

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL
WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, OCTOBER 13, 2025
8:00 A.M.**

At 8:05 a.m. on October 13, 2025, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom was open for public attendance, the District strongly encouraged attendees wanting to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below. Attendees in person were asked to please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings were encouraged but not required for attendees.

<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1l6QT09>

Meeting ID: 890 1330 6120

Passcode: 512838

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PLEDGE OF ALLEGIANCE

CALL TO ORDER:

President Placido called the meeting to order at 8:05 a.m.

ROLL CALL:

Directors present at Roll Call: Eng, Knoles, Placido

Directors absent: Paulson, Prince

ALSO PRESENT:

Jose Reynoso, General Manager; Steve Kiggins, Assistant General Manager; Maria “Gigi” Jarmin, Executive Assistant; Evelyn Reyes, External Affairs Manager; Jim Ciampa, Lagerlof LLP; Jonathan Horton, Ricky Choi, Ed Reece and Steph Wong, San Gabriel Valley Council of Governments; Ed Rendon and Norma Quinones, San Gabriel Valley Civic Alliance

Via telephone/Zoom: Darin Kasamoto, General Manager Emeritus, SGVMWD; Lucy Demirjian, City of Azusa; James Carlson, City of Sierra Madre

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

UPDATES FROM THE CITY REPRESENTATIVES

None.

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of September 08, 2025

Minutes of the Administrative and Finance Committee of August 19, 2025

Minutes of the Engineering and Operations Committee of September 10, 2025

Financial Statements for September 2025

Disbursements of the Revolving Fund Dated:

September 18, 2025, Check Nos. 12773 - 12780, EFTs, and Wires in the amount of \$87,845.66

October 02, 2025, Check Nos. 12781 - 12789, EFT, and Wires in the amount of \$83,333.32

October 13, 2025, Check Nos. 12790 - 12793, and Wires in the amount of \$6,028.40

Disbursements of the General Fund Dated:

September 09 -30, 2025, Check Nos. 45462 – 45483, and EFTs in the amount of \$98,293.36

October 01 - 13, 2025, Check Nos. 45484 – 45531, and EFT in the amount of \$2,516,833.27

Disbursements for State Water Project (SWP) expense, dated: September 22, 2025, Check No. 1022, in the amount of \$572,194.00

Visa Recap: August 21, 2025 – September 20, 2025

Future Meeting Attendance Approval: None

On the motion of Director Eng, seconded by Director Knoles, and unanimously carried 3-0, the Consent Calendar was approved.

PRESENTATIONS

2025 SGVCOG President's Introduction

Council Member Ed Reece of Claremont, President of the San Gabriel Valley Council of Governments (SGVCOG), presented on the organization's mission to provide a unified voice for the region. He emphasized SGVCOG's role in delivering projects that improve transportation, housing, sustainability, and quality of life for nearly 2 million residents. The COG serves as a partnership between 31 cities, 2 counties, 4 resource districts, and other regional agencies.

President Reece encouraged the District to participate in COG committees, particularly the Energy, Environment, and Natural Resources Committee (EENR), which complements the District's involvement in the Water Working Group. He noted the importance of collaborative advocacy on regional goals, including the Delta Conveyance Project for long-term water reliability.

Director Placido requested information regarding the District's membership level, participation rights, and ability to vote within the COG. Legal Counsel Jim Ciampa offered to follow up with the COG and report back to the Board.

ACTION ITEMS

San Gabriel Civic Alliance Membership

Representatives from the San Gabriel Civic Alliance presented their organization's mission to connect different sectors across the San Gabriel Valley, including business, government, education, labor, and community. The Alliance has operated for 16 years, focusing on building relationships among stakeholders who might not otherwise interact. They expressed interest in conducting more substantive water programming in the coming year and saw the District as a potential leader in those efforts.

On the motion of Director Eng, seconded by Director Knoles, and unanimously carried 3-0, the action to participate in the San Gabriel Civic Alliance at the \$2,500 membership level was approved.

