

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL
WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, FEBRUARY 10, 2025
8:00 A.M.**

At 8:02 a.m. on February 10, 2025, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom was open for public attendance, the District strongly encouraged attendees wanting to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below. Attendees in person were asked to please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings were encouraged but not required for attendees.

<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1I6QT09>

Meeting ID: 890 1330 6120

Passcode: 512838

Dial by your location

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PLEDGE OF ALLEGIANCE

CALL TO ORDER:

President Placido called the meeting to order at 8:02 a.m.

ROLL CALL:

Directors present at Roll Call: Eng, Knoles, Paulson, Placido, Prince

ALSO PRESENT:

Steve Kiggins, Assistant General Manager; Maria "Gigi" Jarmin, Executive Assistant; Evelyn Reyes, External Affairs Manager, SGVMWD; Jim Ciampa, Lagerlof LLP; Russ Bryden and Kelly Gardner, Main San Gabriel Basin Watermaster.

Via telephone/Zoom: Darin Kasamoto, General Manager; Steph Wong, SGVCOG.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

UPDATES FROM THE CITY REPRESENTATIVES

None.

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of January 13, 2025

Financial Statements for January 2025

Treasurer's Investment Report Dated December 31, 2024

Disbursements of the Revolving Fund Dated:

January 23, 2025, Check Nos. 12635 - 12638, EFT, and Wires in the amount of \$66,701.53

February 06, 2025, Check Nos. 12639 - 12644, EFT's, and Wires in the amount of \$65,643.94

February 10, 2025, Check Nos. 12645 – 12648, and EFT, and Wires in the amount of \$5,6841.00

Disbursements of the General Fund Dated:

January 14 - 31, 2025, Check Nos. 44980 – 44999, and EFTs in the amount of \$47,948.59

February 01 - 10, 2025, Check Nos. 45000 – 45036, in the amount of \$147,330.39

Disbursements for State Water Project (SWP) expenses, dated: January 27, 2025, Check No. 1013, in the amount of \$1,962,119.00.

Future Meeting Attendance Approval: None

On the motion of Director Prince, seconded by Director Placido, and unanimously carried 5 - 0, the Consent Calendar was approved.

ACTION AGENDA ITEM

SCHEDULE I CONDITION ASSESSMENT FIELD VALIDATIONS AND UPDATED FAILURE RISK ANALYSIS AND REPAIR PRIORITIZATION

Steve Kiggins presented a power point of PICA's Condition Assessment and SGH's Updated Failure Risk Analysis and Repair Prioritization reports that provide details of the field validation results of two pipe segments in Schedule I, how it was compared to the 2022 Condition Assessment, and the impact on the Failure Risk Analysis and Repair Prioritization.

APPROVE 2023 – 2024 AUDIT AND TRAVEL EXPENSE REPORT

On motion of Director Paulson, seconded by Director Knoles, and unanimously carried 5-0, the San Gabriel Valley Municipal Water District 2023-2024 Audit and Travel Expense Report prepared by C.J. Brown & Company CPAs was approved.

STANDBY GENERATOR AND TRANSFER SWITCH PRE-PURCHASE

Steve Kiggins reported that five existing standby generators are at the end of life and require replacement and that the Riverside Meter Structure currently does not have standby power. Mr. Kiggins mentioned the bids received on August 14, 2024, for the generator replacement and electrical upgrades at six sites were approximately twice the amount of the engineer's estimate. Due to the increased cost and the multi-month lead time, staff recommends pre-purchasing the standby generation equipment for the six sites.

A \$606,000.00 amount for standby generator replacement was included in the District's Major Capital Expenditures for the 2024-2025 budget adopted on June 10, 2024.

On motion of Director Paulson, seconded by Director Knoles, and unanimously carried 5-0, the Standby Generator and Transfer Switch Pre-Purchase was approved.

F-350 TRUCK AND SERVICE BODY PURCHASE

Steve Kiggins requested approval for the District to purchase a Ford F-350 from Ford of Upland to replace a service vehicle, 2013 F-150 with upgraded crane powered controls and service body upfit by

California Truck Equipment Co. This purchase was included in the District's Major Capital Expenditures for the 2024/2025 budget adopted June 10, 2024.

On motion of Director Prince, seconded by Director Knoles, and unanimously carried 5-0, the F-350 Truck and Service Body Purchase, not exceeding a total of \$140,000.00, was approved.

CONSIDERED COUNTINUED MEMBERSHIP IN SGVCOG AS AN AFFILIATE MEMBER

The General Manager recommended this item be tabled for a future meeting as SGVCOG Board has not yet approved the concept of affiliate membership.

INFORMATION ITEMS

EXTERNAL AFFAIRS

External Affairs Report in Agenda Packet

Ms. Reyes reported the California Legislature's last day to submit bills for the first year of the 2025-26 session is February 21, 2025, and she will provide the Board with a bill analysis next month. Ms. Reyes mentioned she scheduled an annual legislative visit on March 6, 2025, and any interested directors should let her know if they are interested in attending. Ms. Reyes also mentioned that the State Water Contractors are looking for the District to help educate the many new members of the Legislature on State Water Project issues and to ensure the positive momentum of the Delta Conveyance Project continues.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

Director Placido stated that the Watermaster meeting was relatively light, and the most significant agenda was the extension of various cyclic storage accounts.

Mr. Bryden added the Key Well is currently at 246.0 elevation.

REPORT OF WQA

Director Paulson noted the WQA presented the basin wide groundwater quality management and remediation plan required under its enabling legislation and that a 27-day comment period was set for public review and comment. He also mentioned that the new Chairperson, Lynda Noriega, was elected.

REPORT OF THE ATTORNEY

Legal Counsel Ciampa reminded the Directors of the AB 1234 Ethics Training via zoom on February 24, 2025.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.

The General Manager thanked Steve Kiggins for his presentation on the Schedule I condition assessment. He also mentioned that the prior corrosion engineer was not responsive to our needs. Corpro is on board now and we should get the rest of the schedules prioritized promptly to which areas

are most in need. Most pipeline failures are caused by corrosion and having a competent corrosion engineer on board will keep the pipeline in good shape for a long period of time.

The Assistant General Manager's written report is in the Agenda Packet.

The Assistant General Manager reported that all deliveries for 2024 were concluded this morning.

REPORT OF THE STATE WATER CONTRACTORS

The General Manager's written report is in the Agenda Packet.

The General Manager reported that the precipitation is looking positive for the first 10 days in February and the state has received more than 120% of the total February average.

COMMITTEE MEETING REPORTS

None.

DIRECTOR REPORTS ON EVENTS ATTENDED

Director Eng mentioned that he attended several Lunar New Year events and ensured that San Gabriel Valley Municipal Water District was fully recognized as a participant.

DIRECTORS COMMENTS

None.

CLOSED SESSION at 9:39 a.m.

Personnel Issue – Government Code Section 54957

General Counsel Ciampa reported the closed session to discuss a personnel issue under Government Code Section 54957 occurred and no reportable action took place.

ADJOURNED at 10:50 a.m.

There being no further business, the meeting was duly adjourned at 10:50 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District's Board of Directors will be on March 10, 2025, at 8:00 a.m.

s/Steven T. Placido, DDS
President

ATTEST:

s/Bruce H. Knoles
Secretary