MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL
WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, SEPTEMBER 14, 2026
8:00 A.M.

At 8:00 a.m. on September 14, 2026, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. The Boardroom was open for public attendance, and the District attendees wanted to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below.

https://us02web.zoom.us/j/84583058813?pwd=O4GLts6u4DbbTWVbcxYk47rLszjbs5.1
Meeting ID: 845 8305 8813
Passcode: 997406

PLEDGE OF ALLEGIANCE

CALL TO ORDER:

President Prince called the meeting to order at 8:00 a.m.

ROLL CALL:

Directors present at Roll Call: Eng, Knoles, Paulson, Placido, Prince

ALSO PRESENT:

Jose Reynoso, General Manager; Steve Kiggins, Assistant General Manager; Maria "Gigi" Jarmin, Executive Assistant; Evelyn Reyes, External Affairs Manager; Albert Lu, External Affairs Specialist; Jim Ciampa, SGVMWD General Counsel, Lagerlof LLP; Kelly Gardner and Justin Na, Main San Gabriel Basin Watermaster; Stan Chen, Stetson Engineers; Robert Gonzalez, City of Azusa; Natalie Tong, Senator Rubio's office

Via telephone/Zoom: Melissa Barbosa, City of Azusa; Josh Byerrum, Platinum Strategies Inc.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

UPDATES FROM THE CITY REPRESENTATIVES

None.

CONSENT CALENDAR:

a. Minutes of the Regular Board Meeting of August 10, 2026
b. Minutes of the Administrative and Finance Committee of August 13, 2026
c. Minutes of the Engineering and Operations Committee of August 26, 2026
d. Minutes of the External Affairs Committee of August 31, 2026
e. Financial Statements for August 2026
f. Disbursements of the Revolving Fund Dated:
   August 20, 2026, Check No. 12980 – 12986, EFTs and Wires in the amount of $73,838.63
   August 25, 2026, Check Nos. 12987, and Wires in the amount of $3,661.93
   September 03, 2026, Check Nos. 12988 - 12995, EFTs and Wires in the amount of $72,183.00
   September 14, 2026, Check Nos. 12996 – 12998, and Wires in the amount of $4,093.90
g. Disbursements of the General Fund Dated:
   August 11 -31, 2026, Check Nos. 46145 – 46169, in the amount of $564,139.84
   September 01 - 14, 2026, Check Nos. 46170 – 46213, and EFTs in the amount of $220,731.36
h. Disbursements for State Water Project (SWP) expense, dated: August 24, 2026, Check No. 1034, in the amount of $620,179.00
i. Visa Recap, July 21, 2026 – August 20, 2026
j. Resolution No. 09-2026-866 – Appreciation for Kirk Howie
k. Ratification of Emergency Time and Materials Work for DCAP Intake Screen Rehabilitation and Replacement
l. Future Meeting Attendance Approval: None

On the motion by Director Eng, seconded by Director Paulson, to approve the Consent Calendar, including Resolution No. 09-2026-866, San Gabriel Valley Municipal Water District Honoring Kirk Howie Upon His Retirement, was approved by the following roll call vote:

Ayes:	Eng, Knoles, Paulson, Placido, Prince
Noes:	None
Absent:	None
Abstain:	None

ACTION ITEMS

Resolution No. 09-2026-867 – Appreciation for Terence White

The Assistant General Manager offered remarks honoring Terry White's retirement after joining the District in 2015 following approximately eleven years with the City of Glendora. A certificate was also presented by Natalie Tong, a representative from Senator Rubio's office, on behalf of State Senator Rubio. The Board expressed its appreciation for Mr. White's many years of service.

On motion of Director Knoles, seconded by Director Placido, and unanimously carried 5-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF SAN GABRIEL VALLEY MUNICIPAL

WATER DISCTRICT HONORING THE RETIREMENT OF SUPERVISING SYSTEM OPERATOR/INSPECTOR TEREMNCE WHITE, Resolution No. 09-2026-867, was approved by the following roll call vote:

Ayes: Eng, Knoles, Paulson, Placido, Prince
Noes: None
Absent: None
Abstain: None

Adoption of Resolution No. 09-2026-868, Supporting the Association of California Water Agencies' Vision for Our Water Future

The External Affairs Manager presented ACWA's "Vision for Our Water Future" initiative, which targets incoming state leadership with four policy priorities: leading on water, protecting affordability, delivering critical infrastructure, and modernizing water management. The District's legislative approach already aligns closely with ACWA's positions. Director Placido requested that the District's ACWA regional representative be invited to make a brief presentation to the Board within the coming year. The resolution was adopted by roll call vote.

On motion of Director Eng, seconded by Director Paulson, and unanimously carried 5-0 by roll call vote, RESOLUTION NO. 09-2026-868 SUPPORTING THE ASSOCIATION OF CALIFORNIA WATER AGENCIES VISION FOR OUR WATER FUTURE, was approved, by the following roll call vote:

Ayes: Eng, Knoles, Paulson, Placido, Prince
Noes: None
Absent: None
Abstain: None

2026 Compensation Study and Benefits Review – Compensation Philosophy, Five-Step Salary Schedule and Benefit Adjustments

The General Manager presented the results of an updated compensation and benefits study, the first since 2021, aimed at improving employee retention and recruitment ahead of anticipated retirements. Key proposals included adopting a formal compensation philosophy targeting the 50th percentile of a refined five-agency comparison group, standardizing a uniform five-step salary schedule with approximately 5% progression per step, expanding bereavement leave from unpaid to five paid days, accelerating vacation accrual milestones, and establishing a $250/month 457(b) employer match for PEPRA employees. The projected fiscal impact for FY 2026–27 is a net savings of approximately $24,300, with a projected 4.2% cost increase in FY 2027–28.

The Board requested that Resolution No. 09-2026-871 (vacation and bereavement leave policy amendments) be pulled for further review. The remaining three resolutions were approved together by roll call vote, to be effective as of October 1, 2026.

On motion of Director Knoles, seconded by Director Paulson, and unanimously carried 5-0 by roll call vote, as set forth below, RESOLUTION NO. 09-2026-869, EMPLOYEE COMPENSATION PHILOSOPHY AND COST-OF LIVING ADJUSTMENT POLICY; RESOLUTION NO. 09-2026-870, THE ADJUSTED FIVE-STEP SALARY SCHEDULE WITH AN EFFECTIVE DATE OCTOBER 1, 2026; RESOLUTION NO. 09-2026-872, ESTABLISHING A GOVERNMENTAL 457(b) EMPLOYER MATCHING CONTRIBUTION OF $250 PER MONTH FOR ELIGIBLE EMPLOYEES.

Ayes: Eng, Knoles, Paulson, Placido, Prince
Noes: None
Absent: None
Abstain: None

Consideration of RFP for DCAP Asset Management and Capital Improvement Plan

The General Manager presented a proposal to issue a request for proposals (RFP) for a comprehensive asset management and capital improvement plan for the District's 38-mile pipeline infrastructure, now at least 50 years old. The plan would be organized into nine tasks covering data gathering, hydraulic modeling, service life assessment, and development of a 5-year capital plan with a 10-year outlook. The estimated cost is $250,000–$300,000. The plan is intended to shift the District from reactive to proactive maintenance, and to establish documentation records critical for future federal and state disaster funding applications. The engineering committee recommended moving forward. Director Eng inquired about minimum qualification standards in the RFP; staff and legal counsel explained that qualifications, references, and experience with comparable pipeline projects would be the primary selection criteria, with cost as a lesser factor.

On motion of Director Placido, seconded by Director Paulson, and unanimously carried 5-0, the Authorization to Issue a Request for Proposals for Preparation of the DCAP Asset Management and Capital Improvement Plan was approved.

INFORMATION ITEMS

EXTERNAL AFFAIRS UPDATE

External Affairs Report was included in the Agenda Packet.
The External Affairs Manager reported the Legislature adjourned on August 31st, with the Governor having until September 30th to act on bills. Staff is awaiting the Governor's action on AB 1894 (the Golden Mussel bill). Two significant bills were highlighted as successes for the State Water Contractors: SB 872, which established funds for Delta levee repairs for California Aqueduct subsidence; and SB 952, which provides DWR with operational flexibility to meet clean energy targets for the State Water Project by 2035. Director Placido noted the District's meaningful role in advancing water legislation in Sacramento.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

Director Placido reported the Basin Management committee approved three cyclic storage agreements and recognized Kirk Howie upon his retirement. Kelly Gardner from Watermaster also added the water delivery reconciliation with the City of Azusa was resolved, clarifying that deliveries made between September and December of the prior year are classified as direct deliveries rather than storage, establishing clear guidelines for future transactions.

REPORT OF WQA

Director Paulson reported that WQA approved the effective assessment on restricted pumping rights at $12 per acre-foot, unchanged for FY 2026–27.

REPORT OF THE ATTORNEY

No report. Director Prince requested that the attorney's report be moved from the "Unfinished Business" section to a dedicated "Reports" section on future agendas, a change staff indicated would be made.

REPORT OF THE STATE WATER CONTRACTOR/GENERAL MANAGERS REPORT

The General Manager's Report was included in the Agenda Packet.
The General Manager reported the District has met all county and State Water Board requirements and has submitted a request to resume water deliveries at 55 CFS effective September 15th, with 15 CFS designated for Covina Valley Water. Coordination with the Watermaster was ongoing to facilitate a restart by 8:00 AM the following morning. The General Manager also noted receipt of seven public records requests over the prior six weeks, largely procurement-related and appearing to originate from third-party organizations compiling agency data.

REPORT OF THE ASSISTANT GENERAL MANAGER

The Assistant General Manager's Report was included in the Agenda Packet.
The Assistant General Manager announced that a new Operator Inspector, Victor Magana, who holds an irrigation degree and has 16 years of experience with the City of South Pasadena, will begin employment the following day. He also reported that the Generator project at the Riverside meter structure and Etiwanda pressure reducing station is progressing, with installation of the new equipment targeted for the week of September 28th.

COMMITTEE MEETING REPORTS

President Prince noted two Committee meetings were held since the prior Board meeting: the Administrative and Finance Committee, which reviewed and recommended the compensation and benefits package; and the External Affairs Committee, which provided direction to staff on public outreach messaging related to the anticipated resumption of water deliveries.

DIRECTOR REPORTS ON EVENTS ATTENDED / DIRECTOR' COMMENTS

Director Eng reported attendance at the 9/11 Memorial at City of Monterey Park, where the District provided water, and noted upcoming events including the San Gabriel Valley Civic Alliance gathering on September 25th at Santa Anita Park (two tickets available) and the CSDA San Gabriel Valley Chapter mixer on October 1st at the Le Méridien near Santa Anita Park. The Board President encouraged directors to attend the CSDA mixer, noting the External Affairs Manager's leadership in founding the chapter.

ADJOURNED

The meeting was adjourned at 9:14 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District's Board of Directors will be on October 12, 2026, at 8:00 a.m.

Miles L. Prince
President

ATTEST:

Bruce H Knoles
Secretary