation was extended to all those in attendance at this virtual meeting.

Steve McGee, Utility Service Director for the City of Sierra reported that for the month of July, the City of Sierra Madre was recognized by DWR's water conservation program as one of the top fifty retailers for water savings. He also thanked the District for all its support.

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of July 11, 2022
Financial Statements for July 2022
Treasurer's Investment Report Dated Jun 30, 2022

Disbursements of the Revolving Fund Dated:

July 14, 2022, Check Nos. 12115 – 12119, EFT and Wires in the amount of \$51,523.48
July 28, 2022, Check No. 12120 - 12128, EFT's and Wires in the amount of \$54,985.82
August 11, 2022, Check Nos. 12129 – 12133, and Wires in the amount of \$54,542.78
August 15, 2022, Check Nos. 12134 – 12136, and Wires in the amount of \$655.50

Disbursements of the General Fund Dated:

July 20, 25, 26 & 29, 2022, Check Nos. 43017 – 43040, and EFTs in the amount of \$1,997,214.55
August 8, 2022, Check Nos. 43041 – 43069 in the amount of \$182,855.25
August 15, 2022, Check Nos. 43070 – 43092 in the amount of \$164,752.46

Future Meeting Attendance Approval:

Resolution No. 08-2022-808 Continuation of Virtual Board Meetings
Asian Youth Center 33rd Anniversary Celebration – Sept. 23, Pasadena

On motion of Director Paulson, seconded by Director Placido, and unanimously carried 5-0, the Consent Calendar was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on August 15, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

ACTION AGENDA ITEM

RESOLUTION NO. 08-2022-809 PROPERTY TAX RATE

The General Manager reported due to the assessed values not changing much, he recommends the property tax rate remain unchanged and the Board concurred.

On motion of Director Prince, seconded by Director Paulson, and unanimously carried 5-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT DETERMINING THE AMOUNT OF MONEY NECESSARY TO BE RAISED BY TAXATION FOR PAYMENT OF GENERAL OBLIGATION BONDS AND OTHER VOTER APPROVED INDEBTEDNESS FOR THE FISCAL YEAR 2022-2023 AND FIXING THE RATE OF TAX LEVIED (TAX CODE AREA 367.05 THROUGH 367.12), Resolution No. 08-2022-809 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on August 15, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

CAL STATE L. A. & SGV CATALYST PROPOSAL

The External Affairs Manager reported California State University, Los Angeles' Asian/Asian American Studies Program and SGV Catalyst propose a collaboration with Alhambra Unified School District with the support of the District to provide greening and stormwater management in the effort to make schools in Alhambra Unified School District and Garvey Unified School District climate resilient and water conservation zones. The two organizations (university and nonprofit) will develop a concept level project that manages stormwater and dry weather runoff which focuses on capturing, cleaning, and infiltrating runoff in a school site to create greater water conservation and native plant biodiversity.

On motion of Director Prince, seconded by Director Knoles, and unanimously carried 5-0, the Cal State L. A. & SGV Catalyst – Stormwater Capture and Climate Resilience Project proposal in the amount of \$99,750 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on August 15, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

CIVILTEC AMENDMENT 1 FOR PIPELINE ASSESSMENT PROJECT

The Assistant General Manager reported Civiltec has provided engineering and inspection services for the Pipeline Assessment Project. Due to changes in schedule, changes to design of access points and pre-purchase of the access WYE to facilitate schedule changes, Civiltec has incurred additional work which was not anticipated in its original proposal and in its contract with the District. Staff has reviewed and supports Amendment 1, as Civiltec has submitted.

On motion of Director Placido, seconded by Director Paulson, and unanimously carried 5-0, Civiltec's Amendment 1, in the amount of \$37,040 for extra services provided was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on August 15, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

FUTURE BOARD MEETINGS

The Board agreed that the next Regular Board Meeting, scheduled for September 12 will be in person and outdoors at the District.

INFORMATION ITEMS

EXTERNAL AFFAIRS

External Affairs Report in Agenda Packet.

Ms. Reyes reported Governor Gavin Newsom introduced a new Water Supply Strategy. It updates the state's water supply priorities based on new data and accelerating climate change and is based on the potential loss of 10% of the state's water supply by 2040. The State Water Board will develop a short-term efficiency-based conservation targets for every retail water supplier. Ms. Reyes will keep the Board apprised of this new strategy. She also reported on the Irrigation Direct Install Program.

The date for the Bureau of Reclamation, Commissioner Camille Touton meeting was moved from Wednesday, August 17 to Thursday, August 18, 2022, at 1:30 p.m.

Mr. DePinto commented the District Annual Report is being worked on and the draft should be available in a couple of weeks.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

No report.

REPORT OF WQA

Director Paulson reported a Special WQA Board Meeting was held with a closed session for the review of the Executive Director and no action was taken.

REPORT OF THE ATTORNEY

Legal Counsel Ciampa reported he will be preparing a summary of the new Water Supply Strategy. He congratulated Director Knoles, Paulson, and Prince for another 4 years on the Board and looks forward to continuing to collaborate with them.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.
No further report.

The Assistant General Manager's written report is in the Agenda Packet.
The Assistant General Manager reported total water delivered in July 2022 to the San Gabriel Canyon Basin Spreading Grounds was 6 AF. He also provided project updates which included the DCAP SCH 1 Modifications for Pipeline Condition Assessment.

The General Manager congratulated and thanked Steve, Terence, and Kevin for all their efforts and extra time spent on the Pipeline Condition Assessment Project.

REPORT OF THE STATE WATER CONTRACTORS

The General Manager reported the draft EIR for the Delta Conveyance Project was released on July 27, 2022

COMMITTEE MEETING REPORTS

None.

DIRECTOR REPORTS ON EVENTS ATTENDED

Director Prince reported he attended the ICA Conference.

DIRECTOR COMMENTS

Director Prince congratulated Director Knoles and Director Paulson and looks forward to continuing to collaborate with them.

Director Paulson also congratulated Director Knoles and Director Prince.

Director Knoles congratulated Director Paulson and Director Prince.

Director Wong congratulated the Directors for a resounding reelection. He also thanked Staff for all their efforts and looks forward to seeing everyone in September.

ADJOURNED at 9:34 A.M.

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:34 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on September 12, 2022, at 8:00 a.m.

President

ATTEST:

Secretary

San Gabriel Valley Municipal Water District

Balance Sheet

As of August 31, 2022

	Aug 31, 22
ASSETS	
Current Assets	
Checking/Savings	
1001 · General Fund Bank of America	814,235.68
1005 · Revolving Cash Fund	202,188.10
1008 · Petty Cash	442.00
1009 · LAIF	19,557,727.47
1009.01 · LAIF FMV Adjustment	-232,061.50
1011 · UBS Resource Management Account	
1012 · Cash with Broker	4,417.08
1013 · Certificates of Deposit	9,694,627.61
Total 1011 · UBS Resource Management Account	9,699,044.69
1014 · UBS Accrued Interest	-13,441.16
Total Checking/Savings	30,028,135.28
Accounts Receivable	
1603 · Accounts Receivable	16,828.92
Total Accounts Receivable	16,828.92
Other Current Assets	
1605 · Taxes Receivable	-0.34
1606 · Interest Receivable	433.34
1620 · Prepaid Expenses	189,945.53
1660 · Water Inventory	553,385.34
Total Other Current Assets	743,763.87
Total Current Assets	30,788,728.07
Fixed Assets	
1701 · State Water Project Engineering	156,789.28
1702 · State Water Prj Wtr Cntrct Pmts	5,627,376.00
1703 · Accum Ammort - State Water Proj	-4,546,997.25
1801 · Pipeline	26,742,615.16
1830 · Accum Depreciation - Pipeline	-16,693,912.48
1840 · SCADA Telemetry	49,492.08
1841 · Accum Depreciation -SCADA	-6,466.45
1750 · SCADA 2013	884,531.22
1851 · Accum Depreciaton - SCADA 13	-694,621.40
1901 · Land	735,931.46
1902 · Buildings	2,322,562.42
1903 · Accum Depr - Buildings	-2,313,460.49
1904 · Furniture and Fixtures	173,585.69
1905 · Accum Depr - Furn and Fixtures	-154,732.89
1907 · Vehicles	257,156.24
1908 · Accum Depr - Vehicles	-170,433.68
1910 · Pipeline Misc Equipment	225,581.49
1911 · Accum Depr - Pipeline Misc Equi	-89,371.89
1920 · Construction in Process	
1920.06 · Condition Assessment Project	823,895.26
1920.05 · HydroElectric Facility San Dima	1,455.40
1920.04 · Hydro Elec Generator Expansion	950,782.80
Total 1920 · Construction in Process	1,776,133.46
1921 · Capital Expenditures	
1921.07 · SanDimas Hydro Deflec Batteries	35,595.25
1921.05 · Computer	6,198.90
1921.03 · Roof	58,390.47
1921.04 · Repaving	3,950.00
Total 1921 · Capital Expenditures	104,134.62
1916 · A/D Computers	-3,445.69
1917 · A/D Paving	-768.16

San Gabriel Valley Municipal Water District
Balance Sheet
As of August 31, 2022

	Aug 31, 22
1918 · A/D San Dimas Hydro	-8,899.57
1922 · A/D Roof	-15,083.60
Total Fixed Assets	14,357,695.57
Other Assets	
1998.99 · Deferred Outflows -OPEB	201,703.00
1999.99 · 1999,Deferred Outflows of Res	618,162.00
1931 · City Of Monterey Park Loan 2021	4,000,000.00
1932 · City Of Sierra Madre 2020 Loan	1,930,202.00
Total Other Assets	6,750,067.00
TOTAL ASSETS	51,896,490.64
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2001 · Accounts Payable	2,452,484.15
Total Accounts Payable	2,452,484.15
Other Current Liabilities	
2010 · Accrued Payroll - V&SL	371,199.14
24000 · Payroll Liabilities	50.59
Total Other Current Liabilities	371,249.73
Total Current Liabilities	2,823,733.88
Long Term Liabilities	
1698.99 · Deferred Inflows- OPEB	746,998.00
2219.99 · Net Pension Liability	2,355,085.00
1699.99 · Deferred Inflow of Resources	298,520.00
2209 · Other Post-Employment Benefits	5,448,653.58
Total Long Term Liabilities	8,849,256.58
Total Liabilities	11,672,990.46
Equity	
2301 · Fund Balance	4,524,449.82
2302 · San Bernardino Contribution	1,781,730.83
2970 · Retained Earnings	35,127,989.19
2973 · Contribution Aid Capital	1,280,323.11
Net Income	-2,490,992.77
Total Equity	40,223,500.18
TOTAL LIABILITIES & EQUITY	51,896,490.64

San Gabriel Valley Municipal Water District

Income Statement - Actual vs. Budget

August 2022

	Aug 22	Budget	Jul - Aug 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
General Operations					
3002 · Property Tax Revenue	141,822.62	408,333.00	0.00	816,666.00	4,900,000.00
3003 · Water Sales	20,256.00	166,667.00	20,256.00	333,334.00	2,000,000.00
3004 · Interest Income	0.00	11,250.00	6,780.01	22,500.00	135,000.00
3005 · Ready to Serve Revenue	990.00	990.00	1,980.00	1,980.00	11,880.00
3006 · RDA Prop Tax Trust Fund Alloc	0.00	83,333.00	503,896.45	166,666.00	1,000,000.00
3008 · SBVMWD Pipeline Maintenance Rev	17,936.00	2,500.00	0.00	5,000.00	30,000.00
3016 · Unrealized Gain (Loss) on Inves	0.00	0.00	-5,776.05	0.00	0.00
Total General Operations	181,004.62	673,073.00	527,136.41	1,346,146.00	8,076,880.00
Restricted Revenue - SWP					
3306 · Tax Revenue - State Water Proje	207,203.02	766,667.00	0.00	1,533,334.00	9,200,000.00
Total Restricted Revenue - SWP	207,203.02	766,667.00	0.00	1,533,334.00	9,200,000.00
3401 · Grants-St Wtr Board&Reclamation	0.00	0.00	0.00	0.00	0.00
Total Income	388,207.64	1,439,740.00	527,136.41	2,879,480.00	17,276,880.00
Gross Profit	388,207.64	1,439,740.00	527,136.41	2,879,480.00	17,276,880.00
Expense					
Unrestricted G.O. Expenses					
4001 · Director Fees	600.00	2,917.00	600.00	5,834.00	35,000.00
4010 · Salaries- Administrative	22,912.00	24,822.00	40,096.00	49,644.00	297,864.00
4014 · Field Supervision	14,377.60	16,055.00	25,160.80	32,110.00	192,665.00
4020 · Salaries Office	16,860.20	18,265.00	29,505.35	36,530.00	219,180.00
4021 · External Affairs Wages	10,026.70	11,144.00	17,242.30	22,288.00	133,726.00
4022 · Part Time Employee	314.50	1,226.00	535.50	2,452.00	14,717.00
4027 · Office Supplies - Equipment Mai	678.32	3,667.00	8,326.25	7,334.00	44,000.00
4029 · Election Expenses	0.00	10,322.00	0.00	20,644.00	123,864.00
4031 · Legal Services	1,960.00	4,167.00	1,960.00	8,334.00	50,000.00
4032 · State Water Contract Services	0.00	3,333.00	0.00	6,666.00	40,000.00
4033 · Public Relations	1,620.86	11,250.00	20,088.63	22,500.00	135,000.00
4034 · Governmental Relations Consulti	8,000.00	8,000.00	16,000.00	16,000.00	96,000.00
4035 · Consulting & Engineering Expens	37,071.02	187,667.00	63,527.05	375,334.00	2,252,000.00
4036 · Medicare Tax Expense	1,257.73	1,500.00	2,189.54	3,000.00	18,000.00
4039 · PERS - Retirement Expenses	27,116.48	70,833.00	53,515.63	141,666.00	850,000.00
4040 · Social Security Tax Expense	3,957.37	4,917.00	6,876.24	9,834.00	59,000.00
4041 · State Compensation Fund	1,123.75	1,500.00	3,126.43	3,000.00	18,000.00
4042 · State Unemployment Insurance Ta	14.62	134.00	18.16	268.00	1,605.00
4043 · Health Insurance Expense	31,386.45	32,000.00	62,772.90	64,000.00	384,000.00
4044 · Dental/ Vision Benefit Expense	1,513.45	7,667.00	5,947.06	15,334.00	92,000.00
4045 · Insurance - Liability, Casualty	2,733.10	3,750.00	21,160.05	7,500.00	45,000.00

San Gabriel Valley Municipal Water District

Income Statement - Actual vs. Budget

August 2022

	Aug 22	Budget	Jul - Aug 22	YTD Budget	Annual Budget
4046 · Blue Cross Employee Reimburseme	975.13	6,667.00	3,955.09	13,334.00	80,000.00
4048 · Life Insurance	342.90	300.00	685.80	600.00	3,600.00
4050 · Dues and Associations	5,559.13	7,917.00	14,341.85	15,834.00	95,000.00
4051 · Travel and Conferences -Dir	2,159.20	2,083.00	2,209.20	4,166.00	25,000.00
4052 · Publications and Periodicals	0.00	25.00	0.00	50.00	300.00
4053 · State Water Contractors Audit	2,941.00	833.00	2,941.00	1,666.00	10,000.00
4054 · Financial Audit Expense	8,793.75	1,667.00	8,793.75	3,334.00	20,000.00
4055 · Travel & Conference -Staff	1,349.89	2,500.00	2,542.83	5,000.00	30,000.00
4057 · Taxes - Annual Fee	0.00	4,333.00	0.00	8,666.00	52,000.00
4058 · Tax Collection Fees	0.00	2,917.00	0.00	5,834.00	35,000.00
4059 · Property Tax Expense	0.00	54.00	0.00	108.00	650.00
4060 · Telephone Expense	3,310.32	3,333.00	6,249.78	6,666.00	40,000.00
4061 · Utilities - Gas, Electric, and	1,356.41	1,542.00	2,794.79	3,084.00	18,500.00
4063 · Safety Program	0.00	1,667.00	752.13	3,334.00	20,000.00
4065 · Water Conservation/Rebates Prog	1,918.02	20,833.00	5,133.98	41,666.00	250,000.00
4067 · OPEB -Other Post Employment Ben	23,333.33	40,000.00	46,666.66	80,000.00	480,000.00
4090 · SWP Transportation Cost	0.00	166,667.00	0.00	333,334.00	2,000,000.00
4093 · Uniform and Material Rentals	236.40	333.00	425.52	666.00	4,000.00
4095 · Vehicle Maintenance, Operating	2,858.09	2,083.00	3,426.91	4,166.00	25,000.00
4096 · Communication Expense	765.69	700.00	1,531.38	1,400.00	8,400.00
4099 · Facility Maintenance	1,026.39	2,500.00	1,852.47	5,000.00	30,000.00
4100 · Salaries - Field Workers	20,949.08	19,737.00	36,561.95	39,474.00	236,844.00
4108 · Grounds Maintenance and Materia	2,499.00	2,750.00	2,937.00	5,500.00	33,000.00
4112 · Depreciation Expense	42,004.00	0.00	80,996.00	0.00	0.00
4113 · Pipeline Maintenance & Material	216.78	4,167.00	592.23	8,334.00	50,000.00
4114 · SCADA Maintence	0.00	667.00	11,157.83	1,334.00	8,000.00
4120 · Grants	19,742.00	422,520.00	53,279.71	845,040.00	5,070,245.00
Total Unrestricted G.O. Expenses	325,860.66	1,143,931.00	668,475.75	2,287,862.00	13,727,160.00
Riverside Facility					
4300 · Salaries - Riverside	700.70	1,337.00	1,301.30	2,674.00	16,043.00
4301 · Riverside Maintenance and Mater	333.11	2,358.00	737.61	4,716.00	28,300.00
Total Riverside Facility	1,033.81	3,695.00	2,038.91	7,390.00	44,343.00
Hydro Expenses					
4402 · Salaries - Hydro	0.00	758.00	0.00	1,516.00	9,092.00
4403 · Hydro Maintenance Materials	0.00	1,125.00	1,440.00	2,250.00	13,500.00
4406 · Hydro So Cal Edison (8800)	356.09	433.00	573.52	866.00	5,200.00
Total Hydro Expenses	356.09	2,316.00	2,013.52	4,632.00	27,792.00
Restricted Expense					
4510 · State Project Expense	468,203.00	641,667.00	2,336,448.00	1,283,334.00	7,700,000.00
4511 · State Project Amortization	8,034.00	8,083.00	16,068.00	16,166.00	97,000.00
4591 · State Project Cost of Water Adj	-6,915.00	0.00	-6,915.00	0.00	0.00

San Gabriel Valley Municipal Water District

Income Statement - Actual vs. Budget

August 2022

	Aug 22	Budget	Jul - Aug 22	YTD Budget	Annual Budget
Total Restricted Expense	469,322.00	649,750.00	2,345,601.00	1,299,500.00	7,797,000.00
66000 · Payroll Expenses	0.00	0.00	0.00	0.00	0.00
Total Expense	796,572.56	1,799,692.00	3,018,129.18	3,599,384.00	21,596,295.00
Net Ordinary Income	-408,364.92	-359,952.00	-2,490,992.77	-719,904.00	-4,319,415.00
Other Income/Expense					
Other Expense					
6001 · COVID-19 Expense	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00	0.00	0.00
Net Income	-408,364.92	-359,952.00	-2,490,992.77	-719,904.00	-4,319,415.00

SAN GABRIEL MUNICIPAL WATER DISTRICT

REVOLVING FUND RECAP

Aug 25, 2022

Check No.	Date	Description	Amount
12137-12141	08/25/22	Payroll Expense	\$ 29,633.80
EFT	08/25/22	Payroll Expense - PERS	\$ 7,552.83
Wires	08/25/22	Federal & State Payroll Taxes	\$ 14,067.72
EFT	08/25/22	State Compensation Insurance	\$ 1,123.75
August 25, 2022 GRAND TOTAL DISBURSEMENTS.....			<u>\$ 52,378.10</u>

REVOLVING FUND RECAP

September 08, 2022

Check No.	Date	Description	Amount
12142-12145	09/08/22	Payroll Expense	\$ 29,599.49
EFT	09/08/22	Payroll Expense - PERS	\$ 7,552.83
Wires	09/08/22	Federal & State Payroll Taxes	\$ 14,086.28
12146	09/08/22	Azusa Light & Water	\$ 53.17
12147	09/08/22	Frontier	\$ 234.09
12148	09/08/22	Verizon Wireless	\$ 367.34
September 08, 2022 GRAND TOTAL DISBURSEMENTS.....			<u>\$ 51,893.20</u>

REVOLVING FUND RECAP

September 12, 2022

Check No.	Date	Description	Amount
12149	09/12/22	Bruce H Knoles	\$ 182.50
12150	09/12/22	Mark R Paulson	\$ 912.50
12151	09/12/22	Miles L Prince	\$ 1,642.50
12152	09/12/22	Thomas Wong	\$ 132.50
Wires	09/12/22	Federal & State Payroll Taxes	\$ 594.00
September 12, 2022 GRAND TOTAL DISBURSEMENTS.....			<u>\$ 3,464.00</u>

1:42 PM

San Gabriel Valley Municipal Water District

09/07/22

Transactions by Account

Accrual Basis

As of August 31, 2022

Type	Date	Num	Name	Amount
1001 · General Fund Bank of America				
Bill Pmt -Check	08/16/2022	EFT	BeniComp (Corp)	-80.16
Bill Pmt -Check	08/29/2022	43093	Cash Revolving Fund	-70,000.00
Bill Pmt -Check	08/29/2022	43094	Civiltec Inc (Corp)	-15,954.63
Bill Pmt -Check	08/29/2022	43095	DWR	-463,393.00
Bill Pmt -Check	08/29/2022	43096	EcoTech Services, Inc	-19,742.00
Bill Pmt -Check	08/29/2022	43097	ExxonMobil	-2,799.09
Bill Pmt -Check	08/29/2022	43098	Frontier	-512.26
Bill Pmt -Check	08/29/2022	43099	J.G. Tucker & Son, Inc (Corp)	-179.32
Bill Pmt -Check	08/29/2022	43100	Linda S Glau, CPA	-1,293.75
Bill Pmt -Check	08/29/2022	43101	SCE	-388.28
Bill Pmt -Check	08/29/2022	43102	Sparkletts	-61.41
Bill Pmt -Check	08/29/2022	43103	Staples	-151.99
Bill Pmt -Check	08/29/2022	43104	The Gas Company	-14.30
Bill Pmt -Check	08/29/2022	43105	Verizon Business Services	-592.18
Bill Pmt -Check	08/29/2022	43106	Verizon Wireless (M2M)	-805.34
Bill Pmt -Check	08/29/2022	43107	Western Pest Control Specialists, Inc.	-856.00
Total 1001 · General Fund Bank of America				-576,823.71
TOTAL				-576,823.71

1:25 PM

San Gabriel Valley Municipal Water District

09/08/22

Transactions by Account

Accrual Basis

As of September 12, 2022

Type	Date	Num	Name	Amount
1001 - General Fund Bank of America				
Bill Pmt -Check	09/02/2022	EFT	BeniComp (Corp)	-8,788.94
Bill Pmt -Check	09/12/2022	EFT	CalPers	-200,000.00
Bill Pmt -Check	09/12/2022	EFT	CalPers	-500,000.00
Bill Pmt -Check	09/07/2022	EFT	BeniComp (Corp)	-49.95
Bill Pmt -Check	09/07/2022	EFT	BeniComp (Corp)	-2,345.43
Bill Pmt -Check	09/12/2022	43108	ACWA JPIA Medical/Life	-31,352.64
Bill Pmt -Check	09/12/2022	43109	Alhambra Chamber Commerce	-700.00
Bill Pmt -Check	09/12/2022	43110	Alliance Communication Services (Co...	-130.00
Bill Pmt -Check	09/12/2022	43111	American Water Works Association	-302.00
Bill Pmt -Check	09/12/2022	43112	Applied Technology Group, Inc.	-320.00
Bill Pmt -Check	09/12/2022	43113	Athens (Corporation)	-252.70
Bill Pmt -Check	09/12/2022	43114	ATT	-106.84
Bill Pmt -Check	09/12/2022	43115	Azusa Light & Water	-1,288.94
Bill Pmt -Check	09/12/2022	43116	Battery Sales Unlimited	-72.65
Bill Pmt -Check	09/12/2022	43117	BOA-Visa	-2,343.90
Bill Pmt -Check	09/12/2022	43118	California Underground Facilities	-84.08
Bill Pmt -Check	09/12/2022	43119	Cash Revolving Fund	-70,000.00
Bill Pmt -Check	09/12/2022	43120	Cell Business Equipment	-226.78
Bill Pmt -Check	09/12/2022	43121	Cintas	-236.40
Bill Pmt -Check	09/12/2022	43122	City Sierra Madre	-1,930,202.00
Bill Pmt -Check	09/12/2022	43123	CP Construction Company	-505,838.05
Bill Pmt -Check	09/12/2022	43124	D.H. Maintenance Services	-185.00
Bill Pmt -Check	09/12/2022	43125	DePinto Morales Communications, Inc.	-8,887.50
Bill Pmt -Check	09/12/2022	43126	DigAlert (Corporation)	-351.25
Bill Pmt -Check	09/12/2022	43127	Evelyn Reyes	-117.56
Bill Pmt -Check	09/12/2022	43128	Fish N Weeds (Corp)	-1,663.00
Bill Pmt -Check	09/12/2022	43129	Frontier	-597.86
Bill Pmt -Check	09/12/2022	43130	Grainger (Corp)	-100.01
Bill Pmt -Check	09/12/2022	43131	John Robinson Consulting, Inc (Corp)	-1,500.00
Bill Pmt -Check	09/12/2022	43132	Kerber Automotive Service	-59.00
Bill Pmt -Check	09/12/2022	43133	LOWES	-4.89
Bill Pmt -Check	09/12/2022	43134	Maria Jarmin	-92.25
Bill Pmt -Check	09/12/2022	43135	Metropolitan Water District	-500.00
Bill Pmt -Check	09/12/2022	43136	Miles L Prince (Expense)	-1,059.20
Bill Pmt -Check	09/12/2022	43137	Mission ACE Hardware (Corp)	-37.34
Bill Pmt -Check	09/12/2022	43138	Moss, Levy & Hartzheim LLP	-7,500.00
Bill Pmt -Check	09/12/2022	43139	Public Water Agencies Group (PWAG)	-963.75
Bill Pmt -Check	09/12/2022	43140	Spectrum Enterprise	-239.98
Bill Pmt -Check	09/12/2022	43141	Stetson Engineers, Inc.	-277.75
Bill Pmt -Check	09/12/2022	43142	Thinking Green Consultants	-1,918.02
Bill Pmt -Check	09/12/2022	43143	Winston Yan	-24.25
Total 1001 - General Fund Bank of America				-3,280,719.91
TOTAL				-3,280,719.91

VISA Recap
July 21, 2022 to August 20, 2022

7/20/2022	D Kasamoto	SWC/SAC	Expenses/ Hotel	\$431.06	Meals	\$23.84	Gas	\$212.05	Parking	\$9.00		\$675.95
7/26/2022	Office Supply	Apple.com	Icloud Storage	\$0.99								\$0.99
7/26/2022	Office Supply	Apple.com	Icloud Storage	\$0.99								\$0.99
7/26/2022	M Prince	ICA Cities	Seminar	\$950.00								\$950.00
8/1/2022	Office Supply	Google Suite	Workspace	\$78.00								\$78.00
8/3/2022	E Reyes	EB San Gabriel Valley	Breakfast	\$30.00								\$30.00
8/3/2022	Office Supply	Intuit	Payroll Subscription	\$24.00								\$24.00
8/7/2022	Office Supply	Microsoft	Software	\$99.00								\$99.00
8/10/2022	T Wong	ACWA	Member Registration	\$50.00								\$50.00
8/11/2022	T Wong	Alhambra Chamber of Commerce	2022 Installation Dinner	\$100.00								\$100.00
8/17/2022	Office Supply	Zoom	Monthly Subscription	\$29.98								\$29.98
8/18/2022	S Kiggins	AWWA	Membership	\$302.00								\$302.00
8/18/2022	Office Supply	Apple.com	Icloud Storage	\$2.99								\$2.99
												\$0.00
			Total	\$2,099.01		\$23.84		\$212.05		\$9.00	Total Due	\$2,343.90



Tours

Join us for an in-person group tour or a live virtual presentation and tour of the Pure Water Southern California Demonstration Plant to learn more about the facility, its innovative purification process and the importance of purified water to Southern California's future water supply. The virtual tour lasts approximately 45 minutes, and the in-person tour is about an hour and a half.

Virtual Tour Registration

Tuesday, August 16 (Spanish)

Wednesday, August 17 (English)

Are you interested in setting up an in-person tour or a live virtual tour for your group or classroom? We will customize a tour according to your interests and needs. Please complete the form below or [email us](#) to schedule a time for your tour.

Can't join us live? You can watch a [virtual tour recording](#) of the Pure Water Southern California Demonstration Plant.

AGENDA ACTION ITEM NO. 1

RATIFY PROPOSAL FROM C.P. CONSTRUCTION FOR EMERGENCY REPAIRS

RECOMMENDED ACTION: Ratify payment to C.P. Construction Co. in the amount of \$139,323.30 for emergency pipeline repair, pavement rehabilitation, and permitting expenses related to boring machine damage in the City of Rialto on July 12, 2022.

BACKGROUND: HP Communications, Inc. created a Dig Alert ticket on 6/24/22 to “directional bore to place fiber optic conduit for cable”. On 6/27/22, staff mistakenly marked the location of the District’s 41” CMLC pipeline within the trench line of Southern California Gas Company’s 6” steel pipeline. On 7/12/22, staff was on site for the pre-bore pothole and remained on standby while HP Communications, Inc. used boring equipment in proximity to the assumed pipeline location. The pipeline was impacted approximately 42’ east of the marked location.

BUDGET IMPACT: The cost will be pulled from reserves.

PRIOR BOARD ACTION: None



Emergency Pipeline Repair and Pavement Rehabilitation- Casa Grande Drive, Rialto July 12, 2022

Prepared for: San Gabriel Valley Municipal Water District Board of Directors

Prepared by: Steve Kiggins, Assistant General Manager

September 7, 2022



EXECUTIVE SUMMARY

Background

HP Communications, Inc. created two Dig Alert tickets 6/24/22 to “directional bore to place fiber optic conduit for cable” in the eastbound lanes of Casa Grande Drive. The only conflict with District facilities was where the District’s 41” CMLC pipeline traverses Casa Grande at a forty-five degree angle 500’-600’ east of Alder Avenue centerline. On 6/27/22, staff reviewed as-builts on site and while standing in the eastbound bike lane measured 42.5’ from the manhole (STA. 1683+50) to the angle point (STA. 1683+92.46) east of the manhole. Staff didn’t measure from the manhole itself because the pipeline easement at this location is within the Pyro Spectaculars by Sousa fireworks property and access is limited to business hours and requires checking in and out. At the time, there were no marks for the Gas Company pipeline and the combination of the 5’+ wide visible trench and coincidental offset angle point measurement lining up with the trench led staff to mistakenly identify the trench as the location of the District’s pipeline instead of the actual location ~42’ east of the trench. On 7/12/22, staff was on site for the pre-bore pothole and remained on standby while HP Communications, Inc. used boring

equipment in proximity to the assumed pipeline location. At 10:40 a.m., the pipeline was impacted approximately 42' east of the marked location. (At cone next to measuring wheel in first picture)

Solution

Immediately after the pipeline was damaged, CP Construction was contacted and staff working on the DCAP SCH I Condition Assessment project were immediately redeployed to Rialto to set up traffic control, excavate the pipeline and set up pumps to mitigate erosion. The pipeline was dewatered around 8:30 p.m. and pipeline repairs were completed at 1:30 a.m. July 13th. Pavement / curb & gutter rehabilitation boundaries were established and enforced by the Rialto City Inspector who was on site the evening and night of the incident. Below are photos of the repairs and of the site after being fully restored.





BUDGET & RECOMMENDATIONS

The \$139,323.30 repair cost will be pulled from reserves.

Recommendations

Staff recommends the board ratify the payment to CP Construction in the amount of \$139,323.30 for the emergency pipeline repair and pavement rehabilitation work conducted July 12, 2022 - August 11, 2022.





C.P. CONSTRUCTION
COMPANY, INC.

WATER - SEWER - STORM DRAIN

Est. 1966

(909) 981-1091 - Tel
(909) 981-6704 - Fax
PO Box 1206 Ontario CA 91762
105 Loma Pl Upland CA 91786

SGVMWD 41" Dia. Pipeline Repair @ Casa Grande

C.P.'s JOB NO. 22N

Report produced 08/29/2022

DAYS	COST
7/12/2022	\$15,944.64
7/13/2022	\$27,188.65
7/13/22 Overnight	\$10,910.16
7/14/2022	\$20,593.54
7/18/2022	\$12,123.29
7/19/2022	\$6,845.90
7/30/2022	\$45,717.12
TOTAL:	\$139,323.30

Work performed by C.P. Construction Co., Inc.

C.P. Job # 22N

Work date: Tuesday, July 12, 2022

Description of Work: grade & pave

<u>Equipment Code</u>	<u>Equipment</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Total Amount</u>	<u>Employee Code</u>	<u>Labor</u>	<u>Trade</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Total Amount</u>
fpic	Ford ¾-Ton Truck, bare, Code 06-12	7.5	\$28.65	\$214.88	pruss	Russell Pfister	Operator Form:	REG 4	\$90.31	\$361.24
fpic	Ford ¾-Ton Truck, bare, Code 06-12	7.5	\$28.65	\$214.88			O.T.	3.5	\$114.37	\$400.30
fpic	Ford ¾-Ton Truck, bare, Code 06-12	7.5	\$28.65	\$214.88			D.T.		\$138.45	
fpic	Ford ¾-Ton Truck, bare, Code 06-12	7.5	\$28.65	\$214.88	cvic	Victor Campos	Operator	REG 4	\$87.03	\$348.12
f2ton	Ford 2-Ton Truck, bare, Code 20-28	7.5	\$39.41	\$295.58			O.T.	3.5	\$111.09	\$388.82
f2ton	Ford 2-Ton Truck, bare, Code 20-28	7.5	\$39.41	\$295.58			D.T.		\$135.17	
super10	Peterbilt Dump Truck, bare, Code 4AXL	7.5	\$76.90	\$576.75	mgil	Gilberto Martinez	Operator	REG 4	\$87.03	\$348.12
super10	Peterbilt Dump Truck, bare, Code 4AXL	7.5	\$76.90	\$576.75			O.T.	3.5	\$111.09	\$388.82
freight	Freightliner Bobtail, Code 2AXL	7.5	\$51.07	\$383.03			D.T.		\$135.17	
fpic	Ford ¾-Ton Truck, bare, Code 06-12	7.5	\$28.65	\$214.88	mros	Rosario Mojarro	Laborer	REG 4	\$67.99	\$271.96
c450	CAT 450E Backhoe, bare, Code 1869E	7.5	\$82.27	\$617.03			O.T.	3.5	\$85.54	\$299.39
c314	CAT 314CLCR Excavator, bare, Code 0302CLR	7.5	\$62.62	\$469.65			D.T.		\$102.44	
arrow	"Arrow Board" Traffic Control Signs	7.5	\$8.00	\$60.00	sern	Jesus Sema	Laborer	REG 4	\$67.99	\$271.96
arrow	"Arrow Board" Traffic Control Signs	7.5	\$8.00	\$60.00			O.T.	3.5	\$85.54	\$299.39
pump2	2"-3" Gas -Engine Pump/Suct. Hoses	7.5	\$24.00	\$180.00			D.T.		\$102.44	
pump2	2"-3" Gas -Engine Pump/Suct. Hoses	7.5	\$24.00	\$180.00	sram	Salvador Ramirez	Laborer	REG 4	\$67.99	\$271.96
	Equipment subtotal:			\$4,768.73			O.T.	3.5	\$85.54	\$299.39
	18% Fuel Surcharge:			\$476.87			D.T.		\$102.44	
	Total Cost of Equipment:			\$5,245.60	rking	Randy King	Teamster	REG 4	\$72.05	\$288.20
							O.T.	3.5	\$90.13	\$315.46
							D.T.		\$107.39	
Materials and/or work done by specialists:					chris	Cristobal Juarez	Teamster	REG 6.5	\$72.05	\$468.33
<u>Description</u>	<u># Units</u>	<u>Unit cost</u>	<u>Amount</u>				O.T.		\$90.13	
Xylem Invoice 401181717	1	\$362.04	\$362.04				D.T.		\$107.39	
Perazzo's Welding Ticket	1	\$1,105.00	\$1,105.00		slate	Shannon Slate	Teamster	REG 4	\$72.05	\$288.20
							O.T.	2	\$90.13	\$180.26
							D.T.		\$107.39	
					cpeza	Cirilo Oropeza	Laborer	REG 4	\$67.99	\$271.96
							O.T.	3.5	\$85.54	\$299.39
							D.T.		\$102.44	
	Total Cost of Materials & Work:			\$1,467.04						

Contractor's Representative _____

Agency Representative _____

Charge for Labor =		\$6,061.25
Add-on for Payroll Burden =	18.0%	\$1,091.02
+15% add-on allowed for OH&P =	15%	\$1,072.84
Charge for Equipment Rental, Materials, etc. =		\$6,712.64
+15% add-on allowed for OH&P =	15%	\$1,006.90
Sum of the Charges listed above =		\$15,944.64
1% add-on allowed for bond =		Not required.
Total this Report:		\$15,944.64

Work performed by C.P. Construction Co., Inc.

C.P. Job # 22N

Work date: Wednesday, July 13, 2022

Description of Work: grade & pave lane #2

<u>Equipment Code</u>	<u>Equipment</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Total Amount</u>	<u>Employee Code</u>	<u>Labor</u>	<u>Trade</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Total Amount</u>	
fpic	Ford ¾-Ton Truck, bare, Code 06-12	11	\$28.65	\$315.15	pruss	Russell Pfister	Operator Form:	REG	8	\$90.31	\$722.48
fpic	Ford ¾-Ton Truck, bare, Code 06-12	11	\$28.65	\$315.15				O.T.	3	\$114.37	\$343.11
fpic	Ford ¾-Ton Truck, bare, Code 06-12	11	\$28.65	\$315.15				D.T.		\$138.45	
fpic	Ford ¾-Ton Truck, bare, Code 06-12	11	\$28.65	\$315.15	cvic	Victor Campos	Operator	REG	8	\$87.03	\$696.24
f2ton	Ford 2-Ton Truck, bare, Code 20-28	11	\$39.41	\$433.51				O.T.	3	\$111.09	\$333.27
f2ton	Ford 2-Ton Truck, bare, Code 20-28	11	\$39.41	\$433.51				D.T.		\$135.17	
super10	Peterbilt Dump Truck, bare, Code 4AXL	11	\$76.90	\$845.90	mgil	Gilberto Martinez	Operator	REG	8	\$87.03	\$696.24
super10	Peterbilt Dump Truck, bare, Code 4AXL	11	\$76.90	\$845.90				O.T.	3	\$111.09	\$333.27
c446	CAT 446B Backhoe, bare, Code 1868B	11	\$65.77	\$723.47				D.T.		\$135.17	
fskip	Ford 545 Skiploader, bare	11	\$65.00	\$715.00	mros	Rosario Mojarro	Laborer	REG	8	\$67.99	\$543.92
c314	CAT 314CLCR Excavator, bare, Code 0302CLR	11	\$62.62	\$688.82				O.T.	3	\$85.54	\$256.62
croller	CAT CB214B Roller, bare, Code 8026	11	\$31.28	\$344.08				D.T.		\$102.44	
vibr	Vibratory Plate Compactor Attachment Code HP980C	11	\$9.60	\$105.60	cpeza	Cirilo Oropeza	Laborer	REG	8	\$67.99	\$543.92
f800	Ford F800 Dump Truck, bare, Code 2AXL	11	\$51.07	\$561.77				O.T.	3	\$85.54	\$256.62
f800	Ford F800 Dump Truck, bare, Code 2AXL	11	\$51.07	\$561.77				D.T.		\$102.44	
fwat	Water Truck, bare, Code 28-36	11	\$46.86	\$515.46	jrod	Juan Rodriguez	Laborer	REG	8	\$67.99	\$543.92
saw	Gas Engine Saw with Diamond Blade.	11	\$40.00	\$440.00				O.T.	3	\$85.54	\$256.62
saw	Gas Engine Saw with Diamond Blade.	11	\$40.00	\$440.00				D.T.		\$102.44	
Equipment subtotal:				\$8,915.39	rking	Randy King	Teamster	REG	8	\$72.05	\$576.40
10% Fuel Surcharge:				\$891.54				O.T.	3	\$90.13	\$270.39
Total Cost of Equipment:				\$9,806.93				D.T.		\$107.39	
					chris	Cristobal Juarez	Teamster	REG	1.5	\$72.05	\$108.08
								O.T.	3.5	\$90.13	\$315.46
								D.T.		\$107.39	
Materials and/or work done by specialists:											
Description	# Units	Unit cost	Amount								
Holliday Rock 1432458	1	\$2,870.46	\$2,870.46								
Holliday Rock 1432528	1	\$2,944.99	\$2,944.99								
Total Cost of Materials & Work:				\$5,815.45							
Contractor's Representative _____											
Charge for Labor = \$6,796.55											
Add-on for Payroll Burden = 18.0% \$1,223.38											
+15% add-on allowed for OH&P = 15% \$1,202.99											
Charge for Equipment Rental, Materials, etc. = \$15,622.38											
+15% add-on allowed for OH&P = 15% \$2,343.36											
Sum of the Charges listed above = \$27,188.65											
1% add-on allowed for bond = Not required.											
Total this Report: \$27,188.65											

Contractor's Representative _____

Agency Representative _____

Work date: Wednesday, July 13, 2022

Description of Work: emergency repair overnight

[illegible]

Work performed by C.P. Construction Co., Inc.

C.P. Job # 22N

Work date: Thursday, July 14, 2022

Description of Work: grade & pave lane #1

<u>Equipment Code</u>	<u>Equipment</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Total Amount</u>	<u>Employee Code</u>	<u>Labor</u>	<u>Trade</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Total Amount</u>	
fpic	Ford ¾-Ton Truck, bare, Code 06-12	8	\$28.65	\$229.20	pruss	Russell Pfister	Operator Form: REG	8	\$90.31	\$722.48	
fpic	Ford ¾-Ton Truck, bare, Code 06-12	8	\$28.65	\$229.20			O.T.		\$114.37		
fpic	Ford ¾-Ton Truck, bare, Code 06-12	8	\$28.65	\$229.20			D.T.		\$138.45		
fpic	Ford ¾-Ton Truck, bare, Code 06-12	8	\$28.65	\$229.20	cvic	Victor Campos	Operator	REG	8	\$87.03	\$696.24
f2ton	Ford 2-Ton Truck, bare, Code 20-28	8	\$39.41	\$315.28			O.T.		\$111.09		
f2ton	Ford 2-Ton Truck, bare, Code 20-28	8	\$39.41	\$315.28			D.T.		\$135.17		
super10	Peterbilt Dump Truck, bare, Code 4AXL	8	\$76.90	\$615.20	mgil	Gilberto Martinez	Operator	REG	8	\$87.03	\$696.24
super10	Peterbilt Dump Truck, bare, Code 4AXL	8	\$76.90	\$615.20			O.T.		\$111.09		
c448	CAT 448B Backhoe, bare, Code 1868B	8	\$65.77	\$526.16			D.T.		\$135.17		
fskip	Ford 545 Skiploader, bare	8	\$65.00	\$520.00	mros	Rosario Mojarro	Laborer	REG	8	\$67.99	\$543.92
vibr	Vibratory Plate Compactor Attachment Code HP980X	8	\$9.60	\$76.80			O.T.		\$85.54		
v563	CAT 563 Vibratory Compactor Roller, bare, Code 801	8	\$97.99	\$783.92			D.T.		\$102.44		
fwat	Water Truck, bare, Code 28-36	8	\$46.86	\$374.88	cpeza	Cirilo Oropeza	Laborer	REG	8	\$67.99	\$543.92
saw	Gas Engine Saw with Diamond Blade.	8	\$40.00	\$320.00			O.T.		\$85.54		
saw	Gas Engine Saw with Diamond Blade.	8	\$40.00	\$320.00			D.T.		\$102.44		
arrow	"Arrow Board" Traffic Control Signs	8	\$8.00	\$64.00	jrod	Juan Rodriguez	Laborer	REG	8	\$67.99	\$543.92
	Equipment subtotal:			\$5,763.52			O.T.		\$85.54		
	10% Fuel Surcharge:			\$576.35			D.T.		\$102.44		
	Total Cost of Equipment:			\$6,339.87	rking	Randy King	Teamster	REG	8	\$72.05	\$576.40
							O.T.		\$90.13		
							D.T.		\$107.39		
					chris	Cristobal Juarez	Teamster	REG	8	\$72.05	\$576.40
							O.T.		\$90.13		
							D.T.		\$107.39		
	Materials and/or work done by specialists:						Charge for Labor =			\$4,899.52	
Description	# Units	Unit cost	Amount				Add-on for Payroll Burden =	18.0%		\$881.91	
White Cap Invoice	1	\$2,637.18	\$2,637.18				+15% add-on allowed for OH&P =	15%		\$867.22	
Matich Corp 354773	1	\$3,148.94	\$3,148.94				Charge for Equipment Rental, Materials, etc. =			\$12,125.99	
							+15% add-on allowed for OH&P =	15%		\$1,818.90	
	Total Cost of Materials & Work:			\$5,786.12			Sum of the Charges listed above =			\$20,593.54	
Contractor's Representative _____							1% add-on allowed for bond =			Not required.	
							Total this Report:			\$20,593.54	

Work date: Monday, July 18, 2022

1. *Journal of the American Medical Association*, 2000; 283: 2689-2696.

Agency Representative _____

Total this Report:	\$12,123.29
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Work performed by C.P. Construction Co., Inc.

C.P. Job # 22N

Work date: Tuesday, July 19, 2022

Description of Work: Poured Cement to curb + gutter

<u>Equipment Code</u>	<u>Equipment</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Total Amount</u>	<u>Employee Code</u>	<u>Labor</u>	<u>Trade</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Total Amount</u>
f2ton	Ford 2-Ton Truck, bare, Code 20-28	8.5	\$39.41	\$334.99	pedro	Pedro Comacho	Laborer	REG 8	\$67.99	\$543.92
fpic	Ford ¾-Ton Truck, bare, Code 06-12	8.5	\$28.65	\$243.53				O.T. 0.5	\$85.54	\$42.77
fpic	Ford ¾-Ton Truck, bare, Code 06-12	8.5	\$28.65	\$243.53				D.T.	\$102.44	
				Equipment subtotal:	vfrank	Frank Valdivia	Laborer	REG 8	\$67.99	\$543.92
				10% Fuel Surcharge:				O.T. 0.5	\$85.54	\$42.77
				Total Cost of Equipment:				D.T.	\$102.44	
					josu	Josue	Laborer	REG 8	\$67.99	\$543.92
								O.T. 0.5	\$85.54	\$42.77
								D.T.	\$102.44	
					mja	Jose A. Medina	Cement Mason	REG 8	\$76.85	\$614.80
								O.T.	\$98.64	
								D.T.	\$120.43	
					abel	Abelino	Laborer	REG 8	\$67.99	\$543.92
								O.T.	\$85.54	
								D.T.	\$102.44	
					Charge for Labor =					\$2,918.79
					Add-on for Payroll Burden =					18.0% \$525.38
					+15% add-on allowed for OH&P =					15% \$516.63
					Charge for Equipment Rental, Materials, etc. =					\$2,508.79
					+15% add-on allowed for OH&P =					15% \$376.32
					Sum of the Charges listed above =					\$6,845.90
					1% add-on allowed for bond =					Not required.
					Total this Report:					\$6,845.90

Contractor's Representative _____

Agency Representative _____

Work performed by C.P. Construction Co., Inc.

C.P. Job # 22N

Work date: Saturday, July 30, 2022

Description of Work: cap and grind on Casa Grande

<u>Equipment Code</u>	<u>Equipment</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Total Amount</u>	<u>Employee Code</u>	<u>Labor</u>	<u>Trade</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Total Amount</u>
fpic	Ford ¾-Ton Truck, bare, Code 06-12	8	\$28.65	\$229.20	steven	Steven Martinez Sr Operator	Form: REG	8	\$90.31	\$722.48
fpic	Ford ¾-Ton Truck, bare, Code 06-12	8	\$28.65	\$229.20			O.T.		\$114.37	
arrow	"Arrow Board" Traffic Control Signs	8	\$8.00	\$64.00			D.T.		\$138.45	
arrow	"Arrow Board" Traffic Control Signs	8	\$8.00	\$64.00	cvic	Victor Campos	Operator	8	\$87.03	\$696.24
							O.T.		\$111.09	
							D.T.		\$135.17	
	Equipment subtotal:			\$586.40						
	10% Fuel Surcharge:			\$58.64						
	Total Cost of Equipment:			\$645.04	bkruc	Blake Kruk	Laborer	8	\$67.99	\$543.92
							O.T.		\$85.54	
							D.T.		\$102.44	

Materials and/or work done by specialists:

<u>Description</u>	<u># Units</u>	<u>Unit cost</u>	<u>Amount</u>
Hardy and Harper Invoice 48636	1	\$31,804.33	\$31,804.33
City of rialto cashier receipt	1	2406.1	\$2,406.10
Vulcan invoice 73350250	1	857.69	\$857.69
Cat Tracking INC 16378	1	1724.94	\$1,724.94

Total Cost of Materials & Work: **\$36,793.06**

Charge for Labor =		\$1,962.64
Add-on for Payroll Burden =	18.0%	\$353.28
+15% add-on allowed for OH&P =	15%	\$347.39

Charge for Equipment Rental, Materials, etc. =		\$37,438.10
+15% add-on allowed for OH&P =	15%	\$5,615.72

Sum of the Charges listed above =		\$45,717.12
1% add-on allowed for bond =		Not required.

Total this Report: \$45,717.12

Contractor's Representative _____

Agency Representative _____

AGENDA ACTION ITEM NO. 2

DECLARE XEROX 5632 COPY MACHINE SURPLUS PROPERTY

RECOMMENDED ACTION: Declare Xerox 5632 Copy Machine surplus property.

BACKGROUND: The copier is no longer working and is currently stored in the garage. Based on the age of the copier a new machine has been purchased. District Administrative Code requires that the copier be declared surplus before it can be disposed of.

BUDGET IMPACT: N/A

PRIOR BOARD ACTION: N/A

AGENDA ACTION ITEM NO. 3

FUTURE BOARD MEETINGS

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

Cc: Darin Kasamoto, General Manager

From: Evelyn Reyes, External Affairs Manager

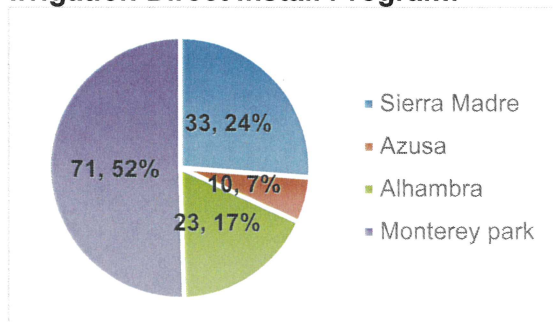
Date: September 7, 2022

Subject: External Affairs Report

Rebates:

	Rain Barrel	Washing Machines	High-Efficiency Toilets	Waterless Urinals	Smart Controllers	Sprinkler Nozzles	Soil Sensor	Flow Meter Monitor
	\$35	\$85	\$40	\$150	Up to \$80	\$2 – Min. 30	Up to \$80	Up to \$100
Monthly Total	5	3	6	0	4	0	0	1
FY 22/23 Total	7	6	8	0	7	30	1	1

Irrigation Direct Install Program:



Assessed Properties	200
Waiting Install	30
Total Installed	137

Avg. cost per property \$1,149.21

Conservation Report for June:

Supplier Name	Total Population Served	Percent change Cumulative 2020 vs 2022	July 2020 Gallons	July 2022 Gallons	Percent Change July	July 2022 AVG. R-GPCD
Azusa City of	106,400	-2.1%	606,181,756.34	541,439,289.54	-10.7%	86
Alhambra City of	85,168	-4.3%	294,292,716.29	259,436,049.18	-11.8%	73
Sierra Madre City of	11,100	-1.1%	71,654,728.80	58,910,602.29	-9.2%	191
Monterey Park City of	62,183	-7.2%	233,850,000	205,370,000	-12.2%	73

Legislature - Bills we are watching/supporting:

SB 1020 - The Clean Energy, Jobs, and Affordability Act of 2022. -Passed by the Legislature and is awaiting the Governor's signature. Amendments to the bill were made which addressed some State Water Contractor concerns.

SB 222 (Dodd) Water affordability assistance program -Signed by the Governor

AB 2449 (Rubio) - *Support* -- Teleconferencing Official Meetings and Brown Act -Passed and on the Governor's desk

AB 2163 (Rubio) - *Support* - San Gabriel Basin Water Quality Authority Act Extension -Signed by the Governor

Outreach:

1. Outreach via print publications: We are continuing to promote our conservation messaging via print media. We are advertising in the following publications: Mountain Views News (Sierra Madre), Around Alhambra, The Cascades (Monterey Park), San Gabriel Valley Examiner (Azusa), and World Journal.
2. PWAG Conservation and Education Team (CET): Received a training from the Water Education Foundation on its Project WET program. Project WET is approved by the CA Department of Education as approved curriculum. The plan is to have our school districts incorporate it into their classroom curriculum.

Meetings/events attended:

- San Gabriel Basin Watermaster Meeting
- PWAG Conservation Education Team Board Meeting and Subcommittee Meeting
- Project WET Training
- Save Our Water Outreach Taskforce Meeting
- SGV COG Water Policy Committee Meeting
- Alhambra National Night Out
- Azusa Concert in the Park
- San Gabriel Valley Water Association Quarterly Meeting
- Congresswoman Grace Napolitano event with Bureau of Reclamation Commissioner, Camille Touton
- SGV Economic Partnership Legislative Meeting
- Alhambra Chamber of Commerce Government Affairs Committee Meeting

**A REGULAR MEETING OF
THE MAIN SAN GABRIEL BASIN WATERMASTER
SEPTEMBER 7, 2022 AT 2:30 O'CLOCK P.M.**

Zoom Meeting ID link

<https://us02web.zoom.us/j/81825581890>

Meeting ID: 818 2558 1890

Password: 299152

<u>Agenda</u>	<u>Action/Notes</u>
1. CALL TO ORDER	
2. PLEDGE OF ALLEGIANCE	
3. ROLL CALL OF WATERMASTER MEMBERS	
4. ADOPTION OF AGENDA [1]	
5. TIME RESERVED FOR PUBLIC COMMENT	
6. ITEMS REMOVED FROM CONSENT CALENDAR [1]	
7. CONSENT CALENDAR [1] All items on Consent Calendar may be approved with single action.	
a) Minutes of a Regular Meeting of Watermaster held on August 3, 2022	
b) Lists of Demands	
c) Financial Statements, August 2022	
8. REQUEST FROM THE CITY OF ARCADIA TO PURCHASE 6,000 ACRE- FEET OF WATER FROM UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT FOR PRODUCER CYCLIC STORAGE [1]	
9. REPORT FROM BASIN WATER MANAGEMENT COMMITTEE [1]	
a) Renewal of contract with Blaine Tech Services for Baldwin Park Operable Unit Project Groundwater Monitoring for a three-year term	
10. WATER QUALITY MANAGEMENT ACTIVITIES [1]	
a) Valley County Water District, Application for a Water Treatment Facility and Reactivation of the Morada Well	
11. ATTORNEY'S REPORT [2]	
12. ENGINEER'S REPORT [2]	

13. EXECUTIVE OFFICER'S REPORT [2]
14. REPORT FROM RESPONSIBLE AGENCIES [2]
15. OUTSIDE COMMITTEE LIAISON REPORTS [2]
16. INFORMATION ITEMS [2]
 - a) Change of Designee for City of El Monte to Don Nguyen
 - b) Transmittal of San Gabriel Valley Municipal Water District monthly report for July 2022
17. COMMENTS FROM WATERMASTER MEMBERS [2]
18. FUTURE AGENDA ITEMS [1]
 - a) Three-year Purchased Water Plan
 - b) Consideration of Extension Agreement for San Gabriel Valley Water Company for Producer Cyclic Storage
19. CLOSED SESSION [1]

A closed session may be called to discuss pending or potential litigation.
20. ADJOURNMENT

LEGEND [1] INDICATES ACTION ANTICIPATED BY WATERMASTER ON THIS ITEM
 [2] INDICATES INFORMATION ITEM - NO WATERMASTER ACTION ANTICIPATED

Vice Chair David Michalko Presiding

With passage and signing of AB 361 and in light of the ongoing Statewide State of Emergency originally declared by Governor Newsom on March 4, 2020, WQA Board Meetings will continue to be conducted via remote teleconferencing, subject to the requirements of Government Code Section 54953(e). Members of the public can participate remotely via Zoom following the instructions provided below. Members of the public may also submit comments in writing to Stephanie@wqa.com which comments will be distributed to the members of the Board, provided such written comments are received prior to the meeting start time. To address the Board during the meeting you may use the "raise hand" feature and you will be called upon when appropriate.

To attend the meeting please register in advance at:

https://us06web.zoom.us/webinar/register/WN_7BKz8sqGQeiZ7AjJocQonA

A confirmation email will be sent to you with instructions on how to join the meeting virtually or a call-in option

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
AT
1720 W. CAMERON AVENUE, SUITE 100
WEST COVINA, CALIFORNIA**

WEDNESDAY, AUGUST 17, 2022 AT 12:00 P.M.

AGENDA

I. CALL TO ORDER **MUNOZ**

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF BOARD MEMBERS **MORENO**

Valerie Munoz, Chairwoman	_____	_____	(alt)
Mark Paulson, Vice-Chairman	_____	_____	(alt)
Bob Kuhn, Secretary	_____	_____	(alt)
Lynda Noriega, Treasurer	_____	_____	(alt)
Mike Whitehead	_____	_____	(alt)
Ed Chavez	_____	_____	(alt)
Robert Gonzales	_____	_____	(alt)

IV. PUBLIC COMMENTS (Agendized Matters Only): **MUNOZ**

As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested.

V. ITEMS TOO LATE TO BE AGENDIZED - Recommended Action: **MUNOZ**

Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote)

VI. PUBLIC HEARING

MUNOZ

***“To Receive Comments on the Proposed 2022/2023 Fiscal Year
\$12.00/Acre-Foot Assessment on Those Holding Prescriptive Water
Pumping Rights in the San Gabriel Basin”***

VII. CONSENT CALENDAR

MUNOZ

(Consent items may all be approved by single motion) [enc]

- (a) Ratification of Demands on Administrative Fund for July 2022
- (b) Ratification of Demands on Project Fund for July 2022
- (c) Minutes for 6/22/22 Regular Board Meeting
- (d) Minutes for 8/11/22 Special Board Meeting
- (e) Demands on Administrative Fund for August 2022
- (f) Demands on Project Fund for August 2022
- (g) Resolution No. 22-013 (AB 361- Teleconferencing of Meetings)

VIII. COMMITTEE REPORTS

(These items may require action)

None.

IX. OTHER ACTION/INFORMATION ITEMS

MUNOZ

(These items may require action)

- (a) Adopt Resolution No. 22-014, A Resolution of the San Gabriel Basin Water Quality Authority Imposing an Annual Prescriptive Right Assessment to Pay for The Authority Budget for Fiscal Year 2022/2023 [enc]
- (b) Adopt Resolution No. 22-015, A Resolution of the San Gabriel Basin Water Quality Authority Commending Jorge Marquez [enc]
- (c) Discussion Regarding 2nd Quarter 2022 Cash Report [enc]
- (d) Discussion/Action Regarding Special Election for Alternate Seat Representing Cities With Prescriptive Pumping Rights [enc]
- (e) Discussion/Action Regarding WQA Meeting Format [enc]
- (f) Discussion and Potential Action to Approve Second Amendment to Executive Director Employment Agreement. [enc]
Prior to Board action on this item, a presentation of the salient terms of the agreement shall be stated on the record. It is recommended the Board:
 - 1. Approve the finalized second amendment to employment agreement.
(Board has the option to deliberate in closed session one last time before taking action in open session if the Board so chooses. Board would recess briefly into closed session before moving this item.)
 - 2. Authorize the Board President to execute the written agreement on behalf of the Authority.

X. PROJECT REPORTS**COLBY****(a) Treatment Plants:**

	<u>Status</u>
1. Baldwin Park Operable Unit	
• Arrow/Lante Well (Subarea 1)	Operational
• Monrovia Wells	Operational
• SGVWC B6 Plant	Operational
• SGVWC B5 Plant	Operational
• CDWC Well No. 14	Operational
• La Puente Valley County Water District	Operational
• VCWD Nixon	Operational
• VCWD Maine	Operational
2. El Monte Operable Unit	
• Eastern Shallow Zone	Operational
• Eastern Deep Zone	Operational
• GSWC Encinita Plant	Operational
• Western Shallow Zone	Operational
3. South El Monte Operable Unit	
• Whitmore Street. Ground Water Remediation Treatment Facility	Operational
• City of M.P. Well No. 5 VOC Treatment Facility	Operational
• City of M.P. Well No. 12 VOC Treatment Facility	Operational
• City of M.P. Well No. 15	Operational
• City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility	Operational
• GSWC Wells SG-1 & SG-2	Operational
• GSWC Garvey	Operational
• SGVWC Plant No. 8	Operational
• SGVWC Plant G4	Operational
4. Puente Valley Operable Unit	
• Intermediate Zone	Construction
• SGVWC Plant B11	Operational
5. Area 3 Operable Unit	
• City of Alhambra Phase 1	Operational
• City of Alhambra Phase 2	Operational
• City of South Pasadena Wilson	Operational
6. Non-Operable Unit	
• City of Arcadia Longden	Operational
• City of Arcadia Live Oak	Operational
• City of Monrovia Tower 1&2	Operational
• City of Monrovia Tower 3&4	Operational
• SGVWC Plant 11	Operational

XI. LEGISLATIVE REPORT**MONARES****XII. EXECUTIVE DIRECTOR'S REPORT****SCHOELLERMAN**

XIII. FUTURE AGENDA ITEMS

MUNOZ

XIV. INFORMATION ITEMS [enc]

MUNOZ

- (a) San Gabriel Basin Water Calendar

XV. FUTURE BOARD/COMMITTEE MEETINGS

MUNOZ

- (a) The next Administrative/Finance Committee Meeting is scheduled for Tuesday, September 13, 2022 at 10:00 a.m.
- (b) The next Legislative/Public Information Committee meeting was scheduled for Wednesday, September 14, 2022 at 11:00 a.m.
- (c) The next WQA Board meeting is scheduled for Wednesday, September 21, 2022 at 12:00 p.m.

XVI. CLOSED SESSION

MUNOZ

The following items may be heard out of order before Agenda Item VIII.(e) should the Board wish to discuss the matter further before final approval in open session.

- (a) Closed Session Pursuant to Government Code Section 54957 – Public Employee Performance Evaluation
Title: Executive Director.
- (b) Closed Session Pursuant to Government Code Section 54957.6 – Confer with Labor Negotiator Unrepresented Employee: Executive Director
Authority's Negotiator: Richard Padilla, General Legal Counsel

XVII. BOARD MEMBERS' COMMENTS/REPORTS

MUNOZ

XVIII. ADJOURNMENT

MUNOZ

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at www.wqa.com.

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

From: Darin Kasamoto General Manager

Date: September 9, 2022

Subject: General Manager's Report

1. SWP UPDATE

Delta Conveyance Project (Cal Water Fix)- A preferred alignment has been selected. Two year funding commitments are being made by various contractors, this District made a four year commitment to the process, so no further action is required on our part. The draft EIR released on July 27, 2022.

2. MAIN SAN GABRIEL BASIN UPDATE

As September 2, 2022, the Key Well is at 179.2. The historic low is 169.4 feet.

3. GRANT PROGRAM UPDATES

Steve Bucknam is continuously evaluating grant opportunities. There is potential to apply for funding for the Foothill Water Coalition through the Bureau of Reclamation. The group will meet to discuss next steps. Funding for District and member cities' projects could also be incorporated into the Foothill Water Coalition project list.

4. MANAGEMENT ISSUES

The Letter of Intent for the Regional Recycled Water Project has been approved by all parties. I have had a follow-up with MWD on next steps, and they want to look into use of SGVMWD existing infrastructure to add flexibility to the project. We have sent all of information requested by MWD for them to begin this analysis.

I have been working with Provost and Pritchard to obtain supplemental water, at this point they have not identified any opportunities.

Staff has been meeting with the cities to discuss their needs for drought messaging and potential water conservation projects that this District could assist with.

The Auditors have wrapped up work and should have draft audit for presentation at the October or November meeting.

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

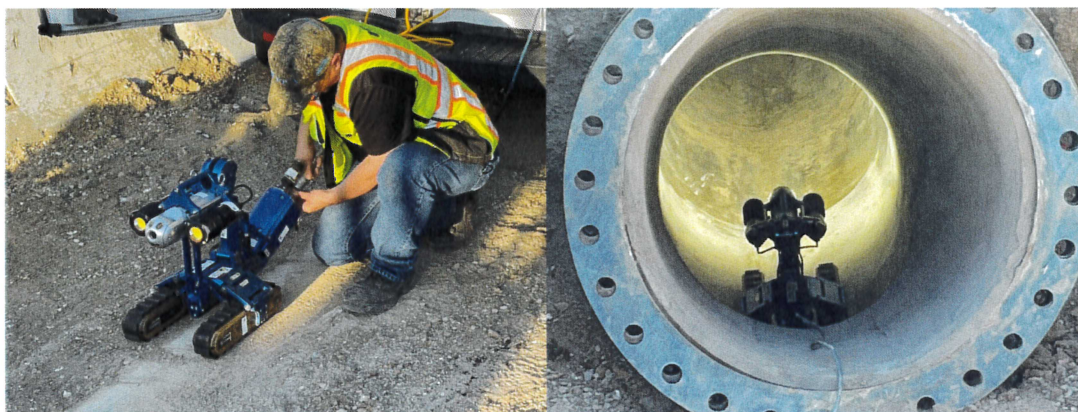
From: Steve Kiggins, Assistant General Manager

Cc: Darin Kasamoto, General Manager

Date: September 7, 2022, 2022

Subject: Assistant General Manager's Report

1. Total water delivered in August 2022: 10 AF. SGVMWD's allocation for CY 2022 is 1,440 AF (5% of 28,800 AF); SGVMWD has 1,356 AF available for delivery.
2. Total deliveries to cyclic storage (calendar) year to date: 16 AF. Cyclic storage balance as of July 31, 2022: 2,205.06 AF. Amount of water banked on behalf of Dudley Ridge Water District: 14,209 AF.
3. September 2022 delivery forecast: 500 AF.
4. Project Updates:
 - A. DCAP SCH I MODIFICATIONS FOR PIPELINE CONDITION ASSESSMENT: The CCTV inspection is complete and manhole/WYE blind flanges are being installed this week. Between August 23rd and September 2nd, approximately 21,893 feet (95.5%) of the 22,931 feet between the WYEs were CCTV inspected and recorded. The tether cable for the original inspection camera (blue crawler) was damaged on day 4 so PICA staff drove another inspection truck from Jackson Hole Wyoming to finish the inspection. PICA Corporation's Remote Field Test and Piper draft report is expected at the end of September, but all feedback so far indicates the pipeline is in good condition and can be placed back into service. Blind flange leak testing and excavation restoration are the final construction tasks.





- B. HYDROELECTRIC FACILITY 24" BUTTERFLY VALVE REPLACEMENT: (No change) A Notice to Proceed has been issued. The contractor is in the process of acquiring the replacement valve and actuator.
 - C. SAN GABRIEL FLOW CONTROL STRUCTURE 30" BALL VALVE REPLACEMENT: (No change) A PO was issued to PRATT Valve Company. Delivery expected in March / April 2023.
 - D. SCADA Cyber Security Improvement: (No change) The Siemens firewall hardware is still backordered due to microchip shortages. Estimated ship date of the new firewall is September 19th.
5. Assistant General Manager meetings and activities:
- A. On-site daily for C.P. Construction / PICA Corp. CCTV inspection.
 - B. Met with Civiltec to review raw CCTV video.
 - C. Attended weekly virtual construction meetings with PICA, CP Construction, Civiltec and District staff to discuss inspection status and work schedule.