

**BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REGULAR MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, JULY 13, 2026
8:00 AM (PDT)**

This meeting will be held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom is open for public attendance, you are strongly encouraged to participate in the meeting virtually through the remote Zoom link provided below. If you attend the Board meeting in person, please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings are encouraged but not required for attendees. Lastly, if you are experiencing any COVID-19 symptoms, including fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting or diarrhea, please do not attend the meeting in person.

Join Zoom Meeting

<https://us02web.zoom.us/j/84583058813?pwd=O4GLts6u4DbbTWVbcxYk47rLszjbs5.1>

Meeting ID: 845 8305 8813

Passcode: 997406

PLEDGE OF ALLEGIANCE

ROLL CALL: Eng, Knoles, Paulson, Placido, Prince

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

UPDATES FROM CITY REPRESENTATIVES

CONSENT CALENDAR: The following matters are expected to be routine and will be acted upon by a single motion with little discussion unless any Director or citizen requests a separate action:

- a. Minutes of the Regular Board Meeting of June 08, 2026
- b. Financial Statements for June 2026
- c. Disbursements of the Revolving Fund Dated June 11, 2026, Check Nos. 12935-12940, EFT and Wires
- d. Disbursements of the Revolving Fund Dated June 25, 2026, Check Nos. 12941 - 12949, EFTs and Wires
- e. Disbursements of the Revolving Fund Dated July 09, 2026, Check Nos. 12950 – 12957, EFT and Wires
- f. Disbursements of the Revolving Fund Dated July 13, 2026, Check Nos. 12958 – 12960, and Wires
- g. Disbursements of the General Fund Dated June 09 - 30, 2026, Check Nos. 46008 - 46035, and EFTs
- h. Disbursements of the General Fund Dated July 01 - 13, 2026, Check Nos 46036 – 46076, and EFTs
- i. Disbursements of the State Water Project (SWP) Dated: June 22, 2026, Check No.1032 in the amount of \$ 619,330.00
- j. Visa Recap, Dated May 21, 2026 – June 20, 2026
- k. Approval of Professional Services Proposal with Transtech in the amount of \$29,100.
- l. Future Meeting Attendance Approval:

ACTION ITEMS

1. Continuation of Golden Mussel Pilot Chemical Treatment – July 2026

INFORMATION ITEMS

External Affairs Update

UNFINISHED BUSINESS

1. Report on Basin Management
2. Report on WQA
3. Report on the Attorney
4. Report on State Water Contractor/General Managers Report
5. Report on Assistant General Manager

COMMITTEE MEETING REPORTS

DIRECTOR REPORTS ON EVENTS ATTENDED

DIRECTORS' COMMENTS

CLOSED SESSION

Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a)):
White v. San Gabriel Valley Municipal Water District – Workers Compensation Appeals Board
Case No. ADJ 22597994

ADJOURNMENT

THIS AGENDA WAS POSTED ON JULY 09, 2026, AT SGVMWD.
THE NEXT REGULAR BOARD MEETING WILL BE ON AUGUST 10, 2026.

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL
WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, JUNE 08, 2026
8:00 A.M.**

At 8:01 a.m. on June 08, 2026, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom was open for public attendance, the District strongly encouraged attendees wanting to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below. Attendees in person were asked to please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings were encouraged but not required for attendees.

<https://us02web.zoom.us/j/84583058813?pwd=O4GLts6u4DbbTWVbcxYk47rLszjbs5.1>

Meeting ID: 845 8305 8813

Passcode: 997406

PLEDGE OF ALLEGIANCE

CALL TO ORDER:

President Prince called the meeting to order at 8:01 a.m.

ROLL CALL:

Directors present at Roll Call: Eng, Knoles, Paulson, Placido, Prince

ALSO PRESENT:

Jose Reynoso, General Manager; Steve Kiggins, Assistant General Manager; Maria "Gigi" Jarmin, Executive Assistant; Evelyn Reyes, External Affairs Manager; Albert Lu, External Affairs Specialist; Jim Ciampa, SGVMWD General Counsel, Lagerlof LLP; Justin Nakano, Main San Gabriel Basin Watermaster; Josh Byerrum, Platinum Strategies Inc.; Cole Johnson, Stetson Engineers, Inc.

Via telephone/Zoom: Melissa Barbosa, City of Azusa; Brian Dickinson, City of Sierra Madre

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

UPDATES FROM THE CITY REPRESENTATIVES

None.

CONSENT CALENDAR:

- a. Minutes of the Regular Board Meeting of May 11, 2026
- b. Financial Statements for May 2026
- c. Disbursements of the Revolving Fund Dated:
 - May 14, 2026, Check No. 12919 – 12924, EFT and Wires in the amount of \$69,539.20
 - May 28, 2026, Check Nos. 12925 - 12931, EFTs and Wires in the amount of \$74,285.83
 - June 08, 2026, Check Nos. 12932 - 12934, and Wires in the amount of \$3,663.30
- d. Disbursements of the General Fund Dated:
 - May 12 -31, 2026, Check Nos. 45948 – 45967, and EFTs in the amount of \$98,591.58
 - June 01 - 08, 2026, Check Nos. 45968 – 46007 in the amount of \$188,377.21
- e. Disbursements for State Water Project (SWP) expense, dated: May 26, 2026, Check No. 1031,
in the amount of \$619,330.00
- f. Visa Recap, April 21, 2026 – May 20, 2026
- g. Ratification of Purchase Order NO. 2747 in the amount of \$15,900.00 and Purchase Order No.2748
In the amount of \$5,156.00 relating to IT services and materials.
- h. Ratification of CEQA Notice of Exemption for Devil Canyon First Afterbay Golden Mussel Treatment Project.
- i. Authorization of Additional Funding for Regional Golden Mussel Control Plan
- j. Approval of Professional Services Proposal with Tripepi Smith for Website Redesign in an amount not to exceed \$28,300.
- k. Amendment to WaterWise Consulting, Inc's Contract to Revise Scope of Work for Fiscal Year 2026-2027 in an amount not to exceed \$150,000.
- l. Future Meeting Attendance Approval: None

President Prince removed the Minutes of the Regular Board Meeting of May 11, 2026, from the Consent Calendar for revisions. The remaining Consent Calendar items were approved on the motion of Director Paulson, seconded by Director Eng, and unanimously carried 5-0.

Following Director Prince moved to approve the minutes as amended, correcting a reference from "AB 294" to "AB 1894" and noting the bill passed the Assembly floor 74–0, as requested by the External Affairs Manager. On the motion of Director Prince, seconded by Director Eng, and unanimously carried 5-0, the Minutes of the Regular Board Meeting of May 11, 2026, as amended were approved.

ACTION ITEMS

RESOLUTION NO. 06-2026-860 – GENERAL ELECTION

General Manager Jose Reynoso reported that the District is required by California law to adopt a resolution calling for a board election in any applicable year. Three board seats are scheduled for the November election. Staff recommended adoption of the resolution to establish election procedures and authorize filing of required documentation

On motion of Director Eng, seconded by Director Placido, and unanimously carried 5-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO PERMIT THE REGISTRAR-RECORDER/COUNTY CLERK TO RENDER ELECTION SERVICES FOR A GENERAL DISTRICT ELECTION TO BE HELD ON NOVEMBER 3, 2026, RESOLUTION NO. 06-2026-860 was approved.

Passed and Adopted by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on June 08, 2026, by the following roll call vote:

Ayes: Eng, Knoles, Paulson, Placido, Prince
Noes: None
Absent: None
Abstain: None

RESOLUTION NO. 06-2026-861 – SALARY SCHEDULE

General Manager Jose Reynoso reported the resolution implements the 3.4% cost-of-living adjustment (COLA) previously approved at the May board meeting, effective July 1, 2026.

On motion of Director Knoles, seconded by Director Paulson, and unanimously carried 5-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT REVISING SALARIES, RESOLUTION NO. 06-2026-861 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on June 08, 2026, by the following roll call vote:

Ayes: Eng, Knoles, Paulson, Placido, Prince
Noes: None
Absent: None
Abstain: None

RESOLUTION NO. 06-2026-862 ADOPTING 2027 FISCAL YEAR BUDGET

General Manager Reynoso presented the proposed FY 2026–2027 budget. Revenues are projected at approximately \$23.6 million with expenditures at approximately \$23.5 million, resulting in a modest surplus. Key initiatives include development of a 10-year master plan, a comprehensive rate analysis, and a reserve policy review.

Assistant General Manager Steve Kiggins mentioned that the Capital priorities include rehabilitation of the Riverside Meter and Valve structures in Rialto, pre-purchase of large-diameter valves due to long lead times, implementation of GIS mapping and a Computerized Maintenance Management System (CMMS), installation of a pressure relief valve at Azusa

Flow Control Structure at the end of Schedule 1 extension, and IT infrastructure and cybersecurity enhancements.

External Affairs Manager Evelyn Reyes highlighted continued education and outreach programs, the Wyland mobile classroom, legislative advocacy, and new conservation programs including CII large landscape surveys in advance of the January 2027 compliance deadline for AB 1572.

Three amendments to the budget were noted: reduction of a consultant contract from \$250,000 to \$170,000, addition of approximately 900 intern hours at a cost of approximately \$22,000, and IT enhancements.

The Golden Mussel response was also highlighted as a top budget priority, with funding included for treatment, monitoring, regulatory compliance, and coordination with regional partners.

On motion of Director Knoles, seconded by Director Paulson, and unanimously carried 5-0, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT ADOPTING 2027 FISCAL YEAR BUDGET, RESOLUTION NO. 06-2026-862 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on June 08, 2026, by the following roll call vote:

Ayes: Eng, Knoles, Paulson, Placido, Prince
Noes: None
Absent: None
Abstain: None

INFORMATION ITEMS

EXTERNAL AFFAIRS UPDATE

External Affairs Report was included in the Agenda Packet.

External Affairs Manager Evelyn Reyes reported that the Governor's May Budget Revision reflected a \$16.5 billion surplus, reversing a previously projected \$2.9 billion shortfall. The legislature is expected to vote on the budget by June 15. Regarding AB 1894 (the Golden Mussel review bill), the bill passed the Assembly unanimously and is now in the Senate. District staff met with Senate Natural Resources Committee staff and members and reported sufficient votes appear attainable to advance the bill. General Manager Reynoso is scheduled to testify before the committee the following day alongside Upper District's General Manager Tom Love. One group remains in opposition, though staff noted their concerns appear to reflect a misunderstanding of the bill's intent.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

Director Placido reported the Watermaster meeting held the prior week covered routine items, including fund transfers and extensions of existing agreements. Justin Nakano of Watermaster staff added that the Golden Mussel control plan is still pending comments from California Department of Fish and Wildlife, and that mussel sampling results from the basins were still pending.

REPORT OF WQA

No Report

REPORT OF THE ATTORNEY

Legal Counsel Jim Ciampa reported that DWR rescinded its 2025 bond validation resolution, resulting in dismissal of the 2025 validation action. A new resolution is expected to be adopted that will address both the trial court and Court of Appeals decisions from the 2020 validation case. This development is anticipated to affect State Water Project contract amendments related to the Delta Conveyance Project.

REPORT OF THE STATE WATER CONTRACTOR/GENERAL MANAGERS REPORT

The General Manager's Report was included in the Agenda Packet.

General Manager Reynoso reported that Quagga mussels have been detected in two spreading basins of the San Gabriel River, estimated to have been present for five to seven years. Regarding the permitting pathway for the Golden Mussel treatment program, following a joint meeting with the Regional Water Quality Control Board and State Water Resources Control Board, it was determined that pursuing an NPDES permit at the state board level is the most appropriate and streamlined path. Staff anticipates submitting the permit application by end of June, with a 30-day comment period to follow. If approved on that schedule, water deliveries could potentially resume as early as September 1. Two consultant proposals were received and one agency declined to submit a proposal due to timing. General Manager Reynoso also noted he will be traveling to Sacramento to testify on AB 1894 the following day and will briefly attend a State Water Contractor committee meeting later in the week.

REPORT OF THE ASSISTANT GENERAL MANAGER

The Assistant General Manager's Report was included in the Agenda Packet.

Assistant General Manager Steve Kiggins reported that approximately 16,300 acre-feet of water is in hand and ready for delivery. Final roof inspection at the District office was expected that day. Mr. Kiggins provided a status update on the pilot Golden Mussel treatment installation at Devil Canyon Afterbay, noting it is operational in a temporary configuration. During a planned DWR outage, staff observed damage to intake screens at the head of the pipeline.

Two screens were removed, rehabilitated, and are pending reinstallation. A decision was made to delay reinstallation until all four screens can be replaced simultaneously to minimize disruption to DWR operations. Contractor TE Roberts is fabricating the two remaining replacement screens to allow for replacement screens to be held in inventory.

COMMITTEE MEETING REPORTS

No Report

DIRECTOR REPORTS ON EVENTS ATTENDED / DIRECTOR' COMMENTS

Director Eng commended External Affairs staff for participating in community events and acknowledged the District's water donation to the Monterey Park Pride event. Director Placido commended General Manager Reynoso and the full team for their work navigating the Golden Mussel response, noting the progress from discovery to a viable treatment pathway in a matter of months. Director Prince echoed Director Eng's appreciation for the new reusable water bottles, which were distributed at the Mount Wilson Trail Race, noting they were a more appropriate representation of the District's environmental stewardship compared to single-use plastic bottles.

ADJOURNED

The meeting was adjourned at 8:45 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District's Board of Directors will be on July 13, 2026, at 8:00 a.m.

Miles L. Prince
President

ATTEST:

Bruce H Knoles
Secretary

San Gabriel Valley Municipal Water District

Balance Sheet

As of June 30, 2026

	Jun 30, 26
ASSETS	
Current Assets	
Checking/Savings	
1001 · General Fund Bank of America	4,807,098.84
1002 · SWP Fund Account	6,337,982.47
1005 · Revolving Cash Fund	199,547.67
1008 · Petty Cash	442.00
1009 · LAIF	19,098,017.45
1009.01 · LAIF FMV Adjustment	18,419.33
1011 · UBS Resource Management Account	
1012 · Cash with Broker	20,742.58
1013 · Certificates of Deposit	10,032,550.48
1011 · UBS Resource Management Account - Other	1,736.05
Total 1011 · UBS Resource Management Account	10,055,029.11
1014 · UBS Accrued Interest	-64,708.63
Total Checking/Savings	40,451,828.24
Accounts Receivable	
1603 · Accounts Receivable	2,058.82
Total Accounts Receivable	2,058.82
Other Current Assets	
1606 · Interest Receivable	57,586.11
1620 · Prepaid Expenses	100,251.07
1660 · Water Inventory	2,001,995.19
Total Other Current Assets	2,159,832.37
Total Current Assets	42,613,719.43
Fixed Assets	
1701 · State Water Project Engineering	156,789.28
1701.1 · Accum Ammort - State Water Proj	-4,723,730.00
1702 · State Water Prj Wtr Cntrct Pmts	5,627,376.00
1750 · SCADA 2013	966,165.05
1750.1 · Accum Depreciaton - SCADA 13	-854,514.86
1801 · Pipeline	29,332,843.85
1801.1 · Accum Depreciation - Pipeline	-17,378,995.96
1840 · SCADA Telemetry	48,442.01
1840.1 · Accum Depreciation -SCADA	-14,326.98
1860 · Repaving	57,202.52
1860.1 · A/D Paving	-1,255.21
1861 · Computer	15,335.25
1861.1 · A/D Computers	-4,395.73
1862 · Safety - Protection	47,955.32
1862.1 · A/D Safety Project Assets	-1,594.04
1863 · SanDimas Hydro Deflec Batteries	35,595.25
1863.1 · A/D San Dimas Hydro	-15,420.16
1901 · Land	735,931.46
1902 · Buildings	2,404,626.42
1902.1 · Accum Depr - Buildings	-2,312,264.03
1904 · Furniture and Fixtures	183,038.15
1904.1 · Accum Depr - Furn and Fixtures	-137,286.92
1907 · Vehicles	394,227.88
1907.1 · Accum Depr - Vehicles	-206,833.02
1910 · Pipeline Misc Equipment	445,109.89
1910.1 · Accum Depr - Pipeline Misc Equi	-142,371.68
1920 · Construction in Process	212,575.13
1923 · Hydroelectric Facility San Dima	1,386,349.71
1923.1 · Accum Depr Hydro Elect San D	-91,004.85
1925 · Roof	193,685.63
1925.1 · A/D Roof	-23,360.16

San Gabriel Valley Municipal Water District
Balance Sheet
As of June 30, 2026

	Jun 30, 26
Total Fixed Assets	16,335,895.20
Other Assets	
1925.04 · Monterey Park ADV NR Discount	-322,824.00
1927.01 · Sierra Madre NR Discount	-115,711.00
1931 · City Of Monterey Park Loan 2021	3,200,000.00
1931.1 · Monterey Part Note Rec Short Te	400,000.00
1932 · City Of Sierra Madre 2020 Loan	1,890,000.00
1933 · City of Azusa 2024 Loan	3,400,000.00
1998.99 · Deferred Outflows -OPEB	836,335.00
1999.99 · 1999.Deferred Outflows of Res	795,201.00
Total Other Assets	10,083,001.00
TOTAL ASSETS	69,032,615.63
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2001 · Accounts Payable	648,545.49
Total Accounts Payable	648,545.49
Other Current Liabilities	
2010 · Accrued Payroll - V&SL	423,014.75
2014 · Miscellaneous Short Term Liabil	417,883.44
24000 · Payroll Liabilities	-143.37
Total Other Current Liabilities	840,754.82
Total Current Liabilities	1,489,300.31
Long Term Liabilities	
1698.99 · Deferred Inflows- OPEB	3,624.00
1699.99 · Deferred Inflow of Resources	281,398.00
2209 · Other Post-Employment Benefits	2,477,806.30
2219.99 · Net Pension Liability	1,379,789.00
Total Long Term Liabilities	4,142,617.30
Total Liabilities	5,631,917.61
Equity	
2301 · Fund Balance	4,336,849.73
2302 · San Bernardino Contribution	1,781,730.83
2970 · Retained Earnings	52,391,763.88
2973 · Contribution Aid Capital	1,280,323.11
Net Income	3,610,030.47
Total Equity	63,400,698.02
TOTAL LIABILITIES & EQUITY	69,032,615.63

San Gabriel Valley Municipal Water District
Income Statement - Actual vs. Budget
June 2026

	Jun 26	Budget	Jul '25 - Jun 26	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
General Operations					
3002 · Property Tax Revenue	16,409.03	525,000.00	6,289,744.86	6,300,000.00	6,300,000.00
3003 · Water Sales	21,811.40	166,663.00	914,839.60	2,000,000.00	2,000,000.00
3004 · Interest Income	0.00	74,315.00	902,302.88	891,725.00	891,725.00
3005 · Ready to Serve Revenue	990.00	990.00	11,880.00	11,880.00	11,880.00
3006 · RDA Prop Tax Trust Fund Alloc	0.00	58,337.00	673,847.62	700,000.00	700,000.00
3008 · SBVMWD Pipeline Maintenance Rev	0.00	2,500.00	0.00	30,000.00	30,000.00
3016 · Unrealized Gain (Loss) on Inves	0.00	17,842.05	-2,905.53	233,945.93	233,945.93
3022 · Realized Gain (Loss) on Investm	0.00		10,670.23		
Total General Operations	39,210.43	845,647.05	8,800,379.66	10,167,550.93	10,167,550.93
Power Revenue Sales					
3210 · Hydro Power Sales	0.00	7,500.00	44,087.40	90,000.00	90,000.00
Total Power Revenue Sales	0.00	7,500.00	44,087.40	90,000.00	90,000.00
Restricted Revenue - SWP					
3306 · Tax Revenue - State Water Proje	25,155.02	875,000.00	10,813,884.08	10,500,000.00	10,500,000.00
Total Restricted Revenue - SWP	25,155.02	875,000.00	10,813,884.08	10,500,000.00	10,500,000.00
Total Income	64,365.45	1,728,147.05	19,658,351.14	20,757,550.93	20,757,550.93
Gross Profit	64,365.45	1,728,147.05	19,658,351.14	20,757,550.93	20,757,550.93
Expense					
Hydro Expenses					
4402 · Salaries - Hydro	0.00	1,300.00	4,699.75	15,600.00	15,600.00
4403 · Hydro Maintenance Materials	0.00	2,087.00	5,872.69	25,000.00	25,000.00
4406 · Hydro So Cal Edison (8800)	307.94	837.00	5,088.16	10,000.00	10,000.00
Total Hydro Expenses	307.94	4,224.00	15,660.60	50,600.00	50,600.00
Restricted Expense					
4510 · State Project Expense	556,013.00	791,663.00	9,133,521.00	9,500,000.00	9,500,000.00
4511 · State Project Amortization	-8,034.00	8,087.00	-96,408.00	97,000.00	97,000.00
4591 · State Project Cost of Water Adj	39,208.00	18,808.00	4,389.00	76,206.00	76,206.00
Total Restricted Expense	587,187.00	818,558.00	9,041,502.00	9,673,206.00	9,673,206.00
Riverside Facility					
4300 · Salaries - Riverside	509.44	837.00	9,809.64	10,000.00	10,000.00
4301 · Riverside Maintenance and Mater	214.59	1,250.00	4,408.38	15,000.00	15,000.00
Total Riverside Facility	724.03	2,087.00	14,218.02	25,000.00	25,000.00
Unrestricted G.O. Expenses					
4001 · Director Fees	3,400.00	5,000.00	48,600.00	60,000.00	60,000.00
4010 · Salaries- Administrative	25,854.80	53,538.00	664,930.50	642,500.00	642,500.00
4014 · Field Supervision	19,801.60	21,025.00	246,108.50	252,245.00	252,245.00
4020 · Salaries Office	18,856.60	19,744.00	233,782.87	236,950.00	236,950.00
4021 · External Affairs Wages	12,326.40	13,329.00	157,807.32	159,937.00	159,937.00
4022 · Part Time Employee	540.00	0.00	700.00	0.00	0.00
4023 · External Affairs Specialist	6,920.00	7,496.00	86,611.20	89,952.00	89,952.00
4027 · Office Supplies - Equipment Mai	952.46	3,663.00	23,128.96	44,000.00	44,000.00
4029 · Election Expenses	0.00		0.00	0.00	0.00
4031 · Legal Services	4,480.00	4,163.00	44,747.08	50,000.00	50,000.00
4032 · State Water Contract Services	3,617.77	3,913.00	39,795.50	47,000.00	47,000.00
4033 · Public Relations	9,875.05	11,250.00	79,664.91	135,000.00	135,000.00
4034 · Governmental Relations Consulti	8,000.00	8,163.00	98,171.39	98,000.00	98,000.00
4035 · Consulting & Engineering Expens	75,253.75	83,337.00	315,879.74	1,000,000.00	1,000,000.00
4036 · Medicare Tax Expense	1,708.53	2,000.00	25,851.66	24,000.00	24,000.00

San Gabriel Valley Municipal Water District

Income Statement - Actual vs. Budget

June 2026

	Jun 26	Budget	Jul '25 - Jun 26	YTD Budget	Annual Budget
4039 · PERS - Retirement Expenses	32,684.83	36,406.00	427,492.97	436,861.00	436,861.00
4039.99 · GASB 68 Contra Income Adj Acct	0.00	0.00	0.00	0.00	0.00
4040 · Social Security Tax Expense	7,305.52	7,294.00	95,802.51	87,528.00	87,528.00
4041 · State Compensation Fund	3,147.77	2,163.00	28,285.19	26,000.00	26,000.00
4042 · State Unemployment Insurance Ta	11.84	144.00	1,636.94	1,750.00	1,750.00
4043 · Health Insurance Expense	42,652.57	38,559.00	485,665.50	462,741.00	462,741.00
4044 · Dental/ Vision Benefit Expense	4,518.83	7,500.00	77,793.81	90,000.00	90,000.00
4045 · Insurance - Liability, Casualty	4,627.91	6,453.00	101,354.12	77,403.00	77,403.00
4046 · Blue Cross Employee Reimburseme	4,044.53	7,500.00	96,876.49	90,000.00	90,000.00
4048 · Life Insurance	347.32	420.00	4,420.22	5,040.00	5,040.00
4050 · Dues and Associations	7,824.10	8,337.00	102,070.26	100,000.00	100,000.00
4051 · Travel and Conferences -Dir	862.94	2,087.00	18,018.53	25,000.00	25,000.00
4052 · Publications and Periodicals	0.00	25.00	135.95	300.00	300.00
4053 · State Water Contractors Audit	869.00	913.00	12,220.00	11,000.00	11,000.00
4054 · Financial Audit Expense	426.25	1,663.00	22,712.89	20,000.00	20,000.00
4055 · Travel & Conference -Staff	3,380.44	2,500.00	29,183.73	30,000.00	30,000.00
4057 · Taxes - Annual Fee	0.00	5,663.00	66,690.09	68,000.00	68,000.00
4058 · Tax Collection Fees	0.00	3,462.00	42,976.68	41,500.00	41,500.00
4059 · Property Tax Expense	0.00	69.00	830.91	850.00	850.00
4060 · Telephone Expense	3,862.65	2,500.00	32,064.77	30,000.00	30,000.00
4061 · Utilities - Gas, Electric, and	2,494.38	2,000.00	21,185.18	24,000.00	24,000.00
4063 · Safety Program	214.93	1,663.00	2,418.42	20,000.00	20,000.00
4065 · Water Conservation/Rebates Prog	2,450.00	14,587.00	39,835.50	175,000.00	175,000.00
4067 · OPEB -Other Post Employment Ben	23,333.33	65,000.00	733,333.30	780,000.00	780,000.00
4090 · SWP Transportation Cost	14,726.63	187,500.00	1,736,395.78	2,250,000.00	2,250,000.00
4093 · Uniform and Material Rentals	105.91	337.00	3,425.03	4,000.00	4,000.00
4095 · Vehicle Maintenance, Operating	10,969.05	2,913.00	46,349.05	35,000.00	35,000.00
4096 · Communication Expense	811.36	2,860.00	9,832.99	34,320.00	34,320.00
4099 · Facility Maintenance	5,006.96	4,000.00	49,864.53	48,000.00	48,000.00
4100 · Salaries - Field Workers	29,622.22	32,514.00	329,880.33	390,234.00	390,234.00
4108 · Grounds Maintenance and Materia	1,901.83	3,750.00	47,044.65	45,000.00	45,000.00
4112 · Depreciation Expense	-53,519.00	0.00	-642,228.00	0.00	0.00
4113 · Pipeline Maintenance & Material	-19.78	8,337.00	34,805.06	100,000.00	100,000.00
4114 · SCADA Maintence	6,303.00	1,663.00	25,751.40	20,000.00	20,000.00
4120 · Grants	531,024.33	452,500.00	827,051.58	5,430,000.00	5,430,000.00
Total Unrestricted G.O. Expenses	883,578.61	1,149,903.00	6,976,955.99	13,799,111.00	13,799,111.00
4067.99 · GASB 75 Contra Income Expense -	0.00	0.00	0.00	0.00	0.00
66000 · Payroll Expenses	0.00	0.00	-15.94	2,173.80	2,173.80
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.00	0.00
Total Expense	1,471,797.58	1,974,772.00	16,048,320.67	23,550,090.80	23,550,090.80
Net Ordinary Income	-1,407,432.13	-246,624.95	3,610,030.47	-2,792,539.87	-2,792,539.87
Other Income/Expense					
Other Expense					
4700 · Interest Expense	0.00		0.00	0.00	0.00
6001 · COVID-19 Expense	0.00		0.00		
Total Other Expense	0.00		0.00	0.00	0.00
Net Other Income	0.00		0.00	0.00	0.00
Net Income	-1,407,432.13	-246,624.95	3,610,030.47	-2,792,539.87	-2,792,539.87

SAN GABRIEL MUNICIPAL WATER DISTRICT**REVOLVING FUND RECAP****June 11, 2026**

Check No.	Date	Description	Amount
12935-12939	06/11/26	Payroll Expense	\$38,328.24
EFT	06/11/26	Payroll Expense - PERS	\$10,444.81
Wires	06/11/26	Federal & State Payroll Taxes	\$22,067.58
12940	06/11/26	Frontier	\$1,205.17

June 11, 2026 GRAND TOTAL DISBURSEMENTS..... **\$72,045.80**

REVOLVING FUND RECAP**June 25, 2026**

Check No.	Date	Description	Amount
12941-12945	06/25/26	Payroll Expense	\$37,666.66
Wires	06/25/26	Federal & State Payroll Taxes	\$21,987.67
EFT	06/25/26	Payroll Expense - PERS	\$10,444.81
EFT	06/25/26	State Compensation Ins	\$3,147.77
12946	06/25/26	SCE	\$307.94
12947	06/25/26	VOID	\$0.00
12948	06/25/26	Steven Stewart DBA Stewart Air Systems	\$340.00
12949	06/25/26	Verizon Wireless	\$1,309.68

June 25, 2026 GRAND TOTAL DISBURSEMENTS..... **\$75,204.53**

REVOLVING FUND RECAP**July 09, 2026**

Check No.	Date	Description	Amount
12950-12954	07/09/26	Payroll Expense	\$38,214.55
EFT	07/09/26	Payroll Expense - PERS	\$10,802.12
Wires	07/09/26	Federal & State Payroll Taxes	\$22,203.42
12955	07/09/26	Azusa Light & Water	\$58.20
12956	07/09/26	Frontier	\$ 173.29
12957	07/09/26	SCE	\$ 14.79

July 09, 2026 GRAND TOTAL DISBURSEMENTS..... **\$71,466.37**

REVOLVING FUND RECAP**July 13, 2026**

Check No.	Date	Description	Amount
12958	07/13/26	Bruce H Knoles	\$1,196.70
12959	07/13/26	Mark R Paulson	\$728.40
12960	07/13/26	Michael F Eng	\$1,614.94
Wires	07/13/26	Federal & State Payroll Taxes	\$778.76

July 13, 2026 GRAND TOTAL DISBURSEMENTS..... **\$4,318.80**

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07/09/26

Accrual Basis

San Gabriel Valley Municipal Water District
Transactions by Account
As of June 30, 2026

Type	Date	Num	Name	Amount
1001 - General Fund Bank of America				
Bill Pmt -Check	06/16/2026	EFT	BeniComp (Corp)	-125.20
Bill Pmt -Check	06/17/2026	EFT	BeniComp (Corp)	-233.34
Bill Pmt -Check	06/18/2026	EFT	BeniComp (Corp)	-280.00
Bill Pmt -Check	06/23/2026	EFT	BeniComp (Corp)	-1,113.33
Bill Pmt -Check	06/24/2026	EFT	BeniComp (Corp)	-224.65
Bill Pmt -Check	06/25/2026	EFT	BeniComp (Corp)	-1,228.48
Bill Pmt -Check	06/26/2026	EFT	BeniComp (Corp)	-1,578.08
Bill Pmt -Check	06/26/2026	EFT	BeniComp (Corp)	-117.60
Bill Pmt -Check	06/30/2026	EFT	BeniComp (Corp)	-8.15
Bill Pmt -Check	06/22/2026	46008	Alliance Communication Services (Corp)	-130.00
Bill Pmt -Check	06/22/2026	46009	Azusa Light & Water	-966.66
Bill Pmt -Check	06/22/2026	46010	Brian Wood Automotive (Corp)	-4,823.35
Bill Pmt -Check	06/22/2026	46011	C.J. Brown & Company ,CPAs	-360.00
Bill Pmt -Check	06/22/2026	46012	Camfil USA	-1,161.85
Bill Pmt -Check	06/22/2026	46013	Cash Revolving Fund	-70,000.00
Bill Pmt -Check	06/22/2026	46014	Catalyst San Gabriel Valley	-10,000.00
Bill Pmt -Check	06/22/2026	46015	Cintas	-142.98
Bill Pmt -Check	06/22/2026	46016	Civiltec Inc (Corp)	-1,280.00
Bill Pmt -Check	06/22/2026	46017	Eco Promotional Products, Inc.	-9,249.05
Bill Pmt -Check	06/22/2026	46018	ExxonMobil	-1,966.33
Bill Pmt -Check	06/22/2026	46019	Frontier	-126.51
Bill Pmt -Check	06/22/2026	46020	Grainger (Corp)	-270.15
Bill Pmt -Check	06/22/2026	46021	La Rocque Better Roofs, Inc	-118,773.00
Bill Pmt -Check	06/22/2026	46022	Lagerlof, LLP (Atty)	-4,480.00
Bill Pmt -Check	06/22/2026	46023	LOWES	-42.59
Bill Pmt -Check	06/22/2026	46024	Morrow Meadows Corporation	-787.16
Bill Pmt -Check	06/22/2026	46025	Platinum Strategies Inc	-675.00
Bill Pmt -Check	06/22/2026	46026	Public Water Agencies Group (PWAG)	-1,372.00
Bill Pmt -Check	06/22/2026	46027	RR Franchising, Inc DBA. Vanguard	-495.00
Bill Pmt -Check	06/22/2026	46028	SCE	-27.07
Bill Pmt -Check	06/22/2026	46029	Shell - Wex Bank	-1,158.96
Bill Pmt -Check	06/22/2026	46030	Spectrum Enterprise	-239.99
Bill Pmt -Check	06/22/2026	46031	Tinosi, Inc	-1,500.00
Bill Pmt -Check	06/22/2026	46032	US Postal Service	-156.00
Bill Pmt -Check	06/22/2026	46033	Verizon Wireless (M2M)	-857.91
Bill Pmt -Check	06/22/2026	46034	Stetson Engineers, Inc.	-6,826.80
Bill Pmt -Check	06/22/2026	46035	Meier Enterprises Inc	-1,626.83
Total 1001 - General Fund Bank of America				-244,404.02
TOTAL				-244,404.02

12:07 PM

07/09/26

Accrual Basis

San Gabriel Valley Municipal Water District
Transactions by Account
As of July 13, 2026

Type	Date	Num	Name	Amount
1001 - General Fund Bank of America				
Bill Pmt -Check	07/01/2026	EFT	BeniComp (Corp)	-1,734.60
Bill Pmt -Check	07/07/2026	EFT	BeniComp (Corp)	-55.39
Bill Pmt -Check	07/07/2026	EFT	BeniComp (Corp)	-381.05
Bill Pmt -Check	07/13/2026	EFT	CalPers	-195,316.00
Bill Pmt -Check	07/10/2026	EFT	BeniComp (Corp)	-2,831.82
Bill Pmt -Check	07/13/2026	46036	ACWA JPIA Medical/Life	-42,999.89
Bill Pmt -Check	07/13/2026	46037	Alliance Communication Services (Corp)	-130.00
Bill Pmt -Check	07/13/2026	46038	Applied Technology Group, Inc.	-320.00
Bill Pmt -Check	07/13/2026	46039	Azusa Alarm Program	-25.00
Bill Pmt -Check	07/13/2026	46040	BOA-Visa	-4,007.88
Bill Pmt -Check	07/13/2026	46041	California Advocates, Inc. (Corp)	-8,130.00
Bill Pmt -Check	07/13/2026	46042	California Underground Facilities	-94.32
Bill Pmt -Check	07/13/2026	46043	Cash Revolving Fund	-70,000.00
Bill Pmt -Check	07/13/2026	46044	Cintas	-214.47
Bill Pmt -Check	07/13/2026	46045	City of Alhambra (Public Works)	-50,000.00
Bill Pmt -Check	07/13/2026	46046	City Sierra Madre	-43,634.24
Bill Pmt -Check	07/13/2026	46047	Corrpro Companies, Inc	-53,164.00
Bill Pmt -Check	07/13/2026	46048	County of LA Auditor Controller	-8,937.04
Bill Pmt -Check	07/13/2026	46049	David Rawson	-275.00
Bill Pmt -Check	07/13/2026	46050	DigAlert (Corporation)	-145.45
Bill Pmt -Check	07/13/2026	46051	DWR	-39,208.00
Bill Pmt -Check	07/13/2026	46052	Evelyn Reyes	-25.81
Bill Pmt -Check	07/13/2026	46053	ExxonMobil	-1,896.86
Bill Pmt -Check	07/13/2026	46054	Grainger (Corp)	-300.98
Bill Pmt -Check	07/13/2026	46055	Isabella Muro.	-58.75
Bill Pmt -Check	07/13/2026	46056	La Rocque Better Roofs, Inc	-3,750.00
Bill Pmt -Check	07/13/2026	46057	LOWES	-239.73
Bill Pmt -Check	07/13/2026	46058	Maria Vasquez	-22.55
Bill Pmt -Check	07/13/2026	46059	Mark Paulson (Expense)	-24.65
Bill Pmt -Check	07/13/2026	46060	Michael F Eng (Expense)	-53.65
Bill Pmt -Check	07/13/2026	46061	Mission ACE Hardware (Corp)	-264.17
Bill Pmt -Check	07/13/2026	46062	Morrow Meadows Corporation	-1,635.15
Bill Pmt -Check	07/13/2026	46063	Petty Cash	-234.76
Bill Pmt -Check	07/13/2026	46064	Platinum Strategies Inc	-1,553.45
Bill Pmt -Check	07/13/2026	46065	RR Franchising, Inc DBA. Vanguard	-895.00
Bill Pmt -Check	07/13/2026	46066	San Gabriel Valley Council of Governments	-5,000.00
Bill Pmt -Check	07/13/2026	46067	SCE	-777.50
Bill Pmt -Check	07/13/2026	46068	Securitas Technology Corporation	-230.80
Bill Pmt -Check	07/13/2026	46069	SoCal SCADA Solutions LLC	-6,303.00
Bill Pmt -Check	07/13/2026	46070	Stetson Engineers, Inc.	-15,304.50
Bill Pmt -Check	07/13/2026	46071	Steven Stewart DBA Stewart Air Systems	-5,205.00
Bill Pmt -Check	07/13/2026	46072	Verizon Wireless	-95.94
Bill Pmt -Check	07/13/2026	46073	Water Wise Consulting, Inc	-1,925.00
Bill Pmt -Check	07/13/2026	46074	Wells Fargo Vendor Fin Serv	-279.09
Bill Pmt -Check	07/13/2026	46075	Cash Revolving Fund	-70,000.00
Bill Pmt -Check	07/13/2026	46076	City Sierra Madre	-427,390.09
Total 1001 - General Fund Bank of America				-1,065,070.58
TOTAL				-1,065,070.58

VISA RECAP
MAY 21, 2026 - JUNE 20, 2026

DATE	GL/ACCT	NAME OF GL/ACCT	REFERENCE	Description	Charged Amount
5/19/2026	4055	Staff-JR	Urban Crave	food from Ontario airport	\$34.76
5/21/2026	4055	Staff-JR	No Sabo Concheria	Breakfast in SAC	\$12.13
5/21/2026	4051	Dir-MEng	WELL Education for Latino Leaders	5/21 Registration	\$150.00
5/21/2026	4051	Dir-MEng	LA County Division June 2026	6/4 Registration	\$50.00
5/22/2026	4055	Staff-JR	Lyft	ride fee SAC 5/19-21	\$28.92
5/26/2026	4113	Pipeline	Amazon	Kimtech Science	\$16.89
5/27/2026	4113	Pipeline	Amazon	Panrano Sump Pump	\$97.97
5/28/2026	4027	Office Supply	Constant Contact	email services	\$86.00
5/28/2026	4055	Staff-JR	Southwest	SWC/SAC -AB 1894 Hearing 6/9	\$660.79
6/1/2026	4027	Office Supply	Google	Workspace monthly fee	\$151.20
6/1/2026	4055	Staff-JR	Southwest	SWC/SAC - 6/18	\$488.79
6/2/2026	4055	Staff-JR	Hyatt Regency Sac	SWC/SAC Accomodation 6/18	\$293.57
6/3/2026	4027	Office Supply	Intuit	QB Payroll monthly fee	\$77.00
6/4/2026	4051/4055	Staff-ER/Dir MPaulson	Alhambra Chamber of Commerce	Leadership luncheon 6/11	\$50.00
6/1/2026	4027	Office Supply	Staples	Office supplies	\$133.63
6/2/2026	4027	Office Supply	Staples	Batteries for office use	\$79.39
6/2/2026	4027	Office Supply	Staples	Office supplies	\$44.16
6/4/2026	4033	Public Relations	Bureaucom	AAPJ event deposit	\$626.00
6/7/2026	4027	Office Supply	Zoom	monthly fee 6/7- 7/6	\$89.00
6/9/2026	4051	Dir-BKnoles	Expedia -Holiday Inn	Accomodation-NM Groundwater conference7/13-16	\$559.64
6/9/2026	4055	Staff-JR	Ontario Airport	Parking fee 6/9	\$30.00
6/9/2026	4055	Staff-JR	Sidewalk Juice-Ont	snacks 6/9	\$16.03
6/10/2026	4027	Office Supply	Apple.com	iCloud - Skiggins	\$2.99
6/11/2026	4095	Vehicle Maint.	Route 66	Wash for company car	\$10.00
6/11/2026	4095	Vehicle Maint.	Arco	Gas for company car	\$72.31
6/17/2026	4027	Office Supply	Zoom	monthly fee 6/17- 7/16	\$50.97
6/18/2026	4027	Office Supply	Apple.com	iCloud - Ereyes	\$2.99
6/18/2026	4055	Staff-JR	Enterprise	SAC rental car 6/18	\$62.75
6/18/2026	4055	Staff-JR	Ontario Airport	Parking fee 6/18	\$30.00
				Total Amount	\$4,007.88

4027	\$717.33
4055	\$1,657.74
4113	\$114.86
4095	\$82.31
4033	\$626.00
4051	\$759.64
4051/4055	\$50.00
Total	\$4,007.88

TO: Honorable President Miles Prince and Members of the Board

FROM: Evelyn Reyes, External Affairs Manager

DATE: July 13, 2026

SUBJECT: Approval of Professional Services Proposal with Transtech in the amount of \$29,100.

STAFF RECOMMENDATION

Approve the professional services proposal with Transtech for project management, construction management, and architectural services related to the Board Room and Break Room Kitchenette Remodel Project in an amount not-to-exceed \$29,100.

SUMMARY

Staff requests Board approval of a Professional Services Agreement with Transtech in the amount of \$29,100 to provide project management, construction management, and architectural services for the remodeling of the District's Board Room kitchenette and Employee Break Room kitchenette.

Staff solicited and received two proposals for the project, and evaluated the proposals based on the firms' qualifications, proposed scope of services, relevant experience, and cost.

Transtech's proposal includes project management, architectural design, preparation of construction documents, permitting assistance, bidding support, construction administration, and project closeout services for a total not-to-exceed cost of \$29,100. Staff determined that Transtech's proposal provides the best overall value to the District by offering a comprehensive scope of services at a competitive cost.

The second proposal, submitted by Civiltec Engineering, proposed a comparable scope of engineering, architectural, permitting, bidding, and construction support services with a not-to-exceed fee of \$69,540.

ENVIRONMENTAL (CEQA)

This project is not considered under CEQA.

STRATEGIC PLAN CORRELATION

NA

FISCAL IMPACT

Funding for these professional services is available within the District's approved budget for facility improvements and capital projects.

PUBLIC NOTICE

This item has been noticed through the regular agenda notification process. Copies of this report can be accessed on the District's website at www.sgvmd.com

ATTACHMENTS:

1. Transtech Proposal
2. Civiltec Engineering Proposal
3. Engineering Estimate



May 13, 2026

San Gabriel Valley Municipal Water District
1402 N. Vosburg Drive Azusa, CA 91702

Attn.: Jose Reynoso, General Manager

Submitted via e-mail: jreynoso@sgvmwd.com

Subject: Proposal

To provide project management, construction management, and architectural services based on the previously developed Interior Design Concept Package for the San Gabriel Valley Municipal Water District ("SGVMWD") for the remodeling of boardroom kitchenette and break room kitchenette located at 1402 N. Vosburg Dr., Azusa, CA 91702.

Dear Mr. Reynoso,

Per SGVMWD's request, we are pleased to submit this proposal to provide support for the remodeling of boardroom kitchenette and break room kitchenette including a rough order of magnitude cost estimate (ROM Estimate).

PROJECT UNDERSTANDING:

It is our understanding the SGVMWD is requesting Transtech to provide support for the remodeling of boardroom kitchenette and break room kitchenette to include project management, construction management, and architectural services.

As we indicated at the initial project meeting with the SGVMWD, Transtech would retain one of its architectural subconsultants to assist in the architectural support. AGL Architects is a multi-discipline /structural/architectural firm based in Southern California.

SCOPE OF WORK:

Project and Construction Management Services

- Inclusion of and coordination with project stakeholders.
- Review, coordination, and maintenance of schedules.
- Progress payment review and processing.
- Control of changed work including preparation of Field Directives and review of Change Order Requests.
- Construction coordination meetings, as necessary.
- Preparation and distribution of reports.
- Coordination RFI and submittals with A&E of Record, which will review, and approve as applicable.
- Documentation of construction progress.
- Review of the work for compliance with the construction documents.
- Maintenance of contract documents.
- Tracking of contract time.
- Tracking of submittals throughout construction.
- Tracking of construction schedule.
- Tracking of warranties and guarantees.
- Substantial Completion and Project Closeout.

Architectural Services:

As stated above, Transtech will retain AGL Architects as subconsultant. AGL Architects will provide architectural services based on the previously developed Interior Design Concept Package for the San Gabriel Valley Municipal Water District ("SGVMWD"). Using this approved concept as the foundation, the Architect will translate the design intent into fully coordinated construction documents for both the Boardroom Kitchenette and the Break Room Kitchenette. This includes refining layouts, documenting all cabinetry, finishes, fixtures, lighting, and appliance integrations, and ensuring all selections remain consistent with the established aesthetic direction and the building's existing architectural character.

The architect will also incorporate all technical requirements necessary for code compliance, including, electrical outlet relocations, lighting modifications, and documentation of plumbing fixture replacements while maintaining existing plumbing locations. The final deliverables will include a complete set of construction drawings suitable for permitting and contractor bidding, along with construction administration services to support the project through execution and ensure alignment with the approved design intent.

Architectural Services Scope of Work

PHASE 1

TASK 1 Schematic Design

Duration 2 weeks from Notice to Proceed

Services in this phase include:

Services to update project design using previously prepared interior design drawings, prepared drawings and documents further developing conceptual design, scale relationship of project for approval by SGVMWD.

- Provide project administration (project management, meeting coordination, consultant coordination, client correspondence).
- Administer a project kick-off meeting.
- Conduct as-built and develop a base existing building model in Revit (as-built) using the provided scanned original drawings of the building.
- Verify preliminary code information and review with Transtech.
- From the conceptual previously prepared interior design drawings, develop schematic design drawings incorporating comments into the design.
- Work with AD on cost estimate and update Maximum Anticipated Construction Cost (MACC).
- Update project schedule.
- Present schematic design documents to Transtech/SGVMWD for review and comment.
- Obtain approval from the Transtech/SGVMWD to proceed to the next task.

Deliverables

- Program Update
- Building As-built
- Preliminary Code Review
- Project Schedule
- Schematic Design Submittal

PHASE 2

TASK 2 Design Development

Duration 2 weeks

Services in this phase include:

Services to prepare drawings, specifications, and other documents to fix and describe the size and character of the entire project, including building systems, materials, and elements.

- Provide project administration (project management, meeting coordination, consultant coordination, client correspondence).
- Design development of improvements as necessary to define the functional layout and meet SGVMWD design goals.
- Develop 24 x 36 design drawings including refinement of plans, elevations, sections, wall sections, interior elevations as required & site plan in conjunction with the coordination of other disciplines.
- Meetings w/ AHJ's as necessary to review project.
- Work with Transtech to develop updated construction costs and project budget.
- Update project schedule.
- Present design development documents including outline specification to the Transtech/SGVMWD for review and comment.
- Obtain signed approval from Transtech/SGVMWD to proceed to next task.

Deliverables

- Project Schedule Update
- Design Development Submittal

PHASE 3

TASK 3 Construction Documents

Duration 3 weeks

Services in this phase include:

Services to prepare drawings, specifications and other documents setting forth in detail the requirements for permit approval, bidding, and construction of the project.

- Provide project administration (project management, meeting coordination, consultant coordination, client correspondence).
- Finalize construction documents.
- Submit 95% documents to Transtech for review and comment.
- Coordinate construction documents and specifications with project team.
- Coordinate project team as necessary to obtain permit approvals.
- Work with Transtech to update project estimate to bidding level accuracy.
- Submit construction documents for building permit.
- Respond as necessary to plan check comments.
- Update project schedule.
- Digital copy of final task deliverable for Transtech distribution to bidders.

Deliverables

- Permit Set
- Bid Set

PHASE 4

TASK 4 Bidding & Negotiation

Duration 3 weeks

Services in this phase include:

Services to assist the Transtech in issuing bid documents.

- Work with Transtech coordinating bids.
- Coordinate reproduction and delivery of electronic bid documents.
- Prepare addenda as needed -including response to bidder questions.
- Evaluate bids and recommend lowest responsive/responsible bidder to Transtech.

Deliverables

- Electronic Bid Document Distribution
- Review of Bid Results

PHASE 5

TASK 5 Construction Administration & Closeout

Duration 3 weeks

Services in this phase include:

Services to administer the construction contract as set forth in the general conditions of the contract for construction.

- Participate in pre-construction meeting.
- Attend weekly Owner Architect Contractor (OAC) progress meeting -MS Teams or similar.
- Process Supplementary Instructions, Proposal Requests, Change Orders, Change Directives and coordinate issue resolution during the construction phase.
- Respond to contractor questions during construction - Request for Information - RFI's.
- Coordinate consultants to address questions during construction.
- Review submittals and shop drawings.
- Review and process monthly applications/certificates for payment in conjunction with AD.
- Provide pre-final inspection and punch list.
- Issue a Certificate of Substantial Completion.
- Provide Final Inspection (Base contract includes two reviews).
- Time of construction administration assumes from Notice to Proceed to 45 days past substantial completion date (date based on Contract Time as required by documents issued for bid). Work beyond this time period shall be billed as an additional service.

Deliverables

- Meeting Notes
- Certificates for Payment

APPROACH:

Structured Approach: We have a structured approach to execute projects in an efficient manner that makes Transtech capable of providing the SGVMWD with an efficient and quality product. Transtech has established guidelines and policies, including written manuals on quality control, project management, and design procedures for its staff and for its contract cities and clients. These guidelines ensure a consistent approach to the execution of assignments undertaken by our organization in compliance with SGVMWD's specific procedures, standards, and requirements. The following paragraphs describe our general approach to deliver projects in an efficient and cost-effective manner.

- Project Management: Our approach is to provide proactive management and attempt to identify potential issues and problems in advance and take corrective actions before they become problems. This requires extensive hands-on knowledge, experience and management skills of the people involved in managing the project. Our team members have extensive experience and proven track record in managing large and complex projects and bringing them to completion on time and within budget.
- Approach to Cost Control and Change Orders: We evaluate project costs and develop feasible mitigation measures to minimize additional costs. We work as a team to solve problems or make modifications in the field to address unforeseen conditions or owner generated changes in a cost-effective manner.
- Approach to Scheduling and Timely Completion of Project and Schedule Recovery: The baseline schedule should properly identify the project scope, critical path, project milestones, target dates, phases and sequences of work, and activity durations. When significant activities show that they are slipping from the baseline, we work with the contractor to develop recovery plans.
- Management of Documents: We use an electronic file management system. All construction forms, daily dairies, weekly statement of working days, etc. are stored in our electronic file system, and are per Caltrans documentation system. We provide these documents at the end of the project to the client in organized files as well as pdf files.
- Safety and Security: We hold meetings with the contractor to review and discuss safety and security requirements, OSHA conformance, emergency security and safety procedures, and enforce security and safety responsibilities.

- Funding Closeout: We prepare necessary closeout documentation required by the funding agencies, submit final reimbursement documentation, follow-up on the reimbursements, and final funds balance report.
- Project Closeout: We recognize that closeout is an important part of the construction process. It signifies that the new facility structure is ready to use. We methodically handle all closeout tasks to ensure a smooth transition from construction to occupancy.
- Methodology for Communication to Inform SGVMWD on Work Progress: Key project team members will attend periodic project progress meetings with SGVMWD staff throughout the project duration.
- Electronic common project information and file sharing platform: We create and provide access to project participants a common project information and file sharing platform.

THE SGVMWD WILL PROVIDE THE FOLLOWING:

- Pay all permit fees, utility company fees,
- For labor compliance, the SGVMWD will require the CPR are uploaded to DIR web site by the contractor.

ESTIMATED FEE

Our estimated budget for the above scope of work is \$29,100.00.

Following is the breakdown of the estimated fee:

STAFF TIME ALLOCATION AND FEE ESTIMATE						
Tasks	Units	Classification 1	Classification 2	Classification 3	Total Hours	Total Fee
		Principal, Sr. Eng., Sr. PM CM Staff	Field CM/Inspection Staff	PM, Project Controls, Contract Admin, Office Eng't Support Staff		
	Hrly Rate	\$225	\$190	\$175		
Project and Construction Management	Hrs	20	40	20	80	
	Fee	\$4,500	\$7,600	\$3,500		\$15,600
TOTAL TRANSTECH STAFF FEE						\$15,600
TOTAL AGL ARCHITECTS FEE						\$13,500
TOTAL FEE						\$29,100
The Time/Hrs and Budget Allocation presented above are our assumptions. If the Agency desires a different staffing level and effort, we would be happy to discuss Agency's expectations and make adjustments to our assumptions accordingly. Actual hours and dollar amounts may flex and re-allocated within various tasks as needed.						

Thank you for the opportunity to submit this proposal. Should you have any questions, or require additional information, please contact the undersigned.

Sincerely,

Robert Quintero

Robert Quintero, Principal

E: robert.quintero@transtech.org; C: 626-807-4928; O: 909-595-8599

cc: Steve Kiggins, Assistant General Manager, SGVMWD
Evelyn H. Reyes, External Affairs Manager, SGVMWD



*Civil, Water, Wastewater, Drainage, Transportation and
Electrical/Controls Engineering • Construction Management • Surveying
California • Arizona*

June 12, 2026

San Gabriel Valley Municipal Water District
1402 N. Vosburg Dr,
Azusa, CA 91702
P: 626.969.7911

Sent Via Email: SteveKiggins@sgvmwd.com

ATTN: Steve Kiggins | Assistant General Manager

**RE: Proposal for Building Engineering and Professional Services for Office Remodel
1402 N. Vosburg Dr., Azusa, CA 91702
Civiltec Proposal No. PM26031.00**

Dear Steve,

Civiltec engineering, inc. (Civiltec) appreciates the opportunity to provide professional surveying and engineering services to San Gabriel Valley Municipal Water District (Client) for the above referenced project. We understand this project is for the remodeling project of the Client's boardroom and kitchenette area located at the above address. The project consists of engineering and design services with architectural including ADA compliance, plumbing and electrical plan based on architectural plan that is provided by client. It is assumed that no change or upgrade to the conceptual plan is anticipated. **Civiltec** will ultimately work with client to select a contractor for the project and will act as client agent during the remodeling project.

AUTHORIZED RESPONSIBLE ENGINEERS

Civiltec proposes to assign Sanjay Verma, PE, as company representative. As a Principal Engineer and Project Manager, he is responsible for the firm's timely response and quality completion of this project. He has complete authority to handle all contractual matters, commit **Civiltec's** resources as necessary and take all action necessary to meet your requests. Sanjay will be assisted by Maryam Ghavanloughajar as the project engineer. This team has completed numerous similar projects during the last 5 years together. **Civiltec** will manage this project directly from our Monrovia office.

SCOPE OF SERVICES

Based on our project understanding and professional experience, we have identified the following phases and task as scope of services.

Phase 1. Project Management

Task 1 – Project Meeting

Civiltec will conduct a project meeting with Client and stakeholders for the completion of project goals. *Civiltec* will provide a schedule and monitor it, ensuring all deliverables are submitted in a timely manner. Updates will be provided to Client detailing progress and any critical issues or findings

Task 2 – Consultant Coordination and Client Correspondence

Civiltec will arrange necessary meetings and coordinate activities among client, observer, contractors, and participating outside consultants and agencies to ensure timely delivery of the project.

Task 3– Coordinate Procurement

Civiltec will assist the client with procurement of appliances for boardroom and breakroom and schedule for timely delivery of items for project efficiency. *Civiltec* will review contractor's vendor selection for other items such as cabinetry, counter tops, fixtures and lighting assure adhering to specifications,

Phase 2. Architectural, Plumbing and Electrical Plan

Task 1 – Site Visit, data collection and as-built existing plumbing and existing electrical

Civiltec will participate in the initial site visit to gather necessary information for the plan preparation.

Task 2 – 90% Architectural, Plumbing and Electrical Plans with Specification

Civiltec will prepare title sheet plan with project data, floor and roof plan, mechanical plan and plumbing, electrical and wire plan for total of 10 to 12 drawings at 90% completion and will submit them for client review and comments.

Task 3– Final Plans and Specification

Civiltec will incorporate comments from the 90% design review to provide a final design submittal for review by client. Final submittal will include original plans and contract specifications. The contract specifications will include client front-end bidding documents and technical specifications if applicable.

Phase 3. Building Permit Support

Task 1 – Verify Preliminary Code Information and Permit Requirements

Civiltec will review preliminary code information and permit requirements for the scope of the project and advise the client on the best approach for acquiring such permits.

Task 2 – Architectural and MEP Plan for Permitting

Civiltec will issue final architectural, plumbing and electrical drawings and specifications for review and permitting through the required agencies as advised by client. The permit check fee is not included in our budget.

Task 3– Permitting Support

Civiltec will assist client with all documentation and forms required for Tenant Improvement permit submittal and plan check review.

Phase 4. Building and Construction Support

Task 1 – Services During Bidding

Civiltec will assist the client in the bidding and award of the contract documents, including answering contractor's questions, issuing addenda, attending a pre-bid meeting with potential contractors, reviewing the bids/verifying contractor references, and assisting the client in recommending award of contract.

Task 2 – Report Communication and Meeting

Civiltec will arrange and facilitate necessary meetings during construction phase one site meeting and up to 2 virtual meetings. *Civiltec* will document all feedback, incorporate approved revisions into the final documentation, and provide official meeting minutes.

Task 3– Construction Observation Support

Civiltec's observer will begin part-time observation whenever construction commences on-site. We anticipate observer required at site for 15 working days as needed with a minimum of 4 hours. We also assume multiple trade like plumbing, electrical and carpentry being done with an overlap. Before any personnel are allowed within the construction area, all PPE will be reviewed while ensuring all safety procedures and practices are adhered to during construction activities. Construction activities, incidents, labor personnel, including subcontractors, visitors, equipment, and deliveries, will be recorded daily and reported on a weekly basis.

Task 4 – Review and respond to RFIs, Submittals and Shop Drawings

Civiltec will provide construction support services, including evaluating the contractor's schedule for compliance with the specifications, providing recommendations if there are opportunities for greater efficiency. We will also review shop drawings, contractors' submittals (up to 4 submittals), and RFIs (up to 4 RFIs).

Task 5 – Contractor's Claims and Change Orders

Civiltec will manage and review claims and change orders submitted by the contractor and submit the requests with documentation and responses for review, implementing changes to the project team where necessary.

Task 6– Progress Payment

Civiltec will obtain and verify and process all contractor's requests for pay request. A total of 3 are expected.

Task 7 – Final Job Walk and Project Close Out

Civiltec will perform final observations of work placed into service to be witnessed by the project team. *Civiltec* will prepare a "punch list" and identify contractor-assigned tasks to obtain final completion and ensure these responsibilities are upheld.



Task 5 – Prepare Record Drawings

Civiltec will review the contractor's project record drawings and ensure they are complete and accurate before project close-out. **Civiltec** will review, organize, and compile all final records and documentation and provide client with original file data for their record.

Assumptions and Exclusions:

- Design per District provided Architectural plan.
- Plans will be in accordance with California Building Code CBC 2025.
- Permitting assume assistance with City Tenant improvement application and permit support
- No full time Construction observer required
- No Planning Approval is required for City

SCHEDULE

Civiltec is available to commence this project immediately. Based on the scope of work described previously, we see us working for engineering, permit support and Construction management for 16 to 24 weeks based on Building Permit.

FEE DISTRIBUTION SCHEDULE

Professional fees for the above-described services will be billed on a time and materials, not to exceed basis as summarized below. A breakdown of our hours and fees is included as Attachment A.

Phase 1. Project Management.....	\$6,840.00
Phase 2. Architectural, Plumbing and Electrical Plan.....	\$29,350.00
Phase 3. Building Permit Support.....	\$7,550.00
<u>Phase 4. Bidding and Construction Support.....</u>	<u>\$25,800.00</u>
Total	<u>\$69,540.00</u>

Any work not authorized within 3 months of the date of this proposal will be subject to renegotiations based on current rates. Capacity and impact fees associated with application filings shall be the responsibility of the Client. Additional services may be authorized by the Client based on **Civiltec's** Hourly Rate Schedule. **Civiltec** will bill monthly for all work performed and expenses incurred on the project's behalf.



STANDARD TERMS AND CONDITIONS

Unless otherwise indicated, **Civiltec** will provide services as described in our standard terms and conditions included as Attachment B.

If this proposal is acceptable, please return a signed copy to our office. Again, thank you for the opportunity to submit this proposal. We look forward to working with you on this project. Please contact the undersigned directly with any comments or questions.

Sincerely,

Civiltec engineering, inc.

A handwritten signature in blue ink, appearing to read 'Sanjay Verma', followed by a horizontal line.

Sanjay Verma, PE (sverma@civiltec.com)
Senior Engineer, Project Manager

Attachment(s):

- A – Breakdown of Hours and Fees
- B – Standard Terms and Conditions

Proposal Acceptance PM26031.00:

The Terms and Conditions of this proposal are:

Accepted this _____ day of _____ 2026.

By Authorized Client Representative:

Steve Kiggins | Assistant General Manager

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Attachment A
Breakdown of Hours and Fees

Project Name: Office Remodel Observations and Inspections

Client: SGVMWD

Proposal Number: PM26031.00

T&M NTE (26CA)

Date: 06/12/2026

Scope of Work	HOURS								SubConst (x1.15)	Reimb. Expenses	TOTAL COST
	PIC \$ 300.00	PrEE \$ 260.00	PE \$ 235.00	SrD \$ 220.00	SE \$ 185.00	D \$ 175.00	PT \$ 150.00	CO \$ 175.00			
Phase 1 - Project Management	6		12		12				\$ -	\$ -	\$ 6,840.00
Task 1 - Project meetings	2		4		6						\$ 2,650.00
Task 2 - Consultant Coordination and Client Correspondence	2		4		4						\$ 2,280.00
Task 3 - Coordinate Procurement	2		4		2						\$ 1,910.00
Phase 2 - Architectural, Plumbing and Electrical Plan	7	6	20		54	60			\$ -	\$ 500.00	\$ 29,350.00
Task 1 - Site Visit, data collection and as-built existing plumbing and existng electrical	4		4		4					\$ 500.00	\$ 3,380.00
Task 2 - 90% Architectural, Plumbing and Electrical Plans with Specification	2	4	8		40	40					\$ 17,920.00
Task 3 - Final Plans and Specification	1	2	8		10	20					\$ 8,050.00
Phase 3 - Building Permit Support	4	3	10	1			20		\$ -	\$ -	\$ 7,550.00
Task 1 - Verify Preliminary Code Information and Permit Requirements			2				4				\$ 1,070.00
Task 2 - Architectural and MEP Plan for Permitting	2	2	4				8				\$ 3,260.00
Task 3 - Permitting Support	2	1	4	1			8				\$ 3,220.00
Phase 4 - Bidding and Construction Support	16	2	34		4	6		60	\$ -	\$ 200.00	\$ 25,800.00
Task 1 - Services During Bidding	4	2	8		2						\$ 3,970.00
Task 2 - Report Communication and Meeting	2		8								\$ 2,480.00
Task 3 - Construction Observation Support	2							60			\$ 11,100.00
Task 4 - Review and Respond to RFIs, Submittals and Shop Drawings	2		4		2						\$ 1,910.00
Task 5 - Contractor's Claims and Change Orders	2		4								\$ 1,540.00
Task 6 - Progress Payment	1		4								\$ 1,240.00
Task 7 - Final Job Walk and Project Close Out	2		4							\$ 200.00	\$ 1,740.00
Task 8 - Prepare Record Drawings	1		2			6					\$ 1,820.00
HOURS	33	11	76	1	70	66	20	60			337
BUDGET	\$ 9,900.00	\$ 2,860.00	\$ 17,860.0	\$ 220.00	\$ 12,950.00	\$ 11,550.00	\$ 3,000.00	\$ 10,500.0	\$ -	\$ 700.00	\$ 69,540.00

PIC = Principal Engineer (PE)
PrEE = Principal Electrical Engr. (PE)
PE = Project Engineer (PE)
SE = Staff Engineer (EIT)
PT = Planning Technician
Admin = Admin. Asst./Clerical
SM = Survey Manager (PLS)

SrE = Senior Engineer (PE)
PM = Project Manager
SrD = Senior Designer
D = Designer
CAD = CAD Operator
CO = Construction Observer
SLS = Staff Land Surveyor (PLS)

SrPM = Sr. Project Manager
SrPE = Sr. Project Engineer (PE)
SrSE = Sr. Staff Engineer (EIT)
D/CAD = Designer/CAD Operator
JrE = Jr. Engineer (Intern)
2PS = Two Person Survey Party
ST = Survey Technician

Attachment B

Terms and Conditions



TERMS AND CONDITIONS

1. **SERVICES TO BE PROVIDED.** *Civiltec Engineering, Inc.* (hereinafter Civiltec) is an independent consultant and agrees to provide Client, for its sole benefit and exclusive use, consulting services set forth in our proposal. Civiltec reserves the right to terminate services at any time. Payment for services rendered prior to the time of termination of services shall be due pursuant to the payment terms as described.

2. **PAYMENT TERMS.** Client agrees to pay our invoice upon receipt. If payment is not received within 30 days from the invoice date, Client agrees to pay a service charge on the past due amount at the prevailing legal rate (1 ½ percent monthly), including reasonable attorney's fees if collected by an attorney, and Civiltec reserves the right to suspend all work until payment is received. No deduction shall be made from our invoice on amount of liquidated damages or other sums withheld from payments to Contractor or others. These payment terms may be amended in the Proposal.

Either party may terminate this Agreement without cause upon 30 days written notice. In the event Client requests termination prior to completion of the proposed services, Client agrees to pay Civiltec for all costs incurred plus reasonable charges associated with the termination of the work. In this event, Client also agrees to release Civiltec from all liability for services rendered.

In the event all or any portion of the services or work product prepared or partially prepared by Civiltec be suspended, abandoned, or terminated, Client shall pay Civiltec for all fees, charges, and services provided for the project, not to exceed any contract limit specified herein. Client acknowledges if the project services are suspended and restarted, there will be additional charges due to suspension of the services, which shall be paid for by Client as extra services.

3. **STANDARD OF CARE.** Civiltec will perform its services using that degree of care and skill ordinarily exercised under similar conditions by reputable members of our profession practicing in the same or similar locality. NO OTHER WARRANTY, EXPRESS OR IMPLIED, IS MADE OR INTENDED BY OUR PROPOSAL OR BY OUR ORAL OR WRITTEN REPORTS.

4. **INSURANCE.** Civiltec maintains insurance coverage as follows:

- a) Worker's Compensation - Statutory; Employers' Liability \$1,000,000 each accident/disease/policy limit;
- b) Professional Liability - \$1,000,000 per claim, \$5,000,000 aggregate;
- c) Commercial General Liability - \$1,000,000 per occurrence, \$2,000,000 aggregate;
- d) Umbrella Liability - \$5,000,000 per occurrence, \$5,000,000 aggregate; and
- e) Automobile Liability Insurance - \$1,000,000 each accident.

5. **PROFESSIONAL LIABILITY.** Client agrees that Civiltec's liability to Client or any third party due to any negligent professional acts, errors or omissions or negligent breach of contract will be limited to an aggregate of \$50,000 or our total fee, whichever is greater. If Client prefers to have higher limits of professional liability, we agree to increase the limit up to a maximum of \$1,000,000 upon Client's written request at the time of accepting our proposal, provided Client agrees to pay an additional consideration of ten percent of our total fee, or \$500, whichever is greater. The additional charge for the higher liability limit is because of the greater risk assumed by us and is not a charge for additional professional liability insurance.

6. **SITE OPERATIONS AND SOIL CONDITIONS.** Client will arrange for right-of-entry to the property for the purpose of performing studies, tests and evaluations pursuant to the agreed services. Client represents that it possesses necessary permits and licenses required for its activities at the site.

Civiltec makes no representations concerning soil conditions and is not responsible for any liability that may arise out of the making or failure to make soil surveys, or sub-surface soil tests, or general soil testing.

If a Contractor (not a subcontractor of Civiltec) is involved in the project, Client agrees, in accordance with generally accepted construction practices, that the contractor will be solely and completely responsible for the working conditions on the job site, including the safety of all persons and property during performance of the work, and compliance with OSHA regulations. These requirements will apply continuously and will not be limited to normal working hours. It is agreed that Civiltec will not be responsible for job or site safety on the project, other than for our employees and subcontractors.

Client acknowledges that Civiltec is not responsible for the performance of work by third parties including, but not limited to, the construction contractor and its subcontractors. Client further agrees to defend, indemnify and hold Civiltec harmless from any and all liability, real or alleged, in connection therewith, excepting liability arising from the negligence of Civiltec.

7. **UNFORSEEN CONDITIONS OR OCCURRENCES.** It is possible that unforeseen conditions or occurrences may be encountered, which could substantially alter the necessary services or the risks involved in completing our services. If this occurs, we will promptly notify and consult with Client, but will act based on our sole judgment where risk to our personnel is involved. Possible actions could include:

- a) Complete the original Scope of Services in accordance with the procedures originally intended in our Proposal, if practical in our judgment;
- b) Agree with Client to modify the Scope of Services and the estimate of charges to include study of the unforeseen conditions or occurrences, with such revision agreed to in writing; and/or
- c) Terminate the services effective on the date specified by us in writing.

8. **CLIENT DISCLOSURE.** Client agrees to advise Civiltec upon execution of this Agreement of any hazardous substance or any condition, known or that reasonably should be known by Client, existing in, on, or near the site that present a potential danger to human health, the environment, or



equipment. By virtue of entering into this Agreement or providing services hereunder, we do not assume control of or responsibility for the site or the person in charge of the site, or undertake responsibility for reporting to any federal, state or local public agencies any conditions at the site that may present a potential danger to public health, safety or the environment.

9. INDEMNITY. To the fullest extent permitted by law, the Client shall indemnify and hold harmless Civiltec, Civiltec's officers, employees, directors, shareholders, subconsultants, and subcontractors from and against all claims, damages, losses, expenses, and other costs, including costs of defense and attorney's fees resulting from the active, passive, or comparative neglect of the Client. In connection with toxic or hazardous substances or constituents and to the maximum extent permitted by law, Client agrees to defend, hold harmless and indemnify Civiltec from and against any and all claims and liabilities unless caused by our negligence or willful misconduct, resulting from:

- a) Client's violation of any federal, state or local statute, regulation or ordinance relating to the management or disposal of toxic or hazardous substances or constituents;
- b) Client's undertaking of or arrangement for the handling, removal, treatment, storage, transportation or disposal of toxic or hazardous substances or constituents found or identified at the site;
- c) Toxic or hazardous substances or constituents introduced at the site by Client or third persons before or after the completion of services herein; and
- d) Allegations that Civiltec is a handler, generator, operator, treated, storer, transporter, or disposer under the Resource Conservation and Recovery Act of 1976 as amended or any other similar federal, state or local regulation or law due to the services provided under this Agreement.

10. DOCUMENTS. Civiltec will furnish to Client the agreed upon number of reports and supporting documents. These instruments of services are furnished for Client's exclusive internal use and reliance in connection with the project or services provided for in this Agreement, not for advertising or other type of distribution or general publication, and are subject to the following:

- a) For any other purposes, all documents generated by Civiltec under this Agreement shall remain the sole property of Civiltec. Upon request and payment of the costs involved, Client is entitled to copies of all papers, documents and drawings provided Client's account is paid current. Client agrees to obtain our written permission for any exception for use not described here. Any unauthorized use or distribution shall be at Client's and recipients' sole risk and without liability of Civiltec.
- b) Client shall furnish documents or information reasonably within Client's control and deemed necessary by us for proper performance of our services. Civiltec may rely upon Client-provided documents in performing the services required under this Agreement; however, Civiltec assumes no responsibility or liability for their accuracy. Client-provided documents will remain the property of Client.

11. CLAIMS. The parties agree to attempt to resolve any dispute without resort to litigation. However, in the event a claim is made that results in litigation, and the claimant does not prevail at trial, then the claimant shall pay all costs incurred in defending the claim, including all reasonable attorney's fees of both parties. The claim will be considered proven if the judgment obtained and retained through any applicable appeal is at least ten percent greater than the sum offered to resolve the matter prior to the commencement of trial.

12. OPINIONS OF COST. If requested, Civiltec will use its best efforts and experience on similar projects to provide realistic opinions or estimates of costs for installation of materials, remediation or construction as appropriate based on reasonably available data, our designs or our recommendations. However, such opinions are intended primarily to provide information on the order of magnitude or scale of such costs and are not intended for use in firm budgeting or negotiation unless specifically agreed otherwise in advance, in writing with Civiltec. Client understands actual costs of such work depend heavily on regional economics, local construction practices, material availability, site conditions, weather conditions, Contractor skills, and many other factors beyond our control.

13. CONFIDENTIALITY. Civiltec will maintain as confidential any documents or information provided by Client indicated to be confidential and will not release, distribute, or publish to any third party without prior permission from Client, except as compelled by order of a court or regulatory body of competent jurisdiction and then only after notice to Client.

14. SEVERABILITY. In the event that any provision of this Agreement is found to be unenforceable, the other provisions shall remain in full force and effect.

15. SURVIVAL. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between Client and Civiltec shall survive the completion of the services and their termination of this Agreement.

16. INTEGRATION. This Agreement, the attached Proposal and documents and those incorporated herein constitute the entire Agreement between the parties and cannot be changed except by a written instrument signed by both parties.

17. GOVERNING LAW. This Agreement shall be governed in all respects by the laws of the State of California or Arizona depending on the project location.

18. FEES. Client shall pay the costs of outside checking and inspection fees, zoning and annexation application fees, assessment fees, soils engineering fees, soil testing fees, aerial topography fees, and all other fees, permits, bond premiums, title company charges, blueprint and reproductions, and all other charges not specifically covered by the terms of this Agreement. *****END OF DOCUMENT*****

Estimate Cost Summary Interiors Form

Property: 1402 N Vosburg Drive, Azusa

Suite #:

Client: Transtech

USF:

Date: 5/13/2026

AGL Project #: 2026.0055_CA.AR

Project Manager: Antonio G. Lopez, AIA, NCARB

Prepared by:

SCOPE ITEM			Cost
Clean-up			\$ 7,000.00
Demolition			\$ 3,750.00
Concrete			\$ -
Metals			\$ -
Millwork			\$ 23,000.00
Roof Accessories and Specialties			\$ -
Doors and Frames			\$ -
Glazing			\$ -
Plaster and Gypsum Board			\$ 8,800.00
Tiling			\$ 4,000.00
Acoustical Ceilings			\$ -
Flooring			\$ -
Painting and Coating			\$ 3,700.00
Specialties			\$ -
Appliances			\$ 3,800.00
Fire Sprinklers			\$ -
Plumbing			\$ 10,700.00
HVAC			\$ -
Electrical			\$ 12,600.00
Fire/Life Safety			\$ -
SUBTOTAL TRADES:			\$ 77,350.00
General Requirements	2 week	\$ 3,750.00	\$ 7,500.00
Contingency		10%	\$ 7,735.00
Insurance		1%	\$ 773.50
Overhead and Fees		6%	\$ 4,641.00
SUBTOTAL OVERHEAD AND FEES:			\$ 20,649.50
TOTAL ESTIMATE COST:			\$ 97,999.50

Budget Cost Breakdown

Property: 1402 N Vosburg Drive, Azusa

Suite #:

Client: Transtech

USF:

Date: 5/13/2026

AGL Project #: 2026.0055_CA.AR

Project Manager: Antonio G. Lopez, AIA, NCARB

Prepared by:

Trade	Description	Unit	Unit Cost	Subtotal	Total
Clean-up					\$ 7,000.00
	Rough weekly clean-up	250 SF	\$ 8.00	\$ 2,000.00	
	Final construction clean-up	250 SF	\$ 12.00	\$ 3,000.00	
Demolition					\$ 3,750.00
	Demo Allownce	250 SF	\$ 15.00	\$ 3,750.00	
Millwork					\$ 23,000.00
	PL Base Cabinet	26 LF	\$ 500.00	\$ 13,000.00	
	PL Upper Cabinet	20 LF	\$ 500.00	\$ 10,000.00	
Drywall					\$ 8,800.00
	Full Height Wall - 3 5/8" studs	6 LF	\$ 220.00	\$ 1,320.00	
	Drywall corner bead	4 EA	\$ 160.00	\$ 640.00	
	Provide backing for uppers	20 LF	\$ 210.00	\$ 4,200.00	
	Skim provide level 5 at existing wall	50 SF	\$ 36.00	\$ 1,800.00	
	Skim provide level 5 at new wall	60 SF	\$ 14.00	\$ 840.00	
Tilling					\$ 4,000.00
	Porcelain Tile	80 SF	\$ 50.00	\$ 4,000.00	
Painting					\$ 3,700.00
	Painting	250 SF	\$ 10.00	\$ 2,500.00	
	Touch Ups	8 HR	\$ 150.00	\$ 1,200.00	
Appliances					\$ 3,800.00
	Refrigerator Full Size	1 EA	\$ 3,000.00	\$ 3,000.00	
	Undercounter Refrigerator	1 EA	\$ 800.00	\$ 800.00	
Plumbing					\$ 10,700.00
	Sink - Single Bowl	2 EA	\$ 4,000.00	\$ 8,000.00	
	Grabage Disposal	1 EA	\$ 500.00	\$ 500.00	
	Ice Water - Rough & Connection	1 EA	\$ 600.00	\$ 600.00	
	Coffe Maker - Rough & Connection	1 EA	\$ 600.00	\$ 600.00	
	Demo/Safe off	1 EA	\$ 1,000.00	\$ 1,000.00	
Electrical					\$ 12,600.00
	Undercounter LED	20 LF	\$ 175.00	\$ 3,500.00	
	Wall Duplex	8 EA	\$ 350.00	\$ 2,800.00	
	Garbage Disposal	1 EA	\$ 1,800.00	\$ 1,800.00	
	Fridge Outlet	2 EA	\$ 1,500.00	\$ 3,000.00	
	Coffee Maker	1 EA	\$ 1,500.00	\$ 1,500.00	

TO: Honorable President Miles Prince and Members of the Board

FROM: Jose Reynoso, General Manager

DATE: July 13, 2026

SUBJECT: **Continuation of Golden Mussel Pilot Chemical Treatment – July 2026**

STAFF RECOMMENDATION

Authorize the General Manager to continue the District's participation in the interim EarthTec QZ™ chemical treatment program through October 31, 2026, and approve SGVMWD's share of project costs for up to three additional months, including a 10 percent contingency, using the existing cost allocation methodology. The three-month authorization will provide operational continuity while allowing the District to continue developing a permanent treatment strategy and return to the Board with a progress update and recommendations for long-term operations.

BACKGROUND

On May 18, 2026, the California Department of Water Resources (DWR) initiated a 30-day pilot chemical treatment program using EarthTec QZ™ at the Devil Canyon First Afterbay to reduce golden mussel settlement and survival within the Foothill and Azusa Pipelines. The original project was approved with a total budget of \$254,220, including a 10 percent contingency.

Under the existing funding agreement, fixed project costs, including labor, equipment, rentals, and related services, are shared equally between the San Bernardino Valley Municipal Water District (SBVMWD) and the San Gabriel Valley Municipal Water District (SGVMWD). Chemical costs are allocated based on each agency's proportionate flow through the treated pipelines.

Through June 25, 2026, actual project expenditures totaled \$146,744, approximately 36 percent below the original estimate due primarily to lower-than-anticipated pipeline flows, which reduced chemical consumption and labor requirements. DWR estimates that the total project cost through July 31, 2026 will remain within the original approved project budget.

DISCUSSION

The interim treatment program has been successful both operationally and financially. Even with the extension through July 31, the total project cost is projected to remain within the original approved budget, including contingency.

A three-month authorization provides operational continuity and avoids the need for monthly Board actions for a program that is already underway. It also provides the District flexibility to respond to changing operational conditions while maintaining uninterrupted protection of critical imported water infrastructure.

Over the next three months, the District will continue working collaboratively with DWR to evaluate and implement a permanent chemical dosing strategy for the Foothill and Azusa Pipelines. During this period, staff will also evaluate long-term operational requirements, equipment needs, and procedures necessary to transition routine treatment activities to District personnel.

At the conclusion of the three-month authorization period, the General Manager will return to the Board with an update on the permanent treatment plan, project status, anticipated implementation schedule, and any recommendations for future operations or funding. While the permanent system may not be fully implemented within three months, this authorization provides sufficient time to advance the project and present the Board with a clear path forward.

ENVIRONMENTAL (CEQA)

The proposed action is administrative in nature and is not considered a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(5).

FISCAL IMPACT

The Board previously approved the District's participation as part of a total project budget of \$254,220, including a 10 percent contingency.

To provide operational continuity while a permanent treatment strategy is developed, the General Manager recommends authorizing SGVMWD's share of project costs for up to three additional months based on current cost projections.

Consistent with the existing funding agreement:

- Fixed project costs are shared equally between SBVMWD and SGVMWD.
- Chemical costs are allocated based on each agency's actual proportionate flow.
- A 10 percent contingency will be applied to SGVMWD's total project share.

Cost Component	Monthly	Three-Month Authorization
50% Share of Fixed Costs	\$11,375	\$34,125
SGVMWD Share of Chemical Costs	Based on Actual Flow	Based on Actual Flow
10% Contingency	Applied to SGVMWD Total Share	Applied to SGVMWD Total Share
Requested Authorization	SGVMWD Share + 10% Contingency	SGVMWD Share + 10% Contingency

Actual expenditures will depend on water deliveries and chemical consumption during the authorization period. Any unused authorization will remain unspent.

PUBLIC NOTICE

This item has been noticed through the regular agenda notification process. Copies of this report can be accessed on the District's website at sgvmwd.com

ATTACHMENTS:

TO: Honorable President Miles Prince and Members of the Board

FROM: Evelyn Reyes

REVIEWED BY: Jose Reynoso

DATE: July 13, 2026

Meetings & Events Attended

- State Water Contractors – Legislative Meeting
- City of Monterey Park – State of the City
- Non-Functional Turf (NFT) and Urban Water Use Objectives (UWUO) Workshop
- SGV Economic Partnership/SGV Public Affairs Network – Legislative Reception
- SGV Economic Partnership – Legislative Committee Meeting
- City of Monterey Park – Council Reorganization
- City of Sierra Madre – Rotary Club Presentation

Legislative Update

Legislative Calendar

- **August 14, 2026** – Last day for fiscal committees to meet and report bills to the Floor.
- **August 14, 2026** – Last day for each house to pass bills.
- **September 30, 2026** – Last day for the Governor to sign or veto bills passed by the Legislature.

AB 1894 (Rubio) Update

AB 1894 (Rubio), co-sponsored by the District, continued to advance through the legislative process during the reporting period.

General Manager Jose Reynoso testified before the Senate Natural Resources and Water Committee in support of the bill alongside Assemblymember Blanca Rubio and Tom Love, General Manager of Upper San Gabriel Valley Municipal Water District. District staff also participated in meetings with Senate Natural Resources and Water Committee staff and representatives from the Governor's Office to discuss the bill's policy objectives and the need to protect imported water deliveries into the Main San Gabriel Basin.

The bill has advanced to the Senate Floor for Third Reading.

An updated Legislative Bill Matrix is attached.

State Water Contractors "Meet the Contractors" Video

External Affairs coordinated with the Department of Water Resources (DWR) and the State Water Contractors to participate in the "Meet the Contractors" video series, a statewide communications initiative highlighting State Water Contractors throughout California.

The District's segment is scheduled to be filmed on July 22 and will feature General Manager Jose Reynoso discussing the District's role in providing reliable imported water supplies to the San Gabriel Valley. Kelly Gardner, Executive Officer of the Main San Gabriel Basin Watermaster, will discuss the importance of imported water for groundwater replenishment, and John Bwarie, CEO of the Alhambra Chamber of Commerce, will highlight the importance of a reliable water supply to local businesses and the regional economy.

Staff continues to work closely with DWR and the State Water Contractors communications team to coordinate messaging, logistics, and production.

Website Redesign

External Affairs officially initiated the District's website redesign project with Tripepi Smith. Staff conducted project kickoff meetings to establish the project schedule, website goals, information architecture, and content development process.

The redesigned website will modernize the District's online presence by improving accessibility, navigation, transparency, and public access to District information while better showcasing District programs and services. Staff has begun reviewing and updating existing content in preparation for implementation.

The project remains on schedule for a fall 2026 launch.

2026 AAPI Media Event

On July 9, the District hosted its annual (AAPI) Media Event at NBC Seafood Restaurant in Monterey Park.

The event attracted representatives from more than 10 media outlets, providing an important opportunity to strengthen relationships with ethnic media serving our communities.

Presentations were provided by the San Gabriel Valley Municipal Water District, the Main San Gabriel Basin Watermaster, and the City of Monterey Park, highlighting regional water reliability, groundwater management, and collaborative efforts to ensure long-term water sustainability.

Director Mike Eng served as Master of Ceremonies.

CSDA – San Gabriel Valley Chapter

Planning continues for the Special Districts Association of the San Gabriel Valley Chapter luncheon featuring Senator Bob Archuleta.

The luncheon will be held on Monday, July 27, at 11:00 a.m. at Three Valleys Municipal Water District in Claremont.

Additional Events

City of Azusa – Concert in the Park

Date: Thursday, August 6, 2026

Time: 7:00 p.m. – 9:00 p.m.

Location: Memorial Park, Azusa

District Role: Community outreach booth

Bill	Author	Title	Topic	Summary	District Position	Status (Updated July 2026)	Alignment with Board Policy Platform
AB 1772	Papan	Fish and wildlife: aquatic invasive species: golden mussels	Golden Mussels (Invasive Species)	Strengthens prevention and efforts to stop the spread of invasive golden mussels through invasive species control plans.	Support	Senate committee process continues; invasive mussel provisions updated.	Priority #1 – Golden Mussel Mitigation and Policy Principle I.
AB 1893	Gallagher & Schultz	Wildfire prevention: local assistance grant program	Emergency Preparedness	Expands CAL FIRE grant eligibility for mobile water infrastructure supporting firefighting.	Support	Held under submission.	Policy Principle V.
AB 1894	Rubio	Fish and Game Code amendments	Imported Water Deliveries	Clarifies Fish & Game Code to address imported water delivery restrictions affecting the San Gabriel Valley.	SGVMWD Co-Sponsor	Read second time. Ordered to Third Reading in the Senate.	Priority #2 and Priority #1; Policy Principle I.
AB 2215	Calderon	Water rights: State Water Project	State Water Project	Extends timelines applicable to specified SWP water right permits.	Support (SWC Sponsoring)	In Senate; awaiting further committee action.	Priority #3; Policy Principle II.
SB 1001	Archuleta	Water utility workers: ID card program	Water Utility Worker ID	Creates statewide identification program for water utility workers.	Support	Held in committee.	Policy Principle V.

SB 330	Padilla	Electrical transmission infrastructure: financing	Infrastructure	Authorizes financing and development of qualifying transmission projects.	Support	No significant movement.	Policy Principle V.
SB 872	McNerney	Climate change: funding priorities	Subsidence	Addresses subsidence and protection of water infrastructure.	Support (SWC Co-Sponsor)	Pending in Senate policy committee.	Priority #3; Policy Principle II.
SB 943	Becker	Industrial transition usage	Electricity	Adjusts utility charges to encourage industrial electrification.	Support	Pending in Senate Utilities & Energy.	Priority #5.
SB 952	Laird	State Water Project: renewable and zero-carbon resources	State Water Project	Allows excess renewable procurement to satisfy future obligations.	Support (SWC Sponsoring)	Pending in Senate Utilities & Energy.	Priority #3; Policy Principle II.
SB 978	Perez	Data centers: labor: electricity rates	Electricity	Establishes data center electricity tariff oversight.	Watch	Held in committee; no significant movement.	Discussed in EA Committee.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF WATERMASTER MEMBERS
4. ADOPTION OF AGENDA [1]
5. TIME RESERVED FOR PUBLIC COMMENT
6. ITEMS REMOVED FROM CONSENT CALENDAR [1]
7. CONSENT CALENDAR [1]
All items on Consent Calendar may be approved with single action.
 - a) Minutes of a Regular Meeting of Watermaster held June 3, 2026
 - b) Lists of Demands
 - c) Financial Statements, June 2026
8. AUTHORIZE THE EXECUTIVE OFFICER TO SIGN AN AMENDMENT TO A COST-SHARING AGREEMENT BETWEEN WATERMASTER, SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT, THREE VALLEYS MUNICIPAL WATER DISTRICT AND UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT FOR THE GOLDEN MUSSEL CONTROL PLAN [1]
9. ATTORNEY'S REPORT [2]
10. ENGINEER'S REPORT [2]
11. EXECUTIVE OFFICER'S REPORT [2]
12. REPORT FROM RESPONSIBLE AGENCIES [2]
13. INFORMATION ITEMS [2]
 - a) Temporary assignment or lease of 750.00 acre-feet of Production Right from IBY, LLC, a Delaware limited liability company to Azusa Valley Water Company for Fiscal Year 2025-26
 - b) Temporary assignment or lease of 300.00 acre-feet of Production Right from La Puente Valley County Water District to City of Industry Waterworks System for Fiscal Year 2025-26

- c) Temporary assignment or lease of 3,800.00 acre-feet of Production Right from City of Whittier to San Gabriel Valley Water Company for Fiscal Year 2025-26
- d) Temporary assignment or lease of 383.76 acre-feet of Production Right from Canyon Water Company to Suburban Water Systems for Fiscal Year 2025-26
- e) Temporary assignment or lease of 1,058.00 acre-feet of Production Right from County of Los Angeles Department of Parks and Recreation to San Gabriel Valley Water Company for Fiscal Year 2025-26
- f) Temporary assignment or lease of 450.00 acre-feet of Production Right from San Gabriel County Water District to San Gabriel Valley Water Company for Fiscal Year 2025-26
- g) Temporary assignment or lease of 70.00 acre-feet of Production Right from Del Rio Mutual Water Company to California Domestic Water Company for Fiscal Year 2025-26
- h) Temporary assignment or lease of 23.47 acre-feet of Production Right and 23.47 acre-feet of Carryover Right from William L. McIntyre to Canyon Water Company for Fiscal Year 2025-26
- i) Temporary assignment or lease of 143.17 acre-feet of Production Right, consisting of 133.58 acre-feet of Prescriptive Pumping Component and 9.59 acre-feet of Diversion Component, from Metropolitan Water District of Southern California to San Gabriel Valley Water Company for Fiscal Year 2025-26
- j) Temporary assignment or lease of 135.00 acre-feet of Carryover Right from Sonoco Products Company to California Domestic Water Company for Fiscal Year 2025-26
- k) Temporary assignment or lease of 1,537.59 acre-feet of Production Right and 162.41 acre-feet of Carryover Right from Marin Marietta Southern California Aggregates, LLC to California Domestic Water Company for Fiscal Year 2025-26
- l) Temporary assignment or lease of 1,700.00 acre-feet of Production Right from California Domestic Water Company to Suburban Water Systems for Fiscal Year 2025-26
- m) Permanent transfer of 2.00 acre-feet of Prescriptive Pumping Right from The Maggiore Family Trust to California Domestic Water Company
- n) Temporary assignment or lease of 300.00 acre-feet of Production Right from City of Whittier to Suburban Water Systems for Fiscal Year 2025-26
- o) Change of Designee for Metropolitan Water District of Southern California to Arman Motavvef
- p) Transmittal of San Gabriel Valley Municipal Water District Monthly Report for May 2026

14. COMMENTS FROM WATERMASTER MEMBERS [2]

15. FUTURE AGENDA ITEMS [1]

- a) Public Hearing on August 5, 2026 Regarding Any Requests for Waivers of Assessment

16. CLOSED SESSION [1]

A Closed Session may be called to discuss pending or potential litigation.

17. ADJOURNMENT

LEGEND

[1]
[2]

INDICATES ACTION ANTICIPATED BY WATERMASTER ON THIS ITEM
INDICATES INFORMATION ITEM - NO WATERMASTER ACTION ANTICIPATED

Chair Lynda Noriega Presiding



**SAN GABRIEL BASIN
WATER QUALITY AUTHORITY**

**REGULAR BOARD MEETING
at
1720 W. CAMERON AVENUE, SUITE 100
WEST COVINA, CALIFORNIA**

WEDNESDAY, JUNE 17, 2026 AT 12:00 P.M.

Zoom Link:

<https://us06web.zoom.us/j/6412042866?pwd=ceyJXbkVW6BsjqL55GvTzpzKD5wtiV.1>

AGENDA

I. CALL TO ORDER NORIEGA

II. PLEDGE OF ALLEGIANCE

**III. REMOTE PARTICIPATION DECLARATION PURSUANT TO SB 707
[Government Code Section 54953.8.3] MORENO**

(a) Notification of Just Cause Remote Participation

IV. ROLL CALL OF BOARD MEMBERS MORENO

Lynda Noriega, Chairwoman	_____	_____ (alt)
Robert Gonzales, Vice-Chairman	_____	_____ (alt)
Valerie Munoz, Secretary	_____	_____ (alt)
Bob Kuhn, Treasurer	_____	_____ (alt)
Mark Paulson	_____	_____ (alt)
Ed Chavez	_____	_____ (alt)
Robert DiPrimio	_____	_____ (alt)

V. PUBLIC COMMENTS (Agendized Matters Only): NORIEGA

As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested.

VI. ITEMS TOO LATE TO BE AGENDIZED - Recommended Action:

NORIEGA

Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote)

VII. CONSENT CALENDAR

NORIEGA

(Consent items may all be approved by single motion) [enc]

- (a) Minutes for 5/20/26 Regular Board Meeting
- (b) Minutes for 6/10/26 Legislative/Public Information Committee Meeting
- (c) Minutes for 6/10/26 Administrative/Finance Committee Meeting
- (d) Ratification of Demands on Project Fund for June 8, 2026
- (e) Demands on Administrative Fund for June 17, 2026
- (f) Demands on Project Fund for June 17, 2026
- (g) Reaffirm WQA Investment Policy and Guidelines

VIII. COMMITTEE REPORTS

(These items may require action)

- (a) Legislative/Public Information Committee Report
- (b) Administrative/Finance Committee Report
 - 1. Discussion/Action Regarding Amendment to Contract for Consulting Services with Saenz Consulting [enc]
 - 2. Discussion/Action Regarding Accounting Services with CA Consulting Services, LLC for Proposition 68 Grant – Task Order Amendment 3 [enc]
 - 3. Discussion/Action Regarding Task Order for Stetson Engineering for Proposition 68 Grant – Task Order Amendment 2 [enc]
 - 4. Discussion/Action Regarding Employee Cost of Living Adjustment ("COLA") for Fiscal Year 2026-2027 [enc]
 - a. Approve Salary Range Increases for COLA
 - b. Approve Salary Increases for COLA

5. Discussion/Action Regarding Continued Participation in the Coalition for Environmental Protection Restoration and Development (CEPRD)
[enc]

- a. Approve Continued Participation in the Coalition for Environmental Protection and Development (CEPRD)
b. Approve Administrative Demands No. E93036

IX. OTHER ACTION/INFORMATION ITEMS

NORIEGA

(These items may require action)

- (a) None.

X. PROJECT REPORTS

COLBY

- (a) Treatment Plants:

		<u>Status</u>
1.	Baldwin Park Operable Unit	
	• Arrow/Lante Well (Subarea 1)	Operational
	• Monrovia Wells	Operational
	• SGVWC B6 Plant	Operational
	• SGVWC B5 Plant	Operational
	• CDWC Well No. 14	Operational
	• La Puente Valley County Water District	Operational
	• VCWD Nixon	Operational
	• VCWD Maine	Operational
2.	El Monte Operable Unit	
	• Eastern Shallow Zone	Operational
	• Eastern Deep Zone	Operational
	• GSWC Encinita Plant	Operational
	• Western Shallow Zone	Operational
3.	South El Monte Operable Unit	
	• Whitmore Street. Ground Water Remediation Treatment Facility	Operational
	• City of M.P. Well No. 5 VOC Treatment Facility	Operational
	• City of M.P. Well No. 12 VOC Treatment Facility	Operational
	• City of M.P. Well No. 15	Operational
	• City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility	Operational
	• GSWC Wells SG-1 & SG-2	Operational
	• GSWC Garvey	Operational

- SGVWC Plant No. 8 Operational
- SGVWC Plant G4 Operational
- 4. Puente Valley Operable Unit
 - Intermediate Zone Construction
 - SGVWC Plant B11 Operational
- 5. Area 3 Operable Unit
 - City of Alhambra Phase 1 Operational
 - City of Alhambra Phase 2 Operational
 - City of South Pasadena Wilson Operational
- 6. Non-Operable Unit
 - City of Arcadia Longden Operational
 - City of Arcadia Live Oak Operational
 - City of Monrovia Tower 1&2 Operational
 - City of Monrovia Tower 3&4 Operational
 - SGVWC Plant 11 Operational

XI. ATTORNEY'S REPORT

PADILLA

XII. LEGISLATIVE REPORT

MONARES

XIII. EXECUTIVE DIRECTOR'S REPORT

SCHOELLERMAN

XIV. FUTURE AGENDA ITEMS

NORIEGA

XV. INFORMATION ITEMS [enc]

MORENO

- (a) San Gabriel Basin Water Calendar
- (b) Upcoming Events

XVI. FUTURE BOARD/COMMITTEE MEETINGS

NORIEGA

****All Meetings for the month of July have been cancelled***

- (a) The next Legislative/Public Information Committee meeting is scheduled Wednesday, August 12, 2026 at 9:00 a.m.
- (b) The next Administrative/Finance Committee Meeting is scheduled for Wednesday, August 12, 2026 at 10:00 a.m.
- (c) The next WQA Board meeting is scheduled for Wednesday, August 19, 2026 at 12:00 p.m.

XVII. CLOSED SESSION**NORIEGA**

- (a) Closed Session Pursuant to 54956.9(d)(4) – Conference with Legal Counsel re: Initiation of Litigation (Settlement Opportunities with potential defendants) – Two (2) Matters

XVIII. RECONVENE OPEN SESSION**NORIEGA****XIX. BOARD MEMBERS' COMMENTS/REPORTS****NORIEGA****XX. ADJOURNMENT****NORIEGA**

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at www.wqa.com.

TO: Honorable President Miles Prince and Members of the Board

FROM: Jose Reynoso

DATE: July 13, 2026

Golden Mussel Update

Staff continues to make steady progress toward restoring imported State Water Project deliveries to the Azusa Spreading Basins through advancement of the District's regulatory permitting efforts and continued coordination with state and regional partners.

During the month, staff initiated and completed the District's application to the State Water Resources Control Board for a National Pollutant Discharge Elimination System (NPDES) permit required for implementation of the District's Golden Mussel treatment program. On July 2, District staff met with Los Angeles County Public Works to review the District's permitting approach and discuss progress toward satisfying the regulatory requirements necessary to resume imported water deliveries.

On July 7, District staff met with the California Department of Water Resources (DWR) to review the Devils Canyon–Azusa Pipeline (DCAP) Golden Mussel Pilot Treatment Program. Based on current discussions, DWR anticipates continuing the pilot treatment program for approximately one year while additional operational data are collected and long-term treatment strategies are evaluated. DWR is currently evaluating several alternatives, including relocating treatment from the Devil Canyon First Afterbay to the Forebay, as well as other operational approaches intended to improve treatment effectiveness and long-term system reliability.

District staff also met with DWR finance staff to review billing procedures and cost allocation associated with the pilot treatment program. Staff will continue working closely with DWR to ensure the pilot program remains cost-effective while supporting development of a permanent treatment strategy.

The District remains committed to working collaboratively with the State Water Resources Control Board, Los Angeles County Public Works, DWR, Main San Gabriel Basin Watermaster, and other partner agencies to obtain the necessary approvals and restore imported water deliveries as expeditiously as possible while maintaining compliance with all applicable regulatory requirements.

State Water Contractors (SWC) Board Meeting – June, 2026

The General Manager attended the June 2026 State Water Contractors (SWC) Board of Directors meeting where discussions continued to focus on long-term State Water Project reliability, affordability, infrastructure investment, and statewide water policy.

The Board approved several actions supporting ongoing scientific research, Delta ecosystem studies, consultant services, and operational improvements necessary to protect the long-term reliability of the State Water Project. The Board also approved consulting agreements supporting financial management, Delta Conveyance, energy, and Bay-Delta program activities, along with adoption of the Fiscal Year 2026–27 employee salary schedule required for CalPERS participation.

SWC staff also continue advancing negotiations with the Department of Water Resources regarding Water System Revenue Bond reconciliation, Statement of Charges, subsidence mitigation, Delta Conveyance implementation, and long-term infrastructure affordability. These efforts remain among the highest priorities for State Water Project contractors and will continue to influence future project costs, financing, and system reliability.

The District remains actively engaged in these statewide discussions to ensure the interests of the San Gabriel Valley Municipal Water District are represented.

SWC / DWR Energy Risk Oversight Committee (EROC)

The General Manager serves as the Class 8 Alternate representative on the State Water Contractors and Department of Water Resources (DWR) Energy Risk Oversight Committee (EROC), which provides oversight of long-term energy procurement and infrastructure strategies supporting the State Water Project. At the June meeting, the General Manager participated in place of the primary Class 8 representative and cast the contractor vote on behalf of the Class 8 agencies.

The Committee unanimously recommended advancing the Kyan Solar Behind-the-Meter (BTM) Project by proceeding with the next phase of a proposed dual-interconnection to the Buena Vista Pumping Plant. The recommendation authorizes preparation of 10 to 40 percent design drawings, technical studies required by the California Independent System Operator (CAISO) and Pacific Gas & Electric (PG&E), refinement of project cost estimates, and an updated economic analysis before any final construction decision is considered. The recommendation also includes an "off-ramp" requiring the project to return to the Committee for further review should significant market, policy, or regulatory changes occur.

On July 6, 2026, DWR Deputy Director John Yarbrough formally approved the Committee's recommendation, authorizing staff to proceed with the next phase of project development. This milestone allows additional engineering and technical evaluations to move forward while preserving future decision points before any commitment to construction.

The Committee continues to evaluate strategies that improve long-term reliability, increase renewable energy integration, and help manage future energy costs for State Water Project contractors. The District's participation on the Committee ensures SGVMWD remains actively involved in decisions that will influence future State Water Project energy procurement, infrastructure investments, and regulatory compliance.

Public Records Act Request Update

Consistent with the Board's direction to provide updates on Public Records Act requests, the District received a request on July 1, 2026, from The Data Branch seeking procurement and purchasing records, including purchase orders and related financial records covering District purchasing activity from January 1, 2023, to the present.

The request is currently under review by District staff. Staff is evaluating the scope of the request, identifying responsive records, and coordinating the District's response in accordance with the California Public Records Act. The Board will be informed if any significant issues arise during the response process.

Jose Reynoso
General Manager
San Gabriel Valley Municipal Water District

TO: Honorable President Miles Prince and Members of the Board

FROM: Steve Kiggins, Assistant General Manager

REVIEWED BY: Jose Reynoso, General Manager

DATE: 7/13/2026

Devil Canyon-Azusa Pipeline (DCAP) Water Delivery Update

- June 2026 DCAP deliveries: 1,101 acre-feet (AF) - 0 AF to SGVMWD cyclic storage, 731 AF to Covina Valley Water Company (CVWC) for Three Valleys Municipal Water District (TVMWD), and San Bernardino Valley Municipal Water District (SBVMWD) delivered 370 AF via the Lytle Creek Turnout
- Table A allocation for the calendar year (CY) 2026: 45% / 12,960 AF (as of 5/15/26)
- 2025 Table A Carryover Balance: 3,335 AF, of which 2,120 AF is from the 5,000 AF purchased from MWD
- Deliveries to cyclic storage, CY 2026: 0 (AF). Cyclic storage balance as of May 31, 2026: 10,679.50 AF
- Dudley Ridge Water District (DRWD) banked water balance: 10,209 AF
- Water delivery forecast: 16 CFS to CVWC via TVMWD's North Azusa Connection

Meetings and Activities

- Gas Monitor Competence Training with SGVMWD and ALW Staff
- SCADA Fiber-Optic Managed Private IP Network - 5G Wireless Network SIM Card Troubleshooting and Field Testing with SoCal SCADA Solutions and Operations Staff
- San Gabriel River Water Committee (C9) Meeting
- Pre-Construction Site Visits for Generator Replacement Project with T.E. Roberts, and Electrical Sub-Contractor
- CDFW/CDWR Golden Mussel Water Agency Coordination Meeting (Teams)
- Devil Canyon Golden Mussel Chemical Pilot Treatment Follow-Up Meeting
- DWR/SWC Weekly Operations Update Meetings (Teams)
- DC-AP Intake Screen Replacement at Devil Canyon, June 12th (Photos)