Member Cities Grants

Evelyn Reyes presented grant requests from the four member cities under the Member City Grant Program, which provides annual grants of up to \$50,000 per city. The proposals included: Alhambra's Water Master Plan update; Azusa's Water Efficient Civic Center Demonstration Project; Sierra Madre's extension of their Acoustic Leak Detection Program; and Monterey Park's Business District Smart Irrigation Controller Retrofit.

Discussion centered on measurable outcomes for the projects, with Director Eng expressing concern about accountability and follow-up procedures for grant recipients. Ms. Reyes clarified that the policy requires projects related to water conservation or projects that reduce the District's groundwater replenishment obligation.

On the motion of Director Knoles, seconded by Director Eng, and unanimously carried 3-0, the FY 2025 Member Cities Grants of \$50,000 each, was approved for the projects described above.

Resolution No. 10-2025-854 Appointing Watermaster Representative

On motion of Director Eng, seconded by Director Knoles, and unanimously carried 3-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT APPOINTING WATERMASTER REPRESENTATIVE, Steven T. Placido, DDS, Resolution No. 10-2025-854 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on October 13, 2025, by the following roll call vote:

Ayes: Eng, Knoles, Placido

Noes: None

Absent: Paulson, Prince

Abstain: None

Resolution No. 10-2025-855 Amending Administrative Code on Surplus Disposal Policy

Legal Counsel Jim Ciampa presented a new surplus disposal policy to fill a gap in the District's Administrative Code with respect to the procedures by which surplus property can be disposed. The policy establishes that an individual item valued under \$5,000 can be declared surplus by the General

Manager, while an item valued at \$5,000 or more requires board approval. The policy also addresses public employees bidding on surplus items to ensure compliance with Government Code Section 1090 and handling of electronic equipment to ensure data security.

On motion of Director Eng, seconded by Director Knoles, and unanimously carried 3-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT AMENDING ADMINISTRATIVE CODE ON SURPLUS DISPOSAL POLICY Resolution No. 10-2025-855 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on October 13, 2025, by the following roll call vote:

Ayes: Eng, Knoles, Placido

Noes: None

Absent: Paulson, Prince

Abstain: None

Resolution No. 10-2025-856 Amending Admin Code on Special Compensation -CalPERS

Legal Counsel Jim Ciampa explained this resolution would only address one CalPERS issue, relating to employer-paid member contributions (EPMC). He further clarified, after consultation with CalPERS, it was determined that holiday overtime pay would not qualify for inclusion in special compensation retirement calculations and changes to the Administrative Code were needed to add uniform allowance provisions. The resolution reaffirms the District's policy regarding EPMC for classic CalPERS members.

On motion of Director Eng, seconded by Director Knoles, and unanimously carried 3-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT AMENDING ADMIN CODE ON SPECIAL COMPENSATION – CALPERS, with deletion of section 2 of the resolution presented to the Board regarding establishing a uniform allowance and any reference to uniform allowance to be removed. Resolution No. 10-2025-855 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on October 13, 2025, by the following roll call vote:

Ayes: Eng, Knoles, Placido

Noes: None

Absent: Paulson, Prince

Abstain: None

Resolution No. 10-2025-857 Amending Admin Code on Public Records

Legal Counsel Jim Ciampa presented proposed updates to the Public Records Act policy set forth in the Administrative Code. The revised policy addresses technological advancements, clarifies staff

obligations to assist requestors, allows referrals to the District website for available documents, and addresses electronic records management. The revised policy also adds language to protect records relating to critical infrastructure.

On motion of Director Eng, seconded by Director Knoles, and unanimously carried 3-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT AMENDING ADMIN CODE ON PUBLIC RECORDS, with the addition that all requests be brought to the attention of the Board. Resolution No. 10-2025-857 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on October 13, 2025, by the following roll call vote:

Ayes: Eng, Knoles, Placido

Noes: None

Absent: Paulson, Prince

Abstain: None

Ratification of General Manager's Authorization Related to Golden Mussel Control Plans and Golden Mussel Update

The General Manager reported on the District's continuing response to the Golden Mussel issue. He explained that since Los Angeles County halted all imported water deliveries on September 25, the District has been meeting weekly with responsible agencies to develop a comprehensive control plan. These meetings include representatives from LA County Department of Public Works, Upper District, Three Valleys MWD, and Watermaster.

The District entered into a cost-sharing agreement to develop a regional mussel control plan with Upper San Gabriel Valley MWD, Three Valleys MWD, and the Main San Gabriel Basin Watermaster for a combined total of \$50,000, with the District's share being \$12,500.

The District has also contracted with Stetson Engineers in the amount of \$30,000 to prepare a Golden Mussel Control Plan that addresses treatment, operations, and infrastructure vulnerabilities along the District's pipeline.

Treatment options under evaluation include chlorination, copper sulfate, and ultraviolet light to prevent colonization within the pipeline system and appurtenances. The District is also reviewing potential infrastructure improvements estimated at approximately \$1 million to enhance pipeline protection and maintain reliability of imported water deliveries.

On motion of Director Knoles, seconded by Director Eng, and unanimously carried 3 - 0, the motion to ratify the General Manager's authorization of contracts related to Golden Mussel Control Plans was approved.

Rescheduling Regular Board Meeting for November 10, 2025

General Manager Jose Reynoso proposed rescheduling the November 10 Board meeting as it falls the day before a holiday, to allow staff the flexibility to take the day off.

On motion of Director Eng, seconded by Director Knoles, and unanimously carried 3-0, the motion to reschedule the San Gabriel Valley Municipal Water District Regular Board Meeting from November 10, 2025 to November 03, 2025 was approved.

INFORMATION ITEMS

EXTERNAL AFFAIRS UPDATE

External Affairs Report is included in the Agenda Packet.

Ms. Reyes reported the District is supporting the Alhambra High School Speech and Debate Tournament scheduled for October 24-25. She updated the Board on several bills including AB 149 (Golden Mussel Trailer Bill), SB 707 (Brown Act revisions), and SB 72 (California Water Plan modernization). The Board was also informed that Delta Conveyance Project Trailer Bill legislation failed this session, though it had strong support in the Assembly and Senate but was not supported by Senate leadership.

REPORT ON BASIN MANAGEMENT

Director Placido mentioned the Watermaster Board met on October 1, reviewed their audit report, reaffirmed the cash investment policy, revised the water quality monitoring program, and passed the cost-sharing agreement for the Golden Mussel Control Plan.

REPORT OF WQA

No Report.

REPORT OF THE ATTORNEY

No Report.

REPORT OF THE STATE WATER CONTRACTOR/GENERAL MANAGERS REPORT

The General Managers Report is included in the Agenda Packet.

The General Manager reported that subsidence issues will be a major focus for State Water Contractors in 2026, as subsidence is creating pinch points in the aqueduct that limits water movement to the south.

REPORT OF THE ASSISTANT GENERAL MANAGER

The Assistant General Managers Report is included in the Agenda Packet.

The Assistant General Manager reported that although the County stopped imported water deliveries to the facilities, the District is still making a 9 CFS delivery to the Committee of 9 canal and a 15 cfs delivery on behalf of Three Valleys MWD to Covina Valley Water Company.

COMMITTEE MEETING REPORTS

Committee meeting minutes is included in the Agenda Packet.

DIRECTOR REPORTS ON EVENTS ATTENDED

Director Eng reported attending the Monterey Park Library event with Director Placido, which was very popular with attendees. Director Eng also mentioned attending the Milkweed event, a partnership with Alhambra High School that distributed hundreds of plants that provide food for monarch butterflies.

DIRECTORS COMMENTS

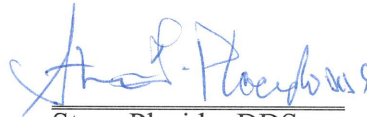
No additional comments were made.

CLOSED SESSION

The Board adjourned into Closed Session under Government Code Section 54956.9(d) at 10:22 a.m. to discuss an item of potential litigation – one case. The Board returned to Open Session at 10:34 a.m. and General Counsel Ciampa reported the Board was briefed on the facts and circumstances of that item of potential litigation and no reportable action was taken.

ADJOURNED

There being no further business, the meeting was duly adjourned at 10:34 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District's Board of Directors will be on November 03, 2025, at 8:00 a.m.



Steve Placido, DDS
President

ATTEST:



Bruce H Knoles
Secretary